## Q/CAD/798/02/2015 Ministry of External Affairs Cadre Cell

23-D, Janpath, 4<sup>th</sup> Floor, Jawaharlal Nehru Bhawan, New Delhi - 110 011

Dated: November 15, 2018

## Circular

Subject: Comments on the Draft Recruitment Rules of the Legal & Treaties cadre of the Ministry

The Ministry of External Affairs proposes to amend the Recruitment Rules (RRs) for various posts in the Legal & Treaties cadre of the Ministry of External Affairs.

2. Accordingly, all stakeholders may submit their comments on the RRs latest by 15<sup>th</sup> December 2018. The comments may also be furnished via email at <u>uscadre@mea.gov.in</u>

(Manusmriti)

Under Secretary to the Government of India

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### TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART II, SECTION 3, SUB-SECTION (i)

### Government of India Ministry of External Affairs (Legal and Treaties Division)

New Delhi, dated the November, 2018

### **Draft Notification**

- **G.S.R.-----**In exercise of the powers conferred by the provision to article 309 of the Constitution and in supersession of the Ministry of External Affairs, Legal and Treaties Division, Group 'A' Posts Recruitment Rules, 2013, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules, regulating the method of recruitment to certain Group 'A' posts in the Legal and Treaties Division of the Ministry of External Affairs namely:-
- **1. Short title and commencement.-** (1) These rules may be called the Ministry of External Affairs, Legal and Treaties Division, Group 'A' Posts Recruitment Rules, 2018.
- (2) They shall come into force on the date of their publication in the Official Gazette.
- **2. Application.-** These rules shall apply to the posts mentioned in column (1) of the Schedule, annexed to these rules.
- 3. Number of posts, classification and Level in Pay Matrix. The number of the said posts, their classification and the Level in the Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the said Schedule.
- **4. Method of recruitment, age limit, qualifications.-** The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.
- 5. Disqualification.-

No person, -

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal laws applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

- **6. Power to relax.-** Where the Central Government is of the opinion that it is necessary or expedient to do so, it may by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.
- **7. Saving. -** Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Schedules Castes, the Schedules Tribes, Other Backward Classes, Armed Forces Personnel and other special categories of persons, in accordance with the orders issued by the Central Government from time to time, in this regard.

# **SCHEDULE**

Name of Post.	Number of	Classification.	LEVEL in the	Whether	Age limit for
	post.		PAY MATRIX	Selection post	direct recruits.
				or non-	
				Selection post.	
1	2	3	4	5	6
1. Additional	1* (2018)	General Central	Level 15	Selection.	Not applicable.
Secretary		Service, Group	(Rs. 182200-		
(Legal and	* Subject to	'A', Gazetted,	224100)		
Treaties).	variation	Non-			
	dependent	Ministerial.			
	on workload				

Educational and other	Whether age and educational	Period of	Method of recruitment		
qualifications required for	qualifications prescribed for	probation, if	whether by direct		
direct recruits.	direct recruits will apply in	any.	recruitment or by		
	case of promotees.		promotion or by		
			deputation or		
			absorption and		
			percentage of the		
			vacancies to be filled by		
			various methods.		
7	8	9	10		
Not applicable	Not applicable	Two years for	By promotion failing		
		Armed Forces	which deputation.		
		Personnel	For Armed Forces		
		Re-employed.	Personnel Deputation		
			or Re-employment		

