

**TENDER FOR  
INVITING SEALED QUOTATION  
FOR  
INSTALLATION OF RGB LED INDOOR DISPLAY**

**No: Abu/Cul/321/03A**

**Press, Info & Culture Wing  
Embassy of India, Abu Dhabi  
Tel – 02-4492700  
email – [cul.abudhabi@mea.gov.in](mailto:cul.abudhabi@mea.gov.in)**

**Tender for supply and installation of RGB indoor LED display at auditorium of Embassy of India, Abu Dhabi**

**LIST OF DOCUMENTS IN THE TENDER FORM**

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Important dates relating to the tender are as follows:

<b>S. No.</b>	<b>Particulars</b>	<b>Date</b>
i.	Bid Document Download start date	16.10.2023
ii.	Clarification Start Date	17.10.2023
iii.	Clarification End Date	07.11.2023
iv.	Bid Submission Start Date	16.10.2023
v.	Bid Submission End Date	13.11.2023(15.00hrs)
vi.	*Technical Bids Opening Date	15.11.2023
vii.	*Financial Bid Opening Date	21.11.2023

\*Subject to change due to administrative/logistic reasons.

**APPLICATION LETTER  
(Specimen)**

To

Second Secretary (HOC&PIC)  
Embassy of India  
Plot No. 10, Sector W-  
59/02,  
Diplomatic Area,  
Abu Dhabi

**Subject: Supply and installation of RGB indoor LED display at auditorium of Embassy of Abu Dhabi**

Dear Sir,

In response to your Tender Notice No. Abu/Cul/321/03A dated 16/10/2023 for the above-mentioned contract, I/We, a Private/Public Ltd Company / Partnership / Sole Proprietor submit the bids with the following particulars:

S. No.	Description	Particulars
1	Name of the Firm	
2	Year of establishment	
3	Registration No with a copy of registration certificate	
4	Registered Postal Address	
5	(a) Telephone No. (office) (b) email (c) Mobile No. (d) Website address, if any	
6	Address of branches, if any	
7	Name and address of proprietor /Executive director of the company (a) Mobile No. (b) email	
8	(a) Name & designation of authorized signatory (b) Address for communication (c) Contact details (Mobile, email etc)	
9	Annual Turnover for last three financial years	
(i)		

(ii)		
(iii)		
10	List of major clients with satisfaction certificate	
(i)		
(ii)		
(iii)		
(iv)		
(v)		
10	Any other information or document which may help in assessing bidder's abilities	

Having acquired the requisite information related to the subject work after site inspection and examining the form of contract, nature, quantum of work as affecting the tender invited by on behalf of the Embassy of India, Abu Dhabi; I/We, the undersigned hereby offer for supply and installation of LED indoor display at the auditorium of Embassy of India, Abu Dhabi, strictly in accordance with the terms and conditions as indicated by you in the said document. I/We have read the tender conditions thoroughly and agree to them.

Thanking you,

Yours faithfully

(Bidder's name & signature with stamp)

**Embassy of India  
Abu Dhabi**

**NOTICE INVITING BIDS**

Embassy of India invites sealed quotations from reputed, experienced and registered suppliers/agencies for procurement and installation of LED indoor display at the auditorium of the Embassy of India, Abu Dhabi.

2. Sealed quotations addressed to " Second Secretary (HOC&PIC)" may be sent by post or delivered by hand on or before 13/11/2023 up to 15.00 hrs. Related documents are available on our website [www.indembassyuae.gov.in](http://www.indembassyuae.gov.in) . Details can also be sought from Press, Info & Culture Wing, Tel 02-4492700.
3. The quotation shall remain valid for 120 days from the date of opening of Technical Bid. Any future clarification and /or corrigendum(s) shall be communicated through 'Tender Notice' section on the Embassy website [www.indembassyuae.gov.in](http://www.indembassyuae.gov.in)
4. The Embassy of India reserves the right to reject/cancel any or all bids without assigning any reason there to.

