



**Civilian Training Programme  
Indian Technical & Economic Cooperation  
(ITEC)**

**&**

**Special Commonwealth Assistance for  
Africa Programme (SCAAP)**

**2014-2015**

Sponsored by

**Ministry of External Affairs  
Government of India  
New Delhi**

# List of ITEC/SCAAP Empanelled Institutes

## Accounts, Audit, Banking and Finance Courses

01. Institute of Government Accounts and Finance - New Delhi
02. International Center for Information and System Audit – Noida
03. National Institute of Bank Management – Pune

## IT, Telecommunication and English Courses

04. Aptech Limited - New Delhi
05. Centre For Development of Advanced Computing – Mohali
06. Centre For Development of Advanced Computing – Noida
07. Centre For Excellence in Telecom Technology and Management –Mumbai
08. CMC Ltd. - New Delhi
09. English and Foreign Languages University – Hyderabad
10. NIIT Ltd - New Delhi
11. UTL Technologies Ltd. – Bangalore

## Management Courses

12. Administrative Staff College of India – Hyderabad
13. Institute of Applied Manpower Research – Delhi
14. International Management Institute - New Delhi
15. Indian Institute of Management – Ahmedabad

## SME/Rural Development Courses

16. Entrepreneurship Development Institute of India – Ahmedabad
17. National Institute of Entrepreneurship and Small Business Development – NOIDA
18. National Institute for Micro Small & Medium Enterprises – Hyderabad
19. National Institute of Rural Development – Hyderabad

## Specialized Courses

20. Bureau of Parliamentary Studies and Training - New Delhi
21. Human Settlement Management Institute - New Delhi
22. Indian Institute of Mass Communication - New Delhi
23. Indian Institute of Foreign Trade (IIFT)
24. International Statistical Education Centre – Kolkata
25. National Crime Records Bureau - New Delhi
26. National Institute of Training for Standardization (Bureau of Indian Standards) – NOIDA
27. National Institute of Technical Teachers Training and Research – Chennai
28. National University of Educational Planning and Administration - New Delhi
29. Rafi Ahmed Kidwai National Postal Academy , Ghaziabad

30. Research and Information System for Developing Countries - New Delhi
31. V.V. Giri National Labour Institute – NOIDA

### **Technical Courses**

32. Central Fertilizer Quality Control & Training Institute – Faridabad
33. Central Institute of Rural Electrification – Hyderabad
34. Central Institute of Tool Design – Hyderabad
35. Central Scientific Instruments Organization - New Delhi
36. Fluid Control Research Institute – Kerala
37. Geological Survey of India- Training Institute, Hyderabad
38. Indian Institute of Production Management – Kansbahal, Orissa
39. Indian Institute of Remote Sensing – Dehradun
40. Indian Institute of Technology – Roorkee, Department of Hydrology
41. Indian Institute of Technology – Roorkee, Department of Water Resources Development and Management
42. National Institute of Pharmaceutical Education & Research – SAS Nagar, Punjab
43. South India Textile Research Association – Coimbatore

### **Environment and Renewable Energy Courses**

44. Alternate Hydro Energy Centre, Indian Institute of Technology, Roorkee
45. Centre for Wind Energy Technology – Chennai
46. Solar Energy Centre, Gurgaon
47. TERI(The Energy & Resources Institute) - New Delhi

# **Accounts, Audit, Banking and Finance Courses**

## 01. Institute of Government Accounts and Finance

<p><b>Block No. IV, JNU Old Campus, New Delhi-110067</b></p> <p><b>Tel. Nos.: 00-91-11-26184031, 26166254 &amp; 26174184</b></p> <p><b>Fax Nos.00-91-11-26105378 &amp; 26102257</b></p> <p><b>E-mail: <a href="mailto:dir_ingaf@nic.in">dir_ingaf@nic.in</a></b></p> <p><b>Website : <a href="http://www.ingaf.in">www.ingaf.in</a></b></p>	<p><b>Head of the Institute</b> <b>Ms. Bharati Das</b> Tel. No. : + 91 11 26184031 Fax: No. : + 91 11 26105378 Email : <a href="mailto:dir_ingaf@nic.in">dir_ingaf@nic.in</a></p>
	<p><b>ITEC Course Coordinator</b> <b>Mr. N. Satish Kumar</b> Tel No.: 00-91-11-26717233, 26105713, 26166254, Extn: 222 Fax No.: 00-91-11-26105378, 26102257 E-Mail: <a href="mailto:nsatishiyer@yahoo.com">nsatishiyer@yahoo.com</a> Mobile No. +91 9716956815</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b> Mr. N. Satish Kumar, Faculty Member Tel No.(Res) +91-11-26717233 Mobile No. : + 91 9716956815</p>	