In case of recruitment by promotion or deputation or	If a	Circumstances in
absorption grades from which promotion or deputation or	Departmental	which Union Public
absorption to be made.	Promotion	Service Commission
	Committee	to be consulted in
	exists what is its	making recruitment.
	composition?	
11	12	13
Promotion:	Group 'A'	Consultation with the
Joint Secretary (Legal and Treaties) in Level 14 (Rs. 144200-	Departmental	Union Public Service
218200) in the Pay Matrix with three years' regular service in	Promotion	Commission
the grade failing which combined six years' regular service in	Committee	necessary for Re-
the grade of Joint Secretary (Legal and Treaties) and Director	(for	employed Armed
(Legal and Treaties) in Level 13 (Rs. 118500-214100) in the Pay	promotion):	Forces Personnel.
Matrix, out of which at least two years in the grade of Joint		
Secretary (Legal and Treaties) and have undergone and	1. Chairman or	
successfully completed such mandatory training	Member, Union	
programme(s) as may be prescribed by the Ministry of	Public Service	
External Affairs	Commission -	
	Chairman.	
<b>Note 1:</b> Where juniors who have completed their qualifying or		
eligibility service are being considered for promotion, their	2. Foreign	
seniors would also be considered provided they are not short of	Secretary	
the requisite qualifying or eligibility service by more than half of	– Member.	
such qualifying or eligibility service or two years, whichever is		
less, and have successfully completed their probation period for	3. Secretary in-	
promotion to the next higher grade along with their juniors who	charge of Legal	
have already completed such qualifying or eligibility service.	and Treaties	
	Division -	
Deputation:	Member.	
The officers of the Indian Legal Service or Indian Foreign Service		
holding analogous posts on a regular basis and possessing the		
educational qualifications and experience :-		
	<u> </u>	

(i) Master's degree in Law with specialization in the field of International Law or International Relations or International Organisations of a Recognised University.

**Note:** International Law would, *inter-alia*, include major areas of International Law such as Law of the Sea, Human Rights Law, International Environmental Law, International Criminal Law and International Trade Law.

- (ii) 20 years' experience, after obtaining minimum educational qualification in Legal Affairs, namely, Legal Practitioner; in Legal Service of the Government, teaching or conducting or guiding research in Law of which at least 10 years should be in the field of International Law or International Relations.
- (iii) Candidates having specialization in International Law in M.Phil or Ph.D level, but not at Master's level will also be eligible.

### Desirable:

- (i) M.Phil or Doctorate in International Law.
- (ii) 5 years' experience in International Conference work in its Legal aspects, as also participation in seminars. Conferences and negotiations relating to matters pertaining to general International Law, privileges and immunities, International Trade Laws and laws relating the International rivers and Law of Sea.

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed 5 years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications).

# For Armed Forces Personnel Deputation or Re-employment:

The Armed Forces Personnel of the rank of Lt. General or equivalent rank holder in Navy and Air Forces who are due to retire or to be transferred to reserve within a period of one year and have the experience and qualifications prescribed shall also be considered. If selected, Such officers will be given deputation terms up to the date on which they are due for release from the Armed Forces; thereafter they may be continued on reemployment terms. In case such eligible officers have been retired or have been transferred to reserve before the actual selection to the post is made their appointment will be on Reemployment basis. (Re-employment up to the age of superannuation with reference to civil posts).

Name of	Number of	Classificatio	LEVEL in	Whether	Age limit for direct recruits.
Post.	post.	n.	the PAY	Selection	
			MATRIX	post or non-	
				Selection	
				post.	
1	2	3	4	5	6
2. Joint	2* (2018)	General	Level 14	Selection	Not exceeding 50 years.
Secretary		Central	(Rs.		

(Legal and	* Subject to	Service,	144200-	(Relaxable for Government
Treaties).	variation	Group 'A',	218200)	servants upto 5 years in
	dependent	Gazetted,		accordance with the
	on work-	Non-		instructions or orders issued
	load.	Ministerial.		by the Central Government).
				<b>Note:</b> The Crucial date for
				determining the age limit
				shall be the closing date for
				receipt of applications from
				candidates in India, (and not
				the closing date prescribed
				for those in Assam, Megalaya,
				Arunachal Pradesh,
				Mizoram, Manipur, Nagaland,
				Tripura, Sikkim, Ladakh
				division of Jammu and
				Kashmir state, Lahaul and
				Spiti District and Pangi sub
				division of Chamba district of
				Himachal Pradesh, Andaman
				and Nicobar islands or
				Lakshadweep)

Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.
7	8	9	10
Essential:	Age: No.	One year for	By promotion
(i) Master's degree in Law with specialization	Educational	direct recruits	failing which by
in the field of International Law or International	Qualifications:	and	deputation and
Relations or International Organisation of a	Yes.		failing both by
Recognised University.		Two years for	direct
		Armed Forces	recruitment.
Note: (i) International Law would, inter-alia,		Personnel	
include major areas of International Law such		Re-employed.	For
as Law of the Sea, Human Rights Law,		Note 1: During	Armed Forces
International Environmental Law, International		the period of probation, or	Personnel :
Criminal Law and International Trade Law.		any extension	Deputation or
(ii) 16 years' experience, after obtaining		thereof, candidates may	Re-employment.
minimum educational qualification in Legal		be required by	
Affairs, namely, Legal Practitioner; in Legal		Government to undergo such	
Service of the Government, teaching or		courses of	
conducting or guiding research in Law of which		training and instructions	
at least 10 years should be in the field of		and to pass	
International Law or International Relations.		examinations, and test as	

(iii) Candidates having specialization in International Law in M.Phil or Ph.D level, but not at Master's level will also be eligible.

### Desirable:

- (I) Doctorate in International Law.
- (II) 5 years' experience in International Conference work in its Legal aspects, as also participation in seminars. Conferences and negotiations relating to matters pertaining to general International Law, privileges and immunities, International Trade Laws and laws relating the International rivers and Law of Sea.

**Note 1:** Qualifications are relaxable at the discretion of the Union Public Service Commission, for reasons to be recorded in writing, in case of candidates otherwise well qualified.

Note 2: The qualification regarding experience is relaxable at the discretion of the Union Public Service Commission, for reasons to be recorded in writing, in the case of candidates belonging to the Scheduled Castes or Scheduled Tribes, if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

Government may deem fit, as a condition to satisfactory completion of the probation.

In case of recruitment by promotion or If a Departmental Promotion Circumstances in deputation or absorption grades from which Committee exists what is its which Union promotion or deputation or absorption to be composition? Public Service Commission to made. be consulted in making recruitment. 11 12 13 **Promotion:** 'A' **Departmental** Consultation Group **Promotion Committee** with the Union Director (Legal and Treaties) in Level 13 (Rs. (for promotion): Public Service 118500-214100) in the Pay Matrix with three Commission years' regular service in the grade failing which 1. Chairman or Member, Union necessary while combined eight years' regular service in the Public Service Commission making direct grade of Director (Legal and Treaties) and Legal Chairman. recruitment and for Armed Forces Officer Grade I in Level 12 (Rs. 78800-175200) 2. Foreign Secretary – Member. in the Pay Matrix, out of which one year of 3. Secretary in-charge of Legal and Personnel. regular service in the grade of Director (Legal Treaties Division – Member. and Treaties) and have undergone and 4. Additional Secretary successfully completed such mandatory (Administration) – Member. training programme(s) as may be prescribed Ά' by the Ministry of External Affairs.. Group **Departmental Confirmation Committee Note:** Where juniors who have completed their (for confirmation): qualifying or eligibility service are being considered for promotion, their seniors would 1. Foreign Secretary - Chairman. also be considered provided they are not short 2. Secretary in-charge of Legal and of the requisite qualifying or eligibility service Treaties Division - Member. by more than half of such qualifying or 3. Additional Secretary eligibility service or two years, whichever is (Administration) – Member. less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have

already completed such qualifying or eligibility	
service.	
Deputation :	
Officers of the Indian Legal Service or Indian	
Foreign Service holding analogous posts on a	
regular basis in the Parent Cadre or Department;	
and possessing the educational qualifications	
and experience prescribed for direct recruits	
under column (7).	
The departmental officers in the feeder category	
who are in the direct line of promotion will not	
be eligible for consideration for appointment on	
deputation. Similarly, deputationists shall not be	
eligible for consideration for appointment by	
promotion.	
(Period of deputation, including period of	
deputation in another ex-cadre post held	
immediately preceding this appointment in the	
same or some other organisation or department	
of the Central Government shall ordinarily not	
exceed five years. The maximum age limit for	
appointment by deputation shall not be	
exceeding 56 years as on the closing date of	
receipt of applications).	
For Armed Forces Personnel:	
Deputation or re-employment:	

11	12	13
The Armed Forces Personnel of the rank of		
Major General and officers of the equivalent		
ranks in Navy and Air Forces who are due to		
retire or to be transferred to reserve within a		
period of one year and having the requisite		
experience and qualifications prescribed shall		
also be considered. Such persons would be given		
deputation terms up to the date on which they		
are due for release from the Armed Forces;		
thereafter they may be continued on re-		
employment. In case such eligible officers have		
retired or have been transferred to reserve		
before the actual selection to the post is made		
their appointment will be on Re-employment		
basis.(Re-employment up to the age of		
superannuation with reference to civil posts).		

