## BI-202/43/16 Ministry of External Affairs SAARC Division

Room No. 1056, Jawaharlal Nehru Bhawan, New Delhi. March 7, 2017

## Office Memorandum

## Sub:- Vacancy announcement by SAARC Development Fund (SDF), Thimphu

SAARC Development Fund, has announced the following vacancy positions in SDF Secretariat, Thimphu, Bhutan:-

- 1. Assistant Director (Administration & Finance)
- 2. Assistant Director (Social Window)
- 2. Detailed advertisement is attached. It may kindly be posted on your websites and widely circulated among relevant quarters.

S.R. Patnaik)

Under Secretary (SAARC-1)

Tel:4901-8442

- 1. Ms. Archana Varma
  Joint Secretary (AT&A)
  Department of Personnel & Training
  279-A, North Block,
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- 2. Sh. Jaydip Kumar Choudhury, Under Secretary Department of Economic Affairs North Block New Delhi-01 E-Mail:- jk.choudhury@nic.in
- 3. Publicity Officer (XMM) Ministry of External Affairs, New Delhi



## Vacancy Announcement

For

- 1. Assistant Director, Administration & Finance
- 2. Assistant Director, Social Window

Applications for the above mentioned posts are invited from the nationals of SAARC Member States (Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan & Sri Lanka) for appointment at the SAARC Development Fund, Thimphu Bhutan. The Terms of Reference (TORs) and prescribed application form for the above mentioned positions are available on SDF website www.sdfsec.org. Application form and a copy of CV should be sent by email to info@sdfsec.org and ceo@sdfsec.org latest by April 03, 2017.

Dr. Sunil Motiwal Chief Executive Officer