

**No. Abuj/Adm/003/01/2019
High Commission of India
No. 364, Cadastral Zone,
Central Business District (CBD)
Abuja, Nigeria

www.hciindia-abuja.org

Date : 20 June, 2019

INVITATION OF BIDS FOR PROVIDING SERVICES TO INDIAN SHIP IN LAGOS (NIGERIA).

Tender No. No. Abuj/Adm/003/01/2019 dated 20 June 2019.

Last Date for submission of bids : 12th July 2019 (by 1100hrs)

Section I : Invitation for Tenders

Section II : Terms & Conditions

Section III : Special Conditions of Contract

Section IV : General Technical Specifications

Section V : Price Schedule

No. Abuj/Adm/003/01/2019
High Commission of India
No. 364, Cadastral Zone,
Central Business District (CBD)
Abuja, Nigeria

Subject : Invitation of bids for providing services to Indian Naval Ship Husbanding in Lagos (Nigeria).

The High Commission of India (HCI), Abuja invites sealed tenders for providing services to Indian Naval Ship husbanding in Lagos (Nigeria) during first week of September 2019. The tenders are invited under two bid system viz. Technical Bid and Financial Bid from reputed and experienced firms having regular office preferably in Abuja or Lagos (Nigeria) for providing services to Indian Naval Ship as detailed in Section-IV of the tender documents.

2. The tender documents can be downloaded from the following websites :

www.hciindi-abuja.org
www.http://eprocure.gov.in/cppp
www.mea.gov.in

Bidders are requested to go through the terms & conditions contained in the bid document. Bidders are also required to deposit Earnest Money Deposit (EMD) of ₦ 100,000.00 (Naira one hundred thousand only) in the form of “*Pay Order/Demand Draft or Bank Guarantee from any Scheduled bank of Nigeria*” in favour of “*High Commission of India, Abuja*”. **Bids received without EMD will not be considered and rejected summarily.**

3. The tender should be submitted in two sealed envelopes as below, alongwith prescribed EMD.

(a) The first sealed cover superscripted as “**Technical Bid**” should contain (i) duly filled-in Annexure along with relevant documents/information and, (ii) Acceptance of terms & conditions given in Section-II.

(b) The second sealed envelope superscripted “**Financial Bid**” should contain only rates as per Section – V of the Tender Documents.

(c) Both the sealed covers, along with EMD should be placed in the main sealed envelope superscripted “Tender for providing services to Indian Naval Ship at Lagos (Nigeria)” addressed to the Defence Adviser, High Commission of India, Plot No – 364, Cadastral Zone, Central Business District (CBD), FCT, Abuja, Nigeria, and must reach on or before 12th July 2019 latest by 1100hrs. Bids may be hand delivered or send by post at the aforementioned address so as to reach on or before the prescribed date and time. Mission will not be responsible for any postal delay.

4. The Mission reserves the right to amend any of the terms and conditions contained in the Tender Document or reject any or all applications/offers without giving any notice or assigning any reason thereof. The decision of the mission in this regard will be final and binding upon all the bidders.

5. The important schedules and dates are as under :-

Ser No	Key Event	Dates
(a)	Last date for submission of Bids	12 th July 2019 by 1100hrs
(b)	Date of Opening of Technical Bids (Participant bidders may wish to be present)	12 th July 2019 by 1530hrs
(c)	Date of Opening of Financial Bids (Only for the successful bidders of Technical Bid)	15 th Jul 2019 by 1200hrs
(d)	Venue for Opening of Bids	Conference Room, High Commission of India Abuja (Nigeria)

6. All bidders are requested to read and understand the terms & conditions of the contract as detailed in the Section-II before sending their bids, as no change or violation of the aforementioned terms and conditions is permissible once the quotation is accepted by the Mission.

(Subhash Chand)
Acting High Commissioner

SECTION II : TERMS AND CONDITIONS

1. Bidders are required to deposit Earnest Money Deposit (EMD) of ₦ 100,000.00 (Naira one hundred thousand only) in the form of *“Pay Order/Demand Draft or Bank Guarantee from any Scheduled bank of Nigeria” in favour of “High Commission of India, Abuja”*. Bids received without EMD will not be considered and rejected summarily. EMD of all unsuccessful bidders shall be refunded within 30 days of awarding the tender. No interest shall be payable for EMDs.
2. The Tender shall be neatly arranged, plain and intelligible. Each page of the Tender should be signed. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Tender. The conditional tender will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder's signature.
3. The Bidders shall submit documentary evidence in respect of their technical capabilities and the Financial Bid.
4. At any time prior to the deadline for submission of bids, HCI, Abuja may, for any reason, whether on its own initiative or in response to the clarification requested by a prospective bidder, modify the tender document.
5. Tender shall be valid for 90 days from the date of submission of tenders. A tender valid for a shorter period shall stand rejected.
6. Any tender received after the deadline for submission of tenders will not be accepted.
7. Interpretation of the clauses in the Tender Document/Contract Document. In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, HCI, Abuja's interpretation of the clauses shall be final and binding on all parties.
8. The successful bidder, on award of contract, must send the contract/acceptance in writing, within seven (7) days of award of contract, failing which the EMD will be forfeited and the order will be placed to the next successful bidder. The EMD shall also be forfeited if the bidder withdraws the tender during the period of tender validity specified in the tender
9. Mission reserves the right to terminate the contract at any point of time during the tenure of contract, if the services are not found satisfactory or the contractor dishonours the contract. Decision of the Mission in this regard shall be final and binding upon the contractor.
10. No request for revision/increase of approval rates during the currency of contract period will be entertained. No other charges like transportation fare etc will be payable providing the services.

