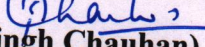


Consulate General of India  
Frankfurt am Main  
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Notice Inviting Tender

1	Reference No. :	FRA/872/1/2020
2	Issuing Authority:	Head of Chancery, Consulate General of India, Frankfurt/M , Germany
3	Project	Annual Garden Maintenance Contract at the Residence of Consul General of India, Frankfurt/M located at Dr. Egenolf Str.9, 65779 Kelkheim
4	Specifications	Consulate General of India, Frankfurt invites bids from all reputed and professional agencies for Annual Garden Maintenance Contract at the residence of Consul General of India at Dr. Egenolf Str. 9 , 65779 Kelkheim, Germany subject to their satisfying the following eligibility conditions: i) The Agency should have experience in gardening works for a minimum period of five years. ii) The Agency must have appropriate VAT registration, up-to-date and applicable trade licence etc. to carry out such works. iii) Documentary proof for the above would be required to be submitted by the participating agencies. The detailed scope of work is given in Annexure I. Last date for submission of bids/quotations is 25.09.2020
5	Address for submission of quotations	The quotation should be submitted in sealed envelope with reference number given above and marked "Gardening Quotation" for delivery to:- Mr. Prem Singh Chauhan Head of Chancery Consulate General of India Friedrich Ebert Anlage 26 60325 Frankfurt/M Email: <a href="mailto:hoc.frankfurt@mea.gov.in">hoc.frankfurt@mea.gov.in</a> Fax: 0049 69 7438 6946
6	Conditions	i) Consulate General of India, Frankfurt reserves the right to accept or reject any or all tenders without assigning any reasons whatsoever. ii) Terms of payments are subject to negotiation, if estimates/quotations are accepted. iii) The Maintenance Work is required to be completed as per the time limits/periodicity as stated by the Consulate. iv) Visits to the site of gardening work can be arranged for interested agencies who may contact the Consulate at the contact numbers given below: 0049 69 15300517/ 0049 69 15300516

  
**Prem Singh Chauhan (Prem Singh Chauhan)**  
**Consul (HOC & Protocol) Head of Chancery**  
**Consulate General of India 04.09.2020**  
**Frankfurt/M, Germany**

## SCOPE OF GARDEN MAINTENANCE WORKS

The garden including the lawn area and bordering trees cover an area of approximately 1500 square metres at Dr Egenolf Strasse 9, 65779 Kelkheim, Germany.

### General Maintenance works

1. Regular watering of all plants and the lawn area.
2. Cutting of lawn grass with lawnmower at least twice every week or as required.
3. Pruning of flowering plants, bushes, hedges and shrubs regularly to give a good look as well as to promote growth and further blooming of flowers.
4. Taking care of the soil both in the flower beds and other area like lawn through application of fertilisers etc. The use of green manure and compost should also be included. Occasional digging of soil as may be required for growth of plants etc.
5. Cleaning and care of all pots and containers containing flowering or non-flowering plants in the garden and lawn area.
6. Clearing the garden, lawn area and stone pathway to the portico of weeds both on the residence front and backside.

### Special/Occasional works

1. Planting of flowering plants in the flower bed and other garden areas during the gardening season. Changing of planted flowers as found appropriate for different flowering seasons
  2. Sowing of new plants in all the pots and containers used for indoor houseplants as well as on outdoor locations
  3. Caring and protection of gardens during the autumn, spring and winter times through use of mulch etc.
  4. Removal of leaves, branches and all garden debris from the residence through containers or through recycling in compost pits.
  5. Preparation and maintenance of compost pits in a suitable corner of the garden area.
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## **Umfang der Gartenarbeiten**

Der Garten inklusive der Rasenfläche und der angrenzenden Bäume in der Dr. Egenolf-Straße 9, 65779 Kelkheim, umfasst eine Fläche von ungefähr 1.500 m<sup>2</sup>.

### **Regelmäßige Arbeiten:**

- Regelmäßiges Gießen aller Pflanzen und der Rasenfläche.
- Mähen des Rasens mindestens zweimal pro Woche oder wie erforderlich.
- Regelmäßiges Beschneiden von Pflanzen, Hecken und Büschen.
- Pflege des Bodens in den Blumenbeeten und anderen Bereichen, wie z. B. Rasenflächen, durch Düngen usw..
- Reinigung und Pflege von Blumentöpfen und anderen Behältnissen mit Pflanzen darin.
- Unkrautbeseitigung auf dem Grundstück.

### **Besondere / Periodische Arbeiten:**

- Pflanzarbeiten in Blumenbeet- und anderen Gartenbereichen. Austausch von Blumen, wenn zu unterschiedlichen Jahreszeiten entsprechend gewünscht.
- Sähen neuer Pflanzen in den diversen Töpfen und Behältnissen sowohl innen als auch außen.
- Gartenpflege durch Mulchen usw. in Herbst, Frühjahr und Winter.
- Beseitigung von Blättern, Ästen und allen anderen Formen von Gartenabfällen auf dem Grundstück, durch entsprechende Container oder Komposthaufen.
- Errichtung und entsprechende Pflege eines Komposthaufens in adäquater Weise im Gartenbereich.