**Abu/Cul/321/03A dated 16/10/2023**

Sd/-  
Head of Chancery

**Scope of work:**

supply and installation of indoor LED display at the auditorium of the Embassy of India, Abu Dhabi as per specifications mentioned below:

LED module specifications	
Usage	Indoor
Display function	Text/Image/Video
Size of LED	Length: 3.52m (approx) Height:1.92m(approx)
Pixels	2.5
Dimensions	Customized
Poer input	19 Amp
Resolution	128x64
Application	indoor advertisement, logo Graphics display
Waterproof	Yes
Brightness	6000 cd/m2
Control model	Asynchronous /Synchronous
Life span	100000 hrs
Cabinet size	320x160 mm
Drive model	1/8 Scan Constant Current Drive
Color	1R1G1B
Video processor	Should have 1.5 GHz four-core processor
	Should have Support for 1080P video hardware decoding
	Have Support for H.265 4K high-definition video hardware decoding playback
	Should have at least 1 GB RAM and 8 GB on-board internal storage space
	Should have mobile app for screen management, solution editing and publishing and screen control via mobile phone for Android and ios

	Should have clustered remote solution publishing and screen control for multiple screen
	Should have Permanent Wi-Fi AP and supports the Wi-Fi Sta mode
	Should be able to display the streaming media from internet directly.
	Should have Synchronization mechanism for multi-screen playing at the same time.
	Should have centrally controlled system, must have the ability to change the content remotely from any location, display content can be sent from anywhere in UAE
	HDMI Signal Standards :HDMI1.3 Backward Compatible Resoulution:VESA Standard,<1920*1080p@60HZ
	Should have asynchronous playing switch
Receiving Card	Compatible with all common IC module,Supported Most PWM IC module
	Support any Scanning method from static to1/64 Scan
	Communication Method will be Gigabit Ethernet
	Control range Recommend :256*256 pixels
	Multi -Card Connection Receiving card can be put in any sequence
	Gray Scale 256to 65536
	Smart setting through the screen layout can be set go with any alignment of the screen unit board
	Super Cat5.Cat6 network cable within 80 meters
	port 5V DC power*2,1 Gbps Ethernet port*2,HUB 75E*12
	Input Voltage 4v-6v
	power 5w
	Power Interface, Can be accessed with 4.5v to 5.5v DC voltage
	Storage Temperature(degree celcius) min -40,Typical 25 max 10
	Rated Voltage (V) min 4.2 typical 5.0 Maximum 5.5
	Work Environment Humidity (%) min 0 typical 30 max 95
	Net Weight will be 0.096kg
	certificate must be CE,FCC,ROHS, ISO9001:2015
Technical support	Technical support should be provided by the supplier/ agency

Warranty	Display warranty period should be at least 2 years
Others	Should have Inbuilt voltage fluctuation protection system
	Should have remotely controllable hardware power cutoff system

**Note: The specifications of LED module should be mentioned clearly by bidders in above format.**



## INSTRUCTIONS TO TENDERER

Tender should be submitted in two parts, Part-I (Technical Bid) & Part-II (Financial Bid). Envelope of Part-I should be superscribed as "Technical Bid for Supply and installation of RGB indoor LED display at the auditorium of the Embassy of India, Abu Dhabi" and Envelope of Part- II should be superscribed as "Financial Bid for Supply and installation of RGB indoor display at auditorium of the Embassy of India, Abu Dhabi "

### 1. Eligibility Criteria:

Sl	Particulars	Details
1	<b>Experience</b>	(a) The company/contractor should have minimum three years' experience in the field.  (b) Preference will be given to those company/contractor which has experience in working with Diplomatic Missions/Govt. Departments/ reputed Hotels/private organization etc. Satisfaction certificates from such organizations are essential.
2	<b>Registration No.</b>	The company/contractor should have a valid Registration Number either in India and/or UAE. Copy of the same must be attached with the Technical Bid.
3	<b>Turnover</b>	The contractor should have a minimum turnover of AED. 6,00,000 per year or equivalent in INR during the last three financial year.
4	<b>VAT</b>	Certificate that company/contractor pays VAT regularly and their VAT dues are cleared either in India and/or UAE for the last financial year.
5	<b>Declaration for non blacklisted company</b>	The bidder shall give a declaration that it is not blacklisted by any of the government organizations in UAE or in India.

**NOTE:** Unprecedented situation: If after opening of financial bids it is found that there are more than one lowest bidders, in that case preference will be given to those contractor which scores more evaluation marks in the technical bids.