Sl. No.	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1.	Public Expenditure Management	3 Weeks	10.11.2014	28.11.2014	30
2.	Government Accounts and Financial Management	3 Weeks	09.02.2015	27.02.2015	30
3.	Public Expenditure Management	3 Weeks	09.03.2015	27.03.2015	30

### Eligibility Criteria

**Sl. No. 1 & 3.:** Graduate, serving Government officer/official. Employed in Ministry of Finance/related Ministries of respective countries. Dealing with Accounts, Finance, Budgeting and related activities. Middle/Senior Level (however exceptions can be made for participants). Should have working knowledge of English.

**Sl. No. 2 :** Graduate, serving Government officer/official, employed in Ministry of Finance/related Ministries of respective countries. Dealing with Accounts, Finance, Budgeting and related activities. Middle/Senior Level (however exceptions can be made for participants). Should have working knowledge of English.

## 02. International Centre for Information Systems and Audit(ICISA)

<p><b>International Centre for Information Systems and Audit (iCISA), International Training Centre of the Comptroller &amp; Auditor General of India.</b></p> <p><b>A-52, Sector 62, Institutional Area, Phase II, Noida 201307 ( UP), Noida</b></p> <p><b>Telephone Numbers: +91 120-2400050, 51 &amp; 52</b></p> <p><b>Fax Numbers: +91 120-2401430, 2400041</b></p> <p><b>Email: admin@icisacag.com</b> <b>Website: www.icisa.cag.gov.in</b></p>	<p><b>Head of the Institute</b> <b>Mr. Roy Mathrani</b> <b>Director General</b> <b>Tel. No. : +91 120- 2400046</b> <b>Fax: No. :+91 120-2401430</b> <b>Email : mathraniRS@cag.gov.in</b> <b>: roymathrani@icisacag.com</b> <b>Mobile : +91 9958433677</b></p> <hr/> <p><b>ITEC Course Coordinator:</b> <b>Mr. Anindya Dasgupta</b> <b>Director</b> <b>Tel. No. : +91 120-2400057</b> <b>Fax: No. : +91 120-2400041</b> <b>Email : dasguptaA@cag.gov.in</b> <b>: anindyada@gmail.com</b> <b>Mobile No. : +91 9968695577</b></p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p><b>Mr. Rajesh Shenoy</b> <b>Tel. No. : +91 120-2400050</b> <b>Mobile No. : +91 9400370478</b></p>	

Sl. No	Name of the course	Duration ( in weeks)	Period		Seats (Max)
			From	To	
1	Auditing in IT Environment	4 weeks	04.08.2014	29.08.2014	30
2	Audit of Public Sector Enterprises	4 weeks	15.09.2014	10.10.2014	30
3	Performance Audit	4weeks	20.10.2014	14.11.2014	30
4	Audit of e-Governance	4weeks	24.11.2014	19.12.2014	30
5	Audit of Social Sector Schemes	4weeks	12.01.2015	06.02.2015	30
6	Environment Audit	4weeks	16.02.2015	13.03.2015	30

### Eligibility Criteria

**Sl. No. 1-6 :** Middle to Senior level Audit managers from Supreme Audit Institutions and other government departments, should have at least 5 years experience in respective Supreme Audit Institution and should have dealt with audits in the area for which they are being nominated.

