

**DPA-II/B-2311/13/2025**  
**Ministry of External Affairs**  
**DPA II Division**

**ADVERTISEMENT FOR THE POST OF**  
**VICE CHANCELLOR**

**ATAL BIHARI VAJPAYEE INSTITUTE OF PUBLIC SERVICE AND INNOVATION,  
REPUBLIC OF MAURITIUS**

Applications are invited from eminent academicians/administrators/public sector executives for filling up the post of Vice-Chancellor (**VC**) at the Atal Bihari Vajpayee Institute Of Public Service And Innovation (AIPSI), Reduit (Minissy), Moka, Republic Of Mauritius.

The AIPSI (erstwhile Civil Service College, Mauritius) was jointly inaugurated by the Prime Ministers of India and Mauritius in March 2025. The Institute is being developed as a premier training agency and a centre of excellence in the African region.

The VC of the Institute would serve as the Principal Executive Officer responsible for overall strategic leadership of the Institute. S/he would be generally responsible to the Board of the Institute for maintaining and promoting the good order and efficiency of the Institute; to exercise control over the affairs of the Institute; preside over the convocations and confer degrees/diplomas/other such academic qualifications; and chair the Academic Council of the Institute which would be its principal Academic Body. S/he would be entrusted with an up-scaling the level and quality of training programmes to international level and standards as well as making AIPSI an awarding body. Considering the bilateral development partnership with the Govt. of Mauritius, the deputation shall be implemented through the ITEC scheme of MEA as an ITEC Expert.

### **Eligibility**

- **Essential:** A minimum of 10 years as (i) professor in a higher education institution OR (ii) senior level in reputed research or academic administrative organization OR (iii) senior level in industry/public administration/public policy and/or public sector undertakings, with proven track record of academic or scholarly contributions. Applicant should be in good health.
- **Desirable/added:** Proven track record/direct verifiable experience of training civil servants and expertise in related fields.
- **Work Experience required:** 10 years of service at level 14 in the rank of Professor/Joint Secretary to Government of India, with excellent English language skills. The applicant may also specify if s/he is proficient in any foreign language especially French as it is the official language of Mauritius.

- **Age:** Should not be more than 65 years of age as on the closing date of receipt of applications of this advertisement.

**Duration of Assignment:** 03 (three) years from the time of appointment or as otherwise mutually decided by the two Governments.

**Service Conditions:** The selected candidate shall be governed by the rules governing ITEC deputations. Serving candidate will be treated on deputation, and retired candidates will be treated as re-employed.

The selected candidate would be eligible for pay, Foreign Compensatory Allowance (FCA), and packaging/transfer passages for self and entitled members of family, children education allowance up to 2 entitled children as applicable in the cases of foreign deputation of GOI employees. The medical fees and furnished accommodation shall be provided by the host Government. During the tenure of deputation, the individual will be governed by the applicable provisions of the latest CCS Conduct Rules/CCS Pension Rules in case of serving/retired Government personnel. In case of private individuals, their conduct during the currency of tenure shall be governed by the applicable to date GoI rules and regulations, and any violation shall lead to termination of their tenure.

#### **Pay and Entitlements :**

<b>For serving persons/retired persons</b>	Current basic pay/consolidated pay as applicable and calculated as per latest Finance Ministry guidelines along with Foreign Compensatory Allowance calculated on notional rank equivalence to Joint Secretary to GoI.
<b>For private individuals</b>	Consolidated pay equivalent to posts of Lead/Advisor (JS equivalent) in GOI, after appropriate adjustment for DA, along with Foreign Compensatory Allowance calculated on notional rank equivalence to Joint Secretary to GoI.

#### **Application process and timelines:**

Interested/eligible applicants (Indian Nationals only) may apply by email to [itec2@mea.gov.in](mailto:itec2@mea.gov.in) and [itec3@mea.gov.in](mailto:itec3@mea.gov.in) with cc to [usdp1@mea.gov.in](mailto:usdp1@mea.gov.in) with email subject head “Application for the post of VC, AIPSI Mauritius- name of the individual” in the format as provided in Annexure. Applications over post or surface mail shall not be entertained.

Each application shall consist of a covering letter with a brief state of purpose along with brief CV (with photograph) and copies of their educational qualifications and work experiences.

All applications should be accompanied by permission(s) from their respective line ministries/competent authorities (where required) with an undertaking from the competent authority in their respective organizations that they would be relieved without delay in case of selection.

The selected individual would be expected to take up his/her assignment within the next 3 months.

**Last date of application : 30<sup>th</sup> January 2026, (1730 hrs)** The applications received after the closing date or without the supporting documents or incomplete are liable to be rejected and no correspondence shall be entertained in this regard.

**Selection Process :** Eligible candidates with applications complete in all respects and with permission/undertaking from their controlling/competent authorities would be shortlisted by MEA. The shortlisted candidates shall be conveyed the details of the next steps of the selection process, including interview/in-person interaction, if any. The applicants will have to make their own arrangements to reach the venue in case of interview/in-person interaction and no TA/DA shall be payable.

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## **APPLICATION PROFORMA**

- Name & current designation:
- Date of Birth:
- Gender:
- Educational Qualifications:
- Mobile No.:
- E-mail ID:
- Service/Batch (where applicable):
- Details of employment to be enclosed in a separate sheet :

Department/ Institution/ Organization	Post held	From	To	Pay details	Nature of duties performed

- Details of current employment:
- Basic Pay, Pay Scale & Grade Pay:
- Details of previous ex-cadre deputation(in case of serving officers)/ foreign assignments (in case of private applicants), if any:
- Additional disclosures, if any, which would be relevant for consideration by selection committee. (Enclose a separate sheet, if need be)

(Signature of candidate)  
Address:

Date:

**CERTIFICATE to be provided by DEPARTMENT**  
(only in case of serving officers)

It is certified that particulars furnished are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years and his/her integrity is beyond doubt.

**Signature and stamp of the Head of Department**

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**CERTIFICATE to be provided by the APPLICANT**  
(in case of private individuals)

I hereby certify that particulars furnished are correct and that I have not concealed any facts which may adversely affect my application or disqualify me for this post.

**Self certified on non-judicial stamp paper**

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