SECTION III : SPECIAL CONDITIONS OF CONTRACT (SCC)

1. **Prices** :-

(a) Price quoted by the Contractor and agreed to by HCI, Abuja shall be considered final and price escalation will be permitted thereafter.

(b) Bidders must quote the price in the format given in Contract Price Schedule at Section – V of this document.

(c) All prices are to be quoted only in USD.

(d) The prices quoted should be inclusive of transportation, insurance charges etc.

2. **Taxes and Duties** :-

VAT should not be included as the High Commission of India is exempted from VAT under the Vienna Convention.

SECTION IV: GENERAL TECHNICAL SPECIFICATIONS

1. The High Commission of India invites a budgetary quote for ship husbanding services for a potential visit of one Indian Naval vessel of approx. 4000 T displacement, Length 124.8 m, Breadth 15.2 m and Draught 6.5 m.

2. The ship is likely to stay in the port of **Lagos** for three days, estimated arrival at **0800 hrs on Day 1** and estimated departure at **0900 hrs on Day 4**. The tentative dates slot for the visit to **Lagos** is **05 Sep to 08 Sep 2019**. Firm dates will be confirmed in due course.

3. It is anticipated that husbanding services required may include, but may not be limited to the following. **In the event of the services being provided gratis by the host Navy/ host Government or if found not necessary, they may not be asked for.**

(a) Port Services including:-

- (i) Pilotage (per pilot)
- (ii) Tugs (Bollard Pull of sufficient capacity)
- (iii) Line Handling
- (iv) Mooring Boat
- (v) Berthing/ unberthing assistance
- (vi) Payment of Port Dues
- (vii) Payment of Other Levies

(b) Harbour Facilities including:-

- (i) Electricity (per MW Capacity)
- (ii) Fresh Water (per Ton)
- (iii) Garbage/ Rubbish Removal
- (iv) Sewage Removal
- (v) Sullage Removal
- (v) Fenders (YOKOHAMA – Large Size)
- (vi) Crane Hire
- (vii) Gangway (greater than 30 feet)
- (viii) News paper (10 per day)/ Magazines (05 per day)

(c) Telephone/Internet

- (i) Mobile Phone + SIM card + Recharge Vouchers= 10
- (ii) Internet Dongles= 08

(d) Clearance of items at airport/ sea port if required.

(e) Fresh Provisions

(f) Transport Facilities :-

- (i) Sedan – 04
- (ii) SUV – 02
- (iii) 18-22 Seater Van – 02
- (iv) 48-52 Seater Bus – 04

(g) Supply of Fuel (approx. **100** ton Low Sulphur High Speed Diesel (LSHSD) of specification **IS 1460:2000/Gost 305-82 (Automotive Gas Oil)** including delivery charges via pipeline/ barge is to be supplied at Lagos. The Supplier will be required to produce a certificate from a Certified Laboratory specifying the sulphur content and samples will also be tested onboard prior to acceptance.

4. Details of your Company (profile and registered office in Nigeria, preferably Lagos) along with **previous experience in providing ship husbanding services to foreign warships in Lagos** may also be provided in the **Technical Bid**. This is a mandatory requirement.

5. Technical queries, if any maybe addressed to the **Defence Adviser** at Email ID- da.abuja@mea.gov.in. Office contact No- **+234-7080622800**

SECTION V- PRICE SCHEDULE

Format for submitting the Price Schedule for ship husbanding services for a potential visit of one Indian Naval ship of approx. 4035 T displacement, Length 125 m, Breadth 15 m and Draught 6.1 m to Lagos, Nigeria