### 2. Local Conditions:

It shall be the responsibility on part of each tenderer to fully informed/acquainted/familiarized itself with local conditions and factors, which may have any effect on the execution of services to be rendered under the contract. All tenderer(s) intending to bid may visit and make themselves thoroughly acquainted with the local site conditions.

The Embassy shall presume that the tenderer has understood and agreed that all the relevant factors have been kept in view while submitting the bid. No financial adjustment arising thereof shall be permitted by Embassy, on the basis of any non-clarity of information about local conditions being pleaded by the tenderer. Further, no claim for financial adjustment being made by the contract awarded on these tender document will be entertained by the Embassy.

### **3. Validity of bids:**

3.1 Quoted rates must be valid for a period of 120 days from the date of opening of Technical Bids. However, the tenderer should have no objection to extend it, if required by the Embassy.

3.2 The overall offer for the assignment and tenderer(s) quoted price shall remain unchanged during the period of validity. There should be no alteration later after submission of bids.

### **4. Payment Terms & Conditions:**

The payment shall be released to the contractor after successful supply and installation of the product at the site and submission of tax invoice, after ensuring desired quality and specifications of the articles. Payments to the supplier will be made within a reasonable period through cross cheque. No advance payment shall be made to the agency.

### **5. Tender Preparation Expenses:**

All costs incurred by the contractors in the preparation of the tender, presentation and of negotiating the contract including the site visits etc. will be borne by the contractors themselves and in no case will be reimbursable by the Embassy.

**6. Guarantee:** The contractor shall furnish guarantee for genuineness of the product i.e. the product supplied should be of original make only. In case, any substandard article is supplied, the Embassy shall reserves the right to withhold all the payments due to the contractor and may debar him/her from any future business with the Embassy.

### **7.(a). Technical Bid:**

The company should provide the following documents in the technical bid.

- a). Experience certificate, with referrals from Diplomatic Mission/Hotels etc.
- b). Company registration certificate.
- c). Notarised turnover certificate.
- d). Declaration regarding non blacklisting in UAE /India.

### **7. (b). Financial Bid:**

The rates should be quoted in AED inclusive of all taxes/duties, transportation, installation and other charges, if any as per the **Annexure - I** with complete description failing which the same shall be liable for rejection.

NB: If any of the conditions mentioned in the tender inquiry document are altered/changed/ modified / add any new condition, which are not compliance with tender inquiry document, by tenderer in their proposal, it may be treated as unresponsive and it may be rejected.

## **8. Tender Evaluation:**

8.1 The Embassy will evaluate the entire tenders, strictly on the basis of the predetermined inclusion/exclusion criteria, terms & conditions of the tender and terms & conditions as stipulated by the tenderer(s) in their tenders. During evaluation / scrutiny of the tenders, at any stage, if it is found that any of the tenderer(s)' terms and conditions are not in compliance with tender inquiry document, Embassy may seek the clarification within the specified target time and if the tenderer fails to reply/or not agree/ accept the terms and conditions, their tender will be treated as unresponsive and it is liable for rejection.

8.2 Financial Bid of only those bidders' shall be opened who qualify in technical bid evaluation stage.

8.3 The Embassy reserves the right to reject any or all bids without assigning any reason thereof.

## **9. Award of Contract:**

After due evaluation of the financial bid(s), the Embassy will award the contract to the lowest evaluated responsive tenderer.

## **10. Delivery and completion period:**

Time is essence for any contract. The Contractor shall ensure delivery and installation of the articles within 07 working days from the day of receiving purchase order on mail/telephone. In exigencies but not in usual practice, the delivery time can be relaxed upto one week. It shall be the sole responsibility of the contractor to deliver the product within stipulated time period. Non compliance of time schedule may endanger the contract and invite penalty.

## **11. Supplier's Obligations:**

11.1 The suppliers shall ensure that stock of product is available with them and the Contractor shall ensure delivery and installation of the articles within 07 working days from the day of receiving purchase order

11.2 The suppliers shall also ensure quality of the products. They will also ensure that original make products only are supplied.

## **12. Penalty :**

During the contract period, if the contractor fails to supply products under his/her contract on more than three occasions; the Embassy reserves the right to withhold all payments due to him/her and debar from any future business with the Embassy. This is also applicable in case if substandard quality products or spurious/duplicate articles are supplied.