### 03. National Institute of Bank Management

<p><b>NIBM Post Office, Kondhwe Khurd, Pune 411048</b></p> <p>Telephone Numbers: + 91 20 26716000</p> <p>Fax Numbers: + 91 20 26834478</p> <p>Email: <a href="mailto:director@nibmindia.org">director@nibmindia.org</a></p> <p>Website: <a href="http://www.nibmindia.org">http://www.nibmindia.org</a></p>	<p><b>Head of the Institute</b>  <b>Shri Allen C A Pereira</b>          Director          Tel. No. : + 91 20 26716000          Fax: No. : + 91 20 26831447          Email : <a href="mailto:director@nibmindia.org">director@nibmindia.org</a></p>
	<p><b>ITEC Course Coordinator:</b>          Prof. Kalyan Swarup          Professor &amp; Dean-Training          Tel. No. : 0091 20 26716000/26716234          Fax: No. : 0091 20 26834478          Email : <a href="mailto:kalyan@nibmindia.org">kalyan@nibmindia.org</a></p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p><b>Prof. Kalyan Swarup - Dean-Training,</b>          Tel. No. : 0091 20 26716000 / 09923463300 ,</p> <p><b>Mrs. Rosamma Peter Programme Officer-II :</b>          Tel No. 0091 20 26804866/ 09422006967</p>	

Sl. No.	Name of the Course	Duration (in weeks)	Period		Seats (Max.)
			From	To	
1.	International Programme in Bank Financial Management Focus: Risk Management and Basel II & III Accord	2 weeks	14.07.2014	26.07.2014	30
2.	International Programme in Asset Liability Management in Banks and Financial Institutions	2 Weeks	06.10.2014	18.10.2014	30
3.	International Programme in Banking and Finance Focus: Risk Management	2 Weeks	02.03.2015	14.03.2015	30

#### Eligibility Criteria

**Sl. No. 1-3 :** Graduate with 5 years experience in Banking/Finance Ministry/Corporate.

# **IT, Telecommunication and English Courses**



## 04. Aptech Limited

<p><b>Aptech Ltd.</b></p> <p>D-52, 2<sup>nd</sup> &amp; 3<sup>rd</sup> Floor, South Extension Part I, New Delhi - 110 049</p> <p><b>Telefax Number:</b> +91 11 24658005</p> <p><b>E-mail :</b> kartikd@aptech.ac.in/ hanitv@aptech.ac.in</p> <p><b>Website:</b> www.aptech-worldwide.com</p>	<p><b>Head of the Institute:</b> Ms. Sonia Narula Vice President Telefax : +91 11 2462 2761 Email : sonian@aptech.ac.in</p> <p><b>ITEC Course Coordinator:</b></p> <p><b>Mr. Kartik Dabral/ Mr. Hanit Vairagi</b> Project Coordinator Telefax : + 91 11 2465 8005 E-mail : kartikd@aptech.ac.in/ hanitv@aptech.ac.in</p> <p><b>Mobile No.:</b> Kartik : +91 9958644460 Hanit : +91 9873676676</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p><b>Mr. Kartik Dabral / Mr. Hanit Vairagi</b> <b>Mobile Nos. :</b> Kartik - +91 9958644460 Hanit - +91 9873676676</p>	

Sl. No	Name of the course	Duration (weeks)	Period		Seats (Max)
			From	To	
1	Certificate of Proficiency in English & IT Skills	10	12.06.2014	20.08.2014	30
2	Certificate of Proficiency in English Communication & Web Designing	14	16.07.2014	21.10.2014	30
3	Certificate of Proficiency in English & IT Skills	10	22.08.2014	30.10.2014	30
4	Certificate of Proficiency in Graphic Designing & English Communication	14	22.08.2014	27.11.2014	30
5	Certificate of Proficiency in English & Business Communication	10	19.09.2014	27.11.2014	30
6	Certificate of Proficiency in Graphic & Web Designing	12	16.10.2014	07.01.2015	30
7	Certificate of Proficiency in English Communication &	14	16.10.2014	21.01.2015	30

	Web Designing				
8	Certificate of Proficiency in Graphic & Web Designing	12	07.01.2015	31.03.2015	30
9	Certificate of Proficiency in English & Business Communication	10	14.01.2015	24.03.2015	30
10	Certificate of Proficiency in English & IT Skills	10	14.01.2015	24.03.2015	30
11	Advanced Certificate in Web Design & Development	14	04.02.2015	12.05.2015	30
12	Certificate of Proficiency in Graphic Designing & English Communication	14	04.02.2015	12.05.2015	30

### Eligibility Criteria

**Sl. No. 1,3, 5, 9, 10 :** Prior knowledge of Basic English is essential.

**Sl. No. 2, 4, 7, 12 :** Prior knowledge of Basic English is essential. A creative bent of mind is essential.

**Sl. No. 6 & 8 :** Prior knowledge of computers & a creative bent of mind is essential.

**Sl. No. 11 :** Prior knowledge of computers is essential. Inclination towards creativity & knowledge of a programming language will be an advantage.

