


Government of India
Ministry of External Affairs
Establishment Division
23 D, Janpath
Tel: 011-49015121

AUCTION NOTICE FOR DISPOSAL OF OBSOLETE E-WASTE ITEMS (I.E. AIR CONDITIONER, REFRIGERATOR, PHOTOCOPIER, FAX MACHINE, PAPER SHREDDER, EMPTY CARTRIDGES) IN MINISTRY OF EXTERNAL AFFAIRS ON "AS IS WHERE IS BASIS"

Notice No: No.Q/OE/885/02/2017	DATED: 08.01.2018
<u>Important Dates</u>	
Publishing Date	08.01.2018 (1530 hrs)
Bid Document Download Start Date	08.01.2018 (1540 hrs)
Date and Time for Inspection of Items along with pre-bid meeting	15.01.2018 and 16.01.2018 (1430 Hrs to 1600 Hrs)
Contact Person	Shri R.P. Meena, AO(OE), Ph: 011-49015121, Intercom: 4002
Venue of Inspection	Basement (-2 level), Jawaharlal Nehru Bhawan, 23-D, Janpath Road, New Delhi
Bid Submission Start Date (online)	17.01.2018 (0900 hrs)
Bid Submission End Date (online) – Portal will not accept bids after closing time	08.02.2018 (1730hrs)
Date of Technical Bid Opening (online – participating bidders may wish to be present)	09.02.2018 (1730 hrs)
Date of Financial Bid Opening (online)	To be notified subsequently in due course
Venue for Opening of Bids	OE Section, Room No. 4002- A, A-Wing, Jawaharlal Nehru Bhawan, 23-D, Janpath, New Delhi-110011

The bid shall be submitted online only at Central Public Procurement Portal Website: <http://eprocure.gov.in/eprocure/app>

Manual bids shall not be accepted.


Sandeep Kumar,
Under Secretary (OE, OF & OS),
Ministry of External Affairs,
R.NO. 4010, 'A' Wing,
Jawaharlal Nehru Bhawan,
23-D, Janpath, New Delhi – 110011,
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Jawaharlal Nehru Bhawan,
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TENDER NOTICE

Subject: Auction Notice for disposal of obsolete e-waste items (i.e. air conditioner, refrigerator, photocopier, fax machine, paper shredder, empty cartridges) in Ministry of External Affairs on "as is where is basis"

I am directed to say that online tenders are invited from the registered Recycler/ Re-processor of E-waste registered with Central Pollution Control Board / State Pollution Control Board for disposal of obsolete Air Conditioners, Refrigerators, Photocopiers, Fax Machines, Paper Shredders, Hot Cases, Microwaves, Empty cartridges/toners etc. on "As is, where is basis" and as per CPCB/SPCB/PCC guidelines for disposing off recycling/processing of electronics waste.

Complete list of equipment/items is given in **Annexure A**. These items are located in Basement (-2 level) of Jawaharlal Nehru Bhawan, Ministry of External Affairs, 23-D, Janpath Road, New Delhi – 110011.

Technical Bid

Scanned copies (only pdf) of the following should be uploaded online -

1. Bid security amount of Rs. 42,823/- (Forty Two Thousand, Eight Hundred and Twenty Three) will be required to be submitted in the form of a Demand Draft/Pay order in favor of "**Pay & Accounts Officer, Ministry of External Affairs**" payable at **New Delhi** to the Contact Person in Page 1 and scanned copy of Demand Draft should be uploaded online
2. Valid Registration for Recycler/ Re-processor of e-Waste with Central Pollution Control Board/ State Pollution Control Board in terms of Ministry of Environment, Forest and Climate Change notification number G.S.R 338(E) dated 23rd March 2016.
3. PAN/GST Registration Certificate
4. Contact details of bidder
5. Affidavit stating that the Company/Firm/Agency is/has not been blacklisted by Central/State Govt/PSU; Experience certificate if any, of similar work in other Ministries/Departments may be submitted in this section

Financial Bid

1. The financial bid should be quoted in format at **Annexure B**(uploaded as BoQ format)and scanned copy must be uploaded. The quote should be both in figures and words along with GST No. if any.