High Commission of India, Abuja

Tender No. **Abuj/Adm/003/01/2019**

Date: **20 Jun 2019**

Ser.	Service	Unit	At Lagos (in USD)
(a)	Agency Fee - First Day	per day	
(b)	Agency Fee- Subsequent days	per day	
(c)	Berthing/ Unberthing Charges	per day	
(d)	Pilotage (IN/ OUT)	per move	
(e)	Pilot boat (IN/ OUT)	per move	
(f)	Pilot detention/ cancellation	per hour	
(g)	Port Leading hand for arrival and departure	per hour	
(h)	Line handlers	per move	
(i)	Towage/ Tugs (for inwards and outwards and any additional moves)	per move	
(j)	Mooring Boat	per move	
(k)	01 x Brow (Greater than 30 feet length) at wharf including all costs	per day	
(l)	Crane for brow including all costs	per hour	
(m)	Yokohama Fenders (large) at wharf including all costs	each per day	
(n)	Temporary fencing, if necessary	each per day	
(p)	Port Security (02 guards), if necessary	each per hour	

<u>Ser.</u>	<u>Service</u>	<u>Unit</u>	<u>At Lagos (in USD)</u>
(q)	Fresh water	per tonne	
(r)	Garbage disposal - General waste at wharf including all costs	per bin	
(s)	Sewage removal at wharf including all costs	per KL	
(t)	Oily water waste removal at wharf including all costs	per KL	
(u)	Oily sludge removal at wharf including all costs	per KL	
(v)	Grey water removal at wharf including all costs	per KL	
(w)	Newspapers (10 per day)	each day	
(x)	Sedan including driver (from 0900 - 0100hrs+1)	each per day	
(y)	SUV including driver (from 0900 - 0100hrs+1)	each per day	
(z)	20 seater van including driver (from 0900 - 0100hrs+1)	each per day	
(aa)	48 seat coach including driver (from 0900 - 0100hrs+1)	each per day	
(ab)	Tour guide (02)	per day	
(ac)	Wifi multi user dongle	per dongle	
(ad)	Airtel SIM card	per SIM, per day	
(ae)	Airtel Recharge Voucher	As per Reqmt	
(af)	Mobile Phone	Per day	
(ag)	45 pax crew transfer boat (from 0900- 0100hrs+1)	per day	
(ah)	Commercial grade (LSHSD)	Per MT	
(ai)	Portable Generator	Per MW Capacity	
(aj)	Charges for clearance of items at airport, if required.	Per Kg	

<u>Ser.</u>	<u>Service</u>	<u>Unit</u>	<u>At Lagos</u> <u>(in USD)</u>
(ak)	Charges for clearance of items at seaport, if required.	Per Kg	
(aj)	Any other Port Dues		
(ak)	Any other levies/charges		

FRESH PROVISIONS

1. Rates may kindly be forwarded for the following in USD as per unit indicated:-

FRESH PROVISIONS	Unit	At Lagos (in USD)
<u>VEGETABLES (KG)</u>		
CAULIFLOWER	Per Kg	
TOMATO RED	Per Kg	
FRENCH BEANS	Per Kg	
CORRIANDER LEAVES	Per Kg	
BROCCOLI	Per Kg	
GREEN PEAS	Per Kg	
CAPSICUM	Per Kg	
LADIES FINGER	Per Kg	
SALAMI FINE KOSHER	Per Kg	
SPINACH	Per Kg	
SPRING ONION	Per Kg	
FOWL DRESSED	Per Kg	
LETTUCE	Per Kg	
PARSLEY	Per Kg	
MUSHROOM	Per Kg	
RADDISH RED SMALL	Per Kg	
CUCUMBER	Per Kg	
MINT LEAVES	Per Kg	
SWEET CORN	Per Kg	

FRESH PROVISIONS	Unit	At Lagos (in USD)
BREAD	Per Kg	
MILK TETRA (LTRS)	Per Ltr	
CHICKEN FRESH (KG)	Per Kg	
FISH FRESH (POMFRET/SURMAI) (KG)	Per Kg	
EGGS (NOS)	01 Dozen	
POTATO FRESH (KG)	Per Kg	
ONION (KG)	Per Kg	
<u>FRESH FRUIT NC (KG)</u>		
APPLE RED	Per Kg	
GRAPES RED	Per Kg	
PEARS	Per Kg	
GREEN APPLE	Per Kg	
STRAWBERRY	Per Kg	
LITCHI	Per Kg	
BLACK GRAPES	Per Kg	
KIWI	Per Kg	
<u>FRUIT C (KG)</u>		
ORANGE	Per Kg	

Name of firm :

Address for correspondence :

Contact Details :

Total Price (in USD)

Note:

1. The above quoted prices are complete in all respect as per technical specifications inclusive of all taxes & duties, packing, forwarding, transit insurance, loading & unloading, transportation, installation & other charges etc.

2. Certified that rates quoted for the above items are as per specifications, terms & conditions mentioned in the tender document.

Yours faithfully,

Company Seal:

(Signature of Authorised Signatory)
Name & Designation: