



सत्यमेव जयते

Government of India Ministry of External Affairs

**Amendment No. 2
to the Expression of Interest
Inviting
Training Institutes for imparting short-term training to foreign
participants under ITEC programme**

EOI No. DPA-II/551/05/2016 Dated: 29th May, 2018

**Development Partnership Administration-II
Ministry of External Affairs
Jawaharlal Nehru Bhawan, Janpath,
New Delhi, India**

**Government of India
Ministry of External Affairs
Development Partnership Administration- II**

Tender No. : DPA-II/551/05/2016

Dated 21.06.2018

1. Clauses 2.4 and 2.5 ('Description of Service: Brief Purpose and Scope of Work') of EOI are further elaborated/clarified as under:

1.1 Clause 2.4 may be read as:

2.4 The Institutes finally selected from the shortlisted applicants under this Eoi are expected to design and deliver short term training programmes in a financial year for next three financial years, as per the requirement above. The course duration may range from as short as one week to upto 12 weeks. Each course can typically have 30 participants. Each training programme needs to be dynamically customised, in consultation with MEA, to meet the specific requirement of MEA. MEA reserves the right to modify the areas of training, numbers of offered training programme/s at any of the selected Institute and/or number of participants therein.

1.2 Clause 2.5 may be read as:

2.5 The intended number of "man-weeks" (i.e. sum of total allotted slots in a course X duration of the course in weeks) of training to be allotted to each Institute in each of the four areas are given in below. The participants actually attending the course may vary.

No	Area of training	Intended number of man-weeks of training to be allotted to each Institute per year
a)	Basic IT viz. basic Web Designing, Networks, Operating Systems, Database etc.	Up-to 1200
b)	SMEs, Entrepreneurship, General Administration, Management and Leadership	Up-to 600
c)	Telecom	Up-to 500
d)	Healthcare	Up-to 350

2. With reference to **Para 3.1 'Inputs of MEA'**, it may be noted that the fee components of ITEC training programme have been given for indicative purposes and not for submission of any course financials related to these training components at this stage. Separate Request for Proposal will be issued for this purpose, after the selection process through EOI is completed.

3. Clauses 4.1, 4.2 & 4.3 ('Eligibility Criteria') of the Eol are further elaborated/clarified as under:

3.1 Clause 4.1 may be read as:

4.1 Any private institute, legally registered in India under appropriate provisions, including Private Universities, Deemed-to-be Universities, professional organization, companies, essentially having an experience of at least three years in imparting training to the students/professionals is eligible to submit their proposal. However, submission of proposals by consortiums, in any form, is not allowed.

3.2 Clause 4.2 may be read as:

4.2 Institute should have an average annual turnover, exclusively from Training activities, of Rs. 7.5 Crore (Rupees Seven Crore Fifty Lac Only) during the last two financial years as per their audited balance sheets. In case the audited balance sheet of last FY 2017-18 is not yet available, the Institute may submit the average annual turnover from training activities as per the audited balance sheets of FY 2015-16 and FY 2016-17. Further to this, the scope of 'Training activities' includes all regular educational activities undertaken by the Institute, including short term training programmes, diploma courses, Under Graduate/Post Graduate level courses and also doctoral/higher research programmes.

3.3 Clause 4.3 may be read as:

4.3 Institute must have undertaken, on an average, at least four nos of similar kind of training programmes, in the respective area(s) of training for which it is applying in this Eol, for a minimum of 20 or more participants, every year during the last two financial years. The training duration may vary from short (3-6 days), mid-term (4-8 weeks) to long-term degree courses.

4. Clauses 9.1 & 9.4 ('Preparation of Proposals')are further explained as under:

4.1. Clause 9.1 may be read as:

9.1 An Institute can submit training proposals for one or more areas of training, as defined in Para 2.5 of the this Corrigendum, provided it is meeting the eligibility criteria separately for each area. However, if it chooses to submit proposals for more than one area, it needs to submit a separate proposal for each area of training. It may be noted that the proposals submitted by Institutes must contain the details of their ongoing training courses and not for the courses that are proposed to be conducted under ITEC after the selection of qualified institutions. These course details are required for evaluation of eligibility of institutions vis-a-vis their existing courses and capacities. Evaluation for each proposal in the respective area of training shall be done separately. No additional Processing Fee is required to be submitted for such instances of submission of proposals for more than one area of training.

4.2. Clause 9.4 may be read as:

9.4 All documents, as per above requirement, along with a soft copy of documents in the form of a CD, shall be submitted to Section Officer (ITEC), Room No. 2079, Jawaharlal Nehru

Bhawan (JNB), New Delhi (Phone No: 011-49015432) in a sealed cover on or before proposal submission date/ time as mentioned in critical date sheet, failing which the proposal shall not be considered. No proposals are required to be uploaded on the CPP Portal.

5. Clause 10.3 ('Shortlisting Process') is further elaborated as under:

10.3 A separate Request for Proposal (RfP) containing Technical and financial bids will be invited from the shortlisted Institutes for finally selecting the participating Institutes for each stream.