## 05. Centre For Development of Advanced Computing (Mohali)

<p><b>A-34-, Industrial Area, Phase – VIII, Mohali Punjab (India), 160059</b></p> <p>Telephone Number: +91 – 172 – 2237052 - 57</p> <p>Fax Number: +91 – 172 – 2237050</p> <p>E-mail: itec@cdac.in</p> <p>Website: www.cdacmohali.in</p>	<p><b>Head of the Institute</b> <b>Mr. D.K.Jain</b> <b>Director</b> Tel No. : +91 – 172 – 2237050 : +91 – 172 – 5090911 Fax No. : +91 – 172 – 2237050-51 E-mail : dkjain@cdac.in</p> <hr/> <p><b>ITEC Course Coordinator:</b> <b>Mr. Ajay Mudgil</b> Sr. Engineer Fax: No. : + 91 172 2237050 Email : <a href="mailto:itec@cdac.in">itec@cdac.in</a> Mobile No. :+91 9417161072</p>
<p><b>24 hours Emergency /After Office/Holidays Contact Nos.</b></p> <p>Mr. Pradeep Mishra Tel. No. : + 91 172 5090910, Mobile : +91 9888 413388 Email : pmishra2k@gmail.com</p>	

Sl. No	Name of the course	Duration ( in weeks)	Period		Seats (Max)
			From	To	
1	Course in 3D Animation	08	14.07.2014	05.09.2014	30
2	Training Program on Information and Network Security	08	14.07.2014	05.09.2014	30
3	Course on Special effects and video post production techniques	08	08.09.2014	31.10. 2014	30
4	Diploma in LINUX for Network Applications	08	08.09.2014	31.10. 2014	30
5	Advanced Course on Healthcare Technologies (Bio-Medical Equipment & Medical Informatics)	08	08.09.2014	31.10. 2014	30
6	Advanced Course in Computer Networks	12	03.11.2014	23.01.2015	30

	Engineering and Management				
7	Advanced Course in Multimedia & Web Design Technology	12	03.11.2014	23.01.2015	30
8	Advanced course in Telemedicine and Medical Informatics	04	03.11.2014	28.11.2014	30
9	Advanced course in management on operation, repair and maintenance of cardiac, imaging and nuclear medicine equipment	08	01.12.2014	23.01.2015	30
10	Advanced course in healthcare technology management and clinical engineering	04	26.01.2015	20.02.2015	30
11	Advanced course in Telemedicine and Medical Informatics	04	23.02.2015	20.03.2015	30
12	Training Program on Network Integration and Support	12	23.03.2015	12.06.2015	30
13	Advanced Course in Multimedia & Web Design Technology	12	23.03.2015	12.06.2015	30
14	Advanced Diploma in CADD Engineering	12	23.03.2015	12.06.2015	30

### Eligibility Criteria

**Sl. No.1, 6, & 16:** Twelve years of Schooling or Graduates with working knowledge of computers.

**Sl. No. 2 :** Graduation with knowledge of Windows Operating System preferably familiarity with its administration. Understanding of Networking, OSI Model & Concepts of protocols.

**Sl. No. 3,7&13 :** Twelve years of Schooling or Graduates with working knowledge of computers, Working Professional with knowledge of computers/

Sl. No. 4 & 12 : Graduates with working knowledge of computers, Two years Technical Course in Electronics/ Telecommunication/ Computers.

**Sl. No. 5:** Professionals (Electronics/ Electrical/ Instrumentation Engineer) or equivalent with interest in Medical Equipment.

Health Care Professionals engaged in Bio Medical Equipment Maintenance at hospitals and health centres.

Diploma holders in Electronics /Electrical/ Instrumentation or equivalent aspiring to become healthcare professionals.

Junior or Middle level officers having the prior basic knowledge of Electronics.

**Sl. No. 6 :** Graduate in Science (Electronics/Computer Science/Telecommunications/ or equivalent) with some experience/Graduate of Industrial Training Institute in any of the areas mentioned in the Course contents/Two years technical course in Electronics/Electrical/Telecommunication after 12 years of schooling

**Sl. No. 8 & 11 :** Hospital Administrators/ Paramedical Staff/ Pharmacists/ Graduate in Medical science with some working knowledge of computers and Health-care Technologists. Preferably from Government/Public Health Care Institutions/ Universities or other Academic Institutions/Health and Telecom Ministries.