Name of Post	Number of post	Classification	LEVEL in the PAY MATRIX	Whether Selection post or non- Selection post	Age limit for direct recruits
1	2	3	4	5	6
3. Director (Legal and Treaties)	5* (2018)  * Subject to variation dependen t on workload	General Central Service, Group 'A', Gazetted, Non – Ministerial	Level 13 (Rs. 118500- 214100)	Selection	Not exceeding 50 years. (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government).  Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India, (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland,

			J a c	ammu ar and Spiti division Himachal	ikkim, Ladakh nd Kashmir st District and of Chamba Pradesh, And slands or Laksh	rate, Lahaul Pangi sub- district of daman and
Educationa	al and other qual	ifications required for o	lirect recruits		Whether educational qualifications for direct reapply in promotees	
		7			8	
Essential:			<i>C</i> : 11 C1 :	1.7	Age: No	
	_	vith specialization in the or International Organ			Educational Qualifications	: Yes
Law such a Law, Internation (ii) 15 year in Legal Government	rnational Law wo as Law of the Sea national Criminal rs' experience, as Affairs, namely nt; teaching or co ars should be in	nmental lification of the which at				
		cialization in Internation el will also be eligible.	onal Law in M.Phil	or Ph.D		
Desirable	: Doctorate in Int	ernational Law.				
Service Co		relaxable at the discreasons to be recordequalified.				
of the Unio in case of c if, at any s opinion the possessing	n Public Service candidates belon tage of selection at sufficient n	egarding experience is Commission, for reason ging to the Scheduled ( a, the Union Public Ser umber of candidates perience are not likely	s to be recorded in astes or Scheduled vice Commission from these comi	writing, d Tribes, is of the munities		
Period of probation , if any	Method of recruitment whether by direct	In case of recruitmed deputation/ absorption which promotion absorption to be made	cion grades from	m Prom	Departmental otion exists	Circumstan ces in which Union Public

	recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods		what is its composition	Service Commission to be consulted in making recruitment
9	10	11	12	13
One year for direct recruits and  Two years for Armed Forces Personnel Reemployed  Note 1: During the period of probation , or any extension thereof, candidate s may be required by Government to undergo such courses of training and instructions and to pass examinations, and test as Governme	i) 75 per cent by promotion failing which by deputation (including short term contract); and ii) 25 per cent by deputation (including short term contract) failing which by direct recruitment  For Armed Forces Personnel: Deputation or Reemployment	Promotion: Legal Officer (Grade I) in Level 12 (Rs. 78800-175200) in the Pay Matrix with five years regular service in the grade and have undergone and successfully completed such mandatory training programme(s) as may be prescribed by the Ministry of External Affairs  Note: Where Juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.  Deputation (including short term contract): Officers of the Central Government/State Government/Union Territories/autonomous or statutory organization/PSUs/ University/Recognized Research Institutions holding analogous posts on regular basis in the Parent Cadre or Department; and possessing the qualifications prescribed for direct recruits under Column 7.	Group 'A' DPC (for promotion)  1. Chairman/Member, UPSC - Chairman 2. Joint Secretary (Administration) - Member 3. Joint Secretary (Legal & Treaties) - Member  Group 'A' DPC (for considering confirmation)  1. Joint Secretary (Administration) - Member 2. Joint Secretary (Legal & Treaties) - Member	Consultatio n with the Union Public Service Commission is necessary on each occasion.

nt may
deem fit,
as a
condition
to
satisfacto
ry
completio
n of the
probation

Persons from Government Law Colleges or Universities recognized by UGC, having LLM with specialization in International Law: (i) with 15 years teaching or research experience; or

(ii) With 5 years regular service in the grade rendered after appointment thereto on regular basis in Level 12 (Rs. 78800-175200) in the Pay Matrix.

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 5 years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.)

# For Armed Forces Personnel Deputation or Re-employment:

The Armed Forces Personnel to the rank of Sub, Brigadiers and equivalent rank holders in Navy and Air Force, who are due to retire or to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made their appointment will be on Reemployment basis.(Re-employment upto the age of superannuation with reference to civil posts).

Name of Post	Number of post	Classification	LEVEL in the PAY MATRIX	Whether Selection post or non- Selection post	Age limit for direct recruits
1	2	3	4	5	6
4. Legal Officer (Grade- I)	7* (2018)  * Subject to variation dependent on workload	General Central Service, Group 'A', Gazetted, Non – Ministerial	(Rs. 78800-175200)	Selection	Not exceeding 50 years. (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government).  Note: The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India, (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir state, Lahaul and Spiti District and Pangi subdivision of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep

Educational and other qualifications required for direct recruits

7

#### **Essential:**

(I) Master's degree in law with specialization in the field of International Law or Internationals Relations or International Organisations from a recognized university.

**Note:** International Law would, *inter alia*, include major areas of International Law such as Law of the Sea, Human Rights Law, International Environmental Law, International Criminal Law and International Trade Law.

- (ii) 10 years' experience, after obtaining minimum educational qualification in Legal Affairs, namely Legal Practitioner; in Legal Service of the Government; teaching or conducting or guiding research in Law of which at least 8 years should be in the field of International Law or International Relations.
- (iii) Candidates having specialization in International Law in M.Phil or Ph.D level, but not at Master's level will also be eligible.

**Desirable:** Certificate course (at least 6 months duration) in one or two foreign languages other than English.

**Note 1:** Qualifications are relaxable at the discretion of the Union Public Service Commission, for reasons to be recorded in writing, in case of candidates otherwise well qualified.

**Note 2:** The qualification regarding experience is relaxable at the discretion of the Union Public Service Commission, for reasons to be recorded in writing, in case of candidates belonging to the Scheduled Castes or Scheduled Tribes, if, at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.

Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods
8	9	10
Age: No  Educational Qualifications: Yes	One year for direct recruits and  Two years for Armed Forces Personnel Re-employed.	I) 75 percent by promotion failing which by deputation (including short term contract); and     ii) 25 percent by deputation (including
	Note 1: During the period of probation, or any extension	short term contract) failing which by direct recruitment
	thereof, candidates may be required by Government to undergo such courses of training and instructions and to pass examinations, and test as Government may deem fit, as a condition to satisfactory completion of the probation.	For Armed Forces Personnel: Deputation or Re-employment

In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made

11

### **Promotion:**

Legal Officer (Grade II) in Level 11 (Rs. 67700-150800) in the Pay Matrix with 5' years regular service in the grade and have undergone and successfully completed such mandatory training programme(s) as may be prescribed by the Ministry of External Affairs..

**Note:** Where Juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

### **Deputation (including short term contract):**

Officers of the Central Government/State Government/Union Territories/autonomous or statutory organization/PSUs/ University/ Recognized Research Institutions

- (a)(i)holding analogous posts on regular basis in the Parent Cadre or Department; or
- (ii) with five years' regular service in the grade rendered after appointment thereto on regular basis in Level 11 (Rs. 67700-150800) in the Pay Matrix or equivalent in the Parent Cadre or Department; and (b) possessing the educational qualifications and experience prescribed for direct recruits under Column 7.

OR

Persons from Government Law Colleges or Universities recognized by UGC, having LLM with specialization in International Law: (i) with 10 years teaching or research experience; or

(ii) With 5 years regular service in the grade rendered after appointment thereto on regular basis in Level 11 (Rs. 67700-150800) in the Pay Matrix or equivalent.

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 5 years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.)

# For Armed Forces Personnel Deputation or Re-employment:

The Armed Forces Personnel to the rank of Act. Brigadier and Lt. Col. And also the officers of the rank of equivalent rank holders in Navy and Air Force, who are due to retire or to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made their appointment will be on Re-employment basis. (Re-employment up to the age of superannuation with reference to civil posts).