General Terms and Conditions

1. Tender follows a two bid system: a) Technical Bids and b) Financial Bids
2. The bids will be valid for 150 days from the date of opening of financial bids.
3. Registered Recycled/Re-Processor are requested to contact the person mentioned in Table on Page 1 for inspection of the above items at the mentioned dates and timings.
4. Experience certificate if any, of similar work in other Ministries/Departments may be submitted along with technical bid
5. The items shall be sold to the highest bidder as per the figures quoted in Annexure B; GST will be extra, as applicable and will be borne by the bidder.
6. The bid security of the successful bidder shall be adjusted in the bid. The security of the unsuccessful bidders shall be returned within 90 days of the date of disposal, without any interest.
7. Successful bidder will be required to deposit an amount not less than 25% of their bid value immediately on announcement of their being successful either in cash or in the form of Deposit-at-Call-Receipt (DACR) drawn in favour of "Pay & Account Officer, MEA" payable at New Delhi.
8. The successful bidder has to make full balance payment in the form of a Demand Draft/Pay order in favor of "**Pay & Accounts Officer, Ministry of External Affairs**" payable at New Delhi which should be submitted to the Contact Person in Page 1, within 7 working days after confirmation, failing which the offer will be cancelled and bid security shall stand forfeited.
9. Successful bidder will be allowed to lift the goods only after receipt of the written confirmation from P & AO, MEA of receipt of the balance amount of the bid.
10. The successful bidder shall be required to lift all the items from the disposal site to his premises within 07 working days after receipt of written confirmation. On failure to do so MEA shall have the right to forfeit the entire amount of the bidder.
11. No items, once disposed to the successful bidder, shall be taken back by MEA, on any condition whatsoever.
12. MEA reserves the right to accept or reject any/all bids without assigning any reason whatsoever.
13. **Settlement of Disputes & Arbitration:** All disputes, differences and questions arising out of or in any way touching or concerning this subject matter or the representative rights, duties or liability of the parties shall be referred to the sole arbitration of the Foreign Secretary, MEA or any person nominated by him. The Arbitrations shall be in accordance with the Arbitration and Conciliation Act, 1996. The arbitrator shall be entitled to extend the time of arbitration proceedings with the consent of the parties. This shall be construed and governed by the Laws of the India and the parties hereby submit to the exclusive jurisdiction of the Delhi Courts of Law.

List of e-Waste Items

S.No	Item	Quantity
1	Photocopier	76
2	Fax Machines	79
3	Refrigerator	3
4	RO System	1
5	Extension Boards	2
6	Water Dispenser	5
7	Food Warmer (Hot Case)	19
8	Microwave	1
9	Empty Cartridges/Toners	Approx 300
10	Electric Kettles	6
11	Room Heaters (Blowers and Oil Radiators)	14
12	Air Conditioner	31(Total)
(i)	Split AC	17
(ii)	Window AC	13
(iii)	Tower AC	1
13	Voltage Stabilizer	11
14	Water Cooler	4
15	Shredding Machine	Approx 50
16	Desert Cooler	1
17	Pedestal Fans	4
18	Old TV Sets	14

BID FOR OBSOLETE ITEM

Name & Address of the bidder :
(In Capital Letters)

Telephone No. :

Details of EMD : Draft/Pay Order No.:

I/We have inspected the obsolete items and interested to purchase the same on "Asis, Where is basis"

My / our offer for the items is given below

Quote Rs. _____

GST/Other tax if any Rs. _____

Total Rs. _____

Rupees (In words) _____

I/We gone through the terms and conditions given in the bid document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the bid, my EMD shall be forfeited by MEA.

(Signature of Bidder)

Place:-

Date:-