**Sl. No. 9:** Professionals (Electronics/Electrical/ Instrumentation engineer) or Diploma holders in electronics/Electrical/ Instrumentation or equivalent aspiring to become health care professionals/ Hospital Administrators/ Paramedical Staff/Doctors. Preferably from Government/Public Health Care Institutions/ Universities or other Academic Institutions/Health Ministries.

**Sl. No. 10:** Professionals (Electronics/Electrical/Instrumentation /Bio-Medical engineer) or Diploma holders in Electronics/Electrical/Instrumentation or equivalent aspiring to become health care professionals/ Hospital Administrators/ Paramedical Staff. Preferably from Government/Public Health Care Institutions/ Universities or other Academic Institutions/Health Ministries.

**Sl. No. 11:** Hospital Administrators/ Paramedical Staff/ Pharmacists/ Graduate in Medical science with some working knowledge of computers.

**Sl. No. 14:** Degree/Diploma in Civil Mechanical, Architecture, working professionals in designing.

## 06. Centre For Development of Advanced Computing (Noida)

<p><b>B-30, Institutional Area, Sector-62, Noida (U.P.)- 201307</b></p> <p>Telephone Numbers: + 91 120 3063303</p> <p>Fax Numbers: + 91 120 3063374</p> <p>Email: vksharma@cdac.in</p> <p>Website: <a href="http://www.cdacnoida.in">http://www.cdacnoida.in</a></p>	<p><b>Head of the Institute,</b>  <b>Dr. B.K Murthy</b>  <b>Executive Director</b></p> <p>Tel. No. : + 91 120 3063300          Fax: No. : + 91 0120-3063317 / 3063374          Email : bkm@cdac.in</p> <hr/> <p><b>ITEC Course Coordinator:</b>  <b>Mr. V.K. Sharma</b>  <b>Associate Director</b></p> <p>Tel. No. : + 91 120 3063303          Fax: No. : + 91 120 3063374          Email : vksharma@cdac.in          Mobile No. : + 91- 9811900715</p>
<p><b>24 hours Emergency /After Office/Holidays Contact Nos.</b></p> <p><b>Mr. V.K. Sharma (Associate Director) Mr. Navneet Jain (Principal Technical Officer)</b></p> <p><b>Tel. No. : + 91 120 3063303/ +91 120 3063396</b></p> <p><b>Mobile No. : + 91 9811900715/ 9811900728</b></p>	

Sl. No.	Name of the course	Duration (Weeks)	Period		Seats (Max)
			From	To	
1	Specialized Programme on e-Governance Application Development	12	28.07.2014	17.10.2014	30
2	Specialized Programme on Web Application Development using Open Source tools	12	28.07.2014	17.10.2014	30
3	Specialized Programme on Reducing Cyber Crime through Knowledge Exchange and Capacity Building	8	27.10.2014	19.12.2014	30
4.	Specialized Programme on Design, Development & Implementation of e-Learning Courses	8	27.10.2014	19.12.2014	30

5.	Specialized Programme on Internetworking Design and LAN WAN Administration	12	05.01.2015	27.03.2015	30
6.	Specialized Programme on Application Development using GIS & Remote Sensing	12	16.02.2015	08.05.2015	30
7.	Business Application Programming and Intelligence in ERP	8	30.03.2015	22.05.2015	30

### Eligibility Criteria

**Sl. No. 1, 2, 4, 5 & 6 :** 2 years technical course or graduate in any stream after 12 years of schooling. Knowledge of any programming language is desirable.

**Sl. No. 3 :** Two years Technical course or Graduation with knowledge of:-

- Windows Operating System preferably familiarity with its administration though not essential.
- Understanding of Networking Concepts.

**Sl. No. 7 :** Graduation in Information Technology

## 07. Centre For Excellence in Telecom Technology and Management

<p><b>Technology Street, Hiranandani Gardens, Powai, Mumbai- 400076</b></p> <p>Telephone Numbers.  <b>During Officer hours : (+91 22) 25714777</b>                  After Officer Hours - (+91 22) 27715758</p> <p>Fax Numbers: (+91 22) 25707059                  (+91 22) 25714644</p> <p>Email : <a href="mailto:smitcettm@mtnl.net.in">smitcettm@mtnl.net.in</a></p> <p>Website: <a href="http://cettm.mtnl.in/infra">http://cettm.mtnl.in/infra</a></p>	<p><b>Head of the Institute</b>  <b>Mr. S.P. Rai,</b>  <b>Principal General Manager</b>                  Tel. No. : (+91 22) 24304646                  Fax No. : (+91 22) 24371441                  E- mail : <a href="mailto:pgmdmbi@mtnl.net.in">pgmdmbi@mtnl.net.in</a></p> <p><b>Head of the Department</b>                  Mr. Shashank Malviya  <b>General Manager (TRG-1 )</b>  <b>(Switching, Transmission, Wireless,                  IT &amp; Management)</b></p> <p>Tel No. (+91 22) 2570 8010                  Fax No. : (+91 22) 2570 7060                  E- mail : <a href="mailto:gmrtrg1@mtnl.net.in">gmrtrg1@mtnl.net.in</a></p> <p><b>ITEC Coordinator</b>  <b>Mr. K. G. Prithviraj</b>  <b>SM (IT), CETTM</b>                  Tel No.: (+91 22) 25714777                  (+91 22) 25707098                  Fax No.: (+91 22) 25714644                  E-mail : <a href="mailto:smitcettm@mtnl.net.in">smitcettm@mtnl.net.in</a></p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b>  <b>Mr. K.G. Prithviraj SM(IT), CETTM</b>                  Tel No. : (+91 22) 27715758                  Mobile : (+91)9969005758</p>	

Sl. No.	Name of the Course	Duration (Weeks)	Period		Seats (Max)
			From	To	
1	Database Management & Web programming	8	14.07.2014	05.09.2014	24
2	Broadband Technologies and Future Trends	8	04.08.2014	26.09.2014	30
3	Mobile Technologies and Services	8	25.08.2014	17.10.2014	30



4	Telecom Management	8	08.09.2014	31.10.2014	30
5	Optical Fiber Cable, Systems and Modern Telecom Transport Technologies	8	22.09.2014	07.11.2014	30
6	Data Communication & IP Technologies	8	06.10.2014	28.11.2014	24
7	Open Source Enterprise Systems in Telecom	8	13.10.2014	05.12.2014	24
8	Multi Protocol Label Switching (MPLS) Technologies	8	20.10.2014	12.12.2014	30
9	Intelligent Network, Value Added Services and Modern Switching technologies	8	12.01.2015	05.03.2015	30
10	Internet Protocol version-6 (IPv6)_ Implementation Strategy in Telecom Networks	8	19.01.2015	13.03.2015	24
11	Mobile Technologies and Services	8	27.01.2015	20.03.2015	30
12	Optical Fiber Cable, Systems and Modern Telecom transport Technologies	8	02.02.2015	27.03.2015	30
13	Next Generation Network Technologies and Future Trends	8	16.02.2015	10.04.2015	30
14	Broadband Technologies and Future Trends	8	02.03.2015	24.04.2015	30
15	Telecom Management	8	16.03.2015	08.05.2015	30
16	Multi Protocol Label Switching (MPLS) Technologies	8	23.03.2015	15.05.2015	30
17	Data Communication & IP Technologies	8	30.03.2015	22.05.2015	24

### **Eligibility Criteria**

**Sl. No. 2, 3, 4, 5, 8, 9, 11, 12, 13, 15 & 16, :** Degree / Diploma, Minimum 1 year's working experience in the relevant field.

**Sl. No. 1:** Engineering Degree / Diploma, .Minimum 1 year's working experience in any Database Management System / Web programming.