If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment	
12	13	
Group 'A' DPC (for promotion)  1. Chairman or Member, UPSC – Chairman  2. Joint Secretary (Administration) – Member	Consultation with UPSC necessary while making direct recruitment and for Re-employment of Armed Forces Personnel.	
3. Joint Secretary (Legal & Treaties) – Member  Group 'A' DPC (for confirmation)		

- 1. Joint Secretary (Administration)- Chairman
- 2. Joint Secretary (Legal & Treaties)- Member

Name of	Number of	Classificatio	LEVEL in	Whether	Age limit for direct recruits.
Post.	post.	n.	the PAY	Selection post	
			MATRIX	or non-	
				Selection post.	
1	2	3	4	5	6
5. Legal	8* (2018)	General	Level 11	Not applicable	Not exceeding 40 years
Officer	* Subject to	Central	(Rs. 67700-		(Relaxable for Government
(Grade-II)	variation	Service,	150800)		servants upto 5 years in
	dependent	Group 'A' ,			accordance with the
	on	Gazetted,			instructions or orders issued
	workload	Non-			by the Central Government).
		Ministerial.			Note: The crucial date for
					determining the age limit
					shall be the closing date for
					receipt of applications from
					candidates in India, (and not
					the closing date prescribed
					for those in Assam,
					Megalaya, Arunachal
					Pradesh, Mizoram, Manipur,
					Nagaland, Tripura, Sikkim,
					Ladakh division of Jammu
					and Kashmir State, Lahaul
					and Spiti District and Pangi
					sub division of Chamba
					district of Himachal Pradesh,
					Andaman and Nicobar
					islands or Lakshadweep).

Educational and other qualifications required for direct recruits.	Whether age and educational qualification s prescribed for direct recruits will apply in case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.
7	8	9	10
Essential:  (i) Master's degree in Law with specialization in the field of International Law or International Relations or International Organisation from a Recognised University  Note: International Law would, inter-alia, include, major areas of International Law such as Law of the Sea, Human Rights Law, International Environmental Law, International Criminal Law and International Trade Law.  (ii) Five years' experience, after obtaining minimum educational qualification in Legal Affairs, namely, Legal Practitioner, in Legal service of the Government; teaching or conducting or guiding research in International Law or in the Law of International Organisations.	Not applicable	1 year for Direct Recruits  Note 1: During the period of probation, or any extension thereof, candidates may be required by Government to undergo such courses of training and instructions and to pass examination s, and test as Government may deem fit, as a condition to satisfactory completion of the probation.	By direct recruitment  Note: Vacancies caused by incumbents being away on deputation or long illness or study leave or under other circumstances for a duration of 1 year or more may be filled on 'deputation' basis from officers of Central Government:-  (a) holding analogous posts on regular basis in the Parent Cadre or Department; and  (b) possessing the qualifications and experience prescribed

(iii) Candidates having specialization in	for direct recruits
International Law in M.Phil or Ph.D level, but not	under column (7).
at Master's level will also be eligible.	
Desirable:	
Certificate course (at least 6 months duration) in	
one or two foreign languages other than English.	
Note 1 : Qualifications are relaxable at the	
discretion of the Union Public Service	
Commission, for reasons to be recorded in	
writing, in case of candidates otherwise well	
qualified.	
<b>Note 2:</b> The qualification regarding experience	
is relaxable at the discretion of the Union Public	
Service Commission, for reasons to be recorded	
in writing, in case of candidates belonging to the	
Scheduled Castes or Scheduled Tribes, if, at any	
stage of selection, the Union Public Service	
Commission is of the opinion that sufficient	
number of candidates from these communities	
possessing the requisite experience are not	

In case of recruitment by	If a Departmental Promotion Committee	Circumstances in
promotion or deputation or	exists what is its composition?	which Union Public
absorption grades from which		Service Commission
promotion or deputation or		to be consulted in
absorption to be made.		making recruitment.
11	12	13

likely to be available to fill up the posts reserved

for them.

Not applicable	Group 'A' Departmental Confirmation	Consultation with
	Committee (for confirmation):	the Union Public
	1. Joint Secretary (Administration)-	Service Commission
	- Chairman.	necessary for filling
	2. Joint Secretary (Legal and Treaties) –	up of post.
	Member.	
	3. Deputy Secretary or Director in	
	Administration – Member.	