### **13. Force Majeure:**

Any delay due to Force Majeure will not be attributable to the bidder. Force Majeure events shall mean one or more of the following acts or events: Acts of God or events beyond the reasonable control of the Affected Party which could not reasonably have been expected to occur, exceptionally adverse weather conditions, lightning, earthquake, cyclone, flood, volcanic eruption or fire or landslide; Radioactive contamination or ionizing radiation; Strikes or boycotts (other than those involving the Supplier or its employees / representatives or attributable to any act or omission of any of them) interrupting supplies and services of the Project for a period exceeding a continuous period of 7 (seven) days; An act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage which prevents rendering of supplies or specified services by the Supplier for a period exceeding a continuous period of 7 (seven) days.

### **15. Arbitration:**

In case of any dispute or difference arising out of or in connection with the tender conditions / order and Contract, the Embassy and the Supplier will address the dispute / difference on a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Embassy. The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at New Delhi only. The resolution of the Arbitrator shall be final and binding on both the parties.

### **16. Jurisdiction:**

The courts at New Delhi alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender / contract.

### **17. Clarification:**

The prospective tenderer(s) requiring any clarification regarding the tender document are requested to contact Press, Info & Culture Wing (Phone: +971-2-4492700 and email id: [cul.abudhabi@mea.gov.in](mailto:cul.abudhabi@mea.gov.in) ).

At any time prior to the deadline for submission of bids, the Embassy may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tenderer(s), modify the tender document by amendment.

**The amendment will be published on Embassy website. In order to afford prospective tenderer(s) reasonable time to take the amendment into account and preparing their bid, the Embassy may, at its discretion extend the deadline for the submission of Tender.**

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## General Terms & Conditions

1. The tenderer/bidder is bound by all terms and conditions of this Tender and any violation may invite forfeiture of his contract.
2. No conditional tenders shall be accepted.
3. Embassy of India, Abu Dhabi reserves the right to relax, modify any or all tender conditions.
4. There is no fee to apply for the tender. However, only serious and eligible agencies are welcome.
5. Each bidder shall submit only one bid.
6. Telex or Facsimile bids are not acceptable. Bids received late including postal delay in open condition not meeting the tender conditions/incomplete in any respect are liable to be rejected.
7. The bidder shall furnish a list of companies, organization including foreign companies in UAE, Diplomatic Missions and reputed hotels with whom they have a professional relationship such as for supply and installation of LEDs.
8. The contractor shall not further sub-contract, the whole or any part of the contract, under any circumstances to a third party.
9. The contractor shall be solely responsible for any damage/loss of equipment, caused by the contractor or any of its representatives during execution of contract. The Embassy shall not be liable to compensate on this account.
10. It is the responsibility of the contractor to ensure that all local laws and regulations are followed.
11. It is expected that the bidders who wish to bid for this tender have highest standards of ethics.
12. Bidders are advised to visit the site and ascertain the requirement before submitting their bids. No variation in amount or any other conditions would be entertained post submission of the bids.
13. All bidders shall submit all tender documents with their signature and company's stamp along with the technical bid. In financial bid, there should be only rates of the items as per Annexure-I.
14. The rates should be inclusive of all taxes/duties and transportation charges. The agency shall deliver the product at the site of the Embassy and no extra charges shall be paid on account of delivery charges.
15. The Embassy reserves the right to extend the date of receiving/opening of bids. All such details would be communicated on our website [www.indembassyuae.gov.in](http://www.indembassyuae.gov.in) under the 'Tender Notice' Section.

### **Declaration by the Firm/Agency**

This is to certify that we have not been debarred and blacklisted by any government agency or organization in UAE or in India. Further, before signing this tender, It is certified that I/we have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Signature of authorized person with firm's seal

Name:

Address:

Phone No (O):

email:

Date:

## Financial Bid format

<b>Details of LED</b>		
1.	Manufacturer	
2.	Brand	
3.	Type/Model	
4.	Country of origin	
	Dimensions of LED	Length : Height:
<b>Quotation</b>		
1.	Cost of LED per Sq. (In AED.)	
2.	Total Cost of LED (In AED.)	
3.	Cost of Video processor and any other devices (In AED.)	
4.	Installation cost (In AED.)	
5.	VAT and any other charges	
	<b>Total cost (including all charges, taxes etc.) (in AED.)</b>	