**Sl. No. 6 & 17:** Engineering Degree / Diploma, Minimum 1 year's working experience in Data Network.

**Sl. No. 7.** Engineering Degree / Diploma , Minimum 1 years working experience in Linux / Unix.

**Sl. No. 10:** Degree / Diploma, Minimum 1 year's working experience in maintaining Data Networks.

**Sl. No. 14:** Engineering Degree / Diploma, Minimum 1 year's work experience with Telecom /Internet Service provider.

## 08. CMC Ltd.

<p><b>CMC Limited</b></p> <p>C-11, Community Centre (Behind Janak Cinema) Janakpuri New Delhi-110058</p> <p><b>Telephone Numbers:</b> +91-11-25619411, 65515112 <b>Fax Numbers :</b> +91- 11 - 25624211 <b>Mobile</b> +91-9818119202</p> <p><b>Email:</b> Kumud.sethi@cmcltd.comj <b>Website:</b> www.cmcltd.com</p>	<p><b>Head of the Institute:</b> <b>Mr. Kumud Sethi</b> <b>Sr. Manager</b> <b>Business Development – E&amp;T(NR)</b></p> <p><b>Tel. No.:</b> +91-11- 65515112, 25619411 <b>Fax: No.:</b> +91-11-25624211 <b>Mobile :</b> +91-9818119202 <b>Email :</b> kumud.sethi@cmcltd.com</p> <p><b>ITEC Course Coordinator:</b> <b>Mr. Anshul Bhatnagar</b> <b>Course Coordinator</b></p> <p><b>Email :</b> anshul.bhatnagar@cmcltd.com <b>Tel. No :</b> . +91- 11 – 64731373 <b>Mobile No. :</b> +91-9811517234</p>
<p><b>24 hrs Emergency / After Office / Holidays Contact Details:</b> <b>Mr. Kumud Sethi</b> <b>Tel. No. :</b> +91-11-25619411, 65515112 <b>Mobile No. :</b> +91- 9818119202</p>	

Sl. No.	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1	Certificate course in Advanced JAVA Technology with Framework (Including "Web & Android" Application and Exposure to Software Engineering & RDBMS )	12 Weeks	12.05.2014	01.08.2014	30
2	Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet skills)	8 Weeks	09.06.2014	01.08.2014	30
3	Certificate Course in English Fluency and I.T. Skills	12 Weeks	07.07.2014	26.09.2014	30

4	Certificate Course in Computer Hardware & Networking (Including A+,N+,CCNA, IT Security and EXPOSURE TO ITIL & Cloud Computing)	12 Weeks	07.07.2014	26.09.2014	30
5	Certificate Course in English Fluency and I.T. Skills	12 Weeks	11.08.2014	31.10.2014	30
6	Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet skills)	8 Weeks	08.09.2014	31.10.2014	30
7	Certificate course in Linux Administration & RDBMS (Including Exposure to ITIL & CLOUD Computing)	8 Weeks	06.10.2014	28.11.2014	30
8	Certificate Course in Computer Hardware & Networking (Including A+,N+,CCNA, IT Security and EXPOSURE TO ITIL & Cloud Computing)	12 Weeks	03.11.2014	23.01.2015	30
9	Certificate Course in RDBMS & Advanced Web Technology (Including .NET Framework, MVVM, WCF, WPF, LINQ, WF and Exposure to SHAREPOINT Server & CLOUD COMPUTING)	12 Weeks	08.12.2014	27.02.2015	30
10	Certificate Course in English Fluency and I.T. Skills	12 Weeks	27.01.2015	17.04.2015	30
11	Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet skills)	8 Weeks	23.02.2015	17.04.2015	30
12	Certificate course in Linux Administration & RDBMS (Including Exposure to ITIL & CLOUD Computing)	8 Weeks	23.02.2015	17.04.2015	30
13	Certificate Course in English Fluency and I.T. Skills	12 Weeks	16.03.2015	05.06.2015	30

## Eligibility Criteria

**Sl. No. 1&9 :** Graduates (or equivalent degree) holders who have basic knowledge of computers; preferably with proficiency of any one computer programming language.

**Sl. No. 2, 6 & 11:** Participants who look forward skills to enhance their Business communication and life skills (including essential Internet skills).

**Sl. No. 3, 5, 10 & 13:** Participants who look forward to 'read, write and speak' English fluently, use computers/IT effectively at work and wish to be ready for an international work environment.

**Sl. No. 4,7,8&12 :** Graduates in Science/Math's or equivalent degree and preferably with a basic knowledge of computers.

## 09. English and Foreign Languages University

<p><b>The English and Foreign Languages University (EFL-U)</b> Tarnaka Hyderabad - 500 007</p> <p><b>Telephone Numbers:</b> +91-40-27689400/27096554</p> <p><b>Fax Numbers:</b> +91-40-27098141/27096554</p> <p><b>Email:</b> vceflu@gmail.com chief.itp@gmail.com</p> <p><b>University Website:</b> www.efluniversity.ac.in</p>	<p><b>Head of the Institute: Vice -Chancellor</b> <b>Prof. Sunaina Singh</b> <b>Vice-Chancellor</b> <b>Tel. No.</b> : 040-27098141 <b>Mobile No.</b> : +91-9000501357 <b>Fax: No.</b> : +91-40-27070029 <b>Email</b> : vceflu@gmail.com/</p>
	<p><b>ITEC Course Coordinator:</b> <b>Prof. Surabhi Bharati</b> <b>Professor</b> <b>Tel. No.</b> : +91-40-27689445 <b>Mobile No. :</b> +91-9676404243 <b>Fax: No.</b> : +91-40-27096554 <b>Email</b> : chief.itp@gmail.com</p>
<p><b>24 hrs Emergency / After Office / Holidays Contact Details:</b></p> <p><b>Name &amp; Designation: Prof. Surabhi Bharati</b></p> <p><b>Tel. No :</b> +91-40-27689458/27689445 (only during working days and office hours)</p> <p><b>Mobile No. :</b> +91-9676404243</p>	

Sl. No	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1.	Progress to Proficiency - Basic	12 weeks	13.06.2014	04.09.2014	30
2.	Progress to Proficiency - Intermediate	12 weeks	13.06.2014	04.09.2014	30
3.	Progress to Proficiency - Advanced	12 weeks	13.06.2014	04.09.2014	30
4.	Progress to Proficiency - Basic	12 weeks	12.09.2014	04.12.2014	30
5.	Progress to Proficiency -	12 weeks	12.09.2014	04.12.2014	30

	Intermediate				
6.	Progress to Proficiency – Advanced	12 weeks	12.09.2014	04.12.2014	30
7.	Teacher Training-cum-English Proficiency Development Course	6 weeks	22.09.2014	31.10.2014	30
8.	Progress to Proficiency – Basic	12 weeks	06.01.2015	30.03.2015	30
9.	Progress to Proficiency – Intermediate	12 weeks	06.01.2015	30.03.2015	30
10.	Progress to Proficiency – Advanced	12 weeks	06.01.2015	30.03.2015	30

### Eligibility Criteria

**SI. No. 1, 4 & 8:** Professionals from any field are eligible to apply, candidates must be able to understand and respond to simple oral statements and questions of an everyday nature. They must be able to write simple sentences in English.

**SI. No. 2, 5 & 9:** Professionals from any field are eligible to apply, candidates must be able to listen to, read, write and speak English for social purposes with a moderate degree of fluency and accuracy.

**SI. No. 3, 6 & 10:** Professionals from any field are eligible to apply, candidates must be able to use English fluently and accurately for social purposes and with a fair degree of accuracy in writing for official purposes.

**SI. No. 7:** School teachers of English, should have a moderate to adequate ability in receptive (Listening & Reading) & productive (Speaking & Writing) skills. At least two years' of teaching English at primary/secondary level

## 10. NIIT Ltd

<p><b>NIIT Limited, NIIT House , A-24, Sector 34, Gurgaon, Haryana - 122001</b></p> <p><b>Telephone Number:</b>+91 124 4917605</p> <p><b>Email:</b> ravi.Malhotra@niit.com</p> <p><b>Website:</b> www.niit.com</p>	<p><b>Head of the Institute:</b> <b>Mr. Manish Mohan</b> <b>Business Unit Head</b> <b>Tel. No. :</b> +91 124 4917595 <b>E-mail:</b> manishm@niit.com</p>
	<p><b>ITEC Course Coordinator:</b> <b>Mr. Ravi Malhotra</b> <b>Govt. Vertical Head</b> <b>Tel. No. :</b> +91-124 4917605 <b>Email :</b> <a href="mailto:ravi.malhotra@niit.com">ravi.malhotra@niit.com</a> <b>Mobile No.:</b> +91-9911234563</p>
<p><b>24 hours Emergency /After Office/Holidays Contact Nos.</b></p> <p><b>Mr. Neel Mani</b> <b>Tel. No. :</b> +91- 9013623779 <b>Mobile No. :</b> + 91-9810360448 <b>Email :</b> neelm@niit.com</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Certificate Course in Database Administration & e-Commerce	8 weeks	04.07.2014	28.08.2014	30
2.	Certificate Course in Spoken English and Web Development	8 weeks	04.07.2014	28.08.2014	30
3.	Diploma in Advanced Networking	12 weeks	03.09.2014	27.11.2014	30
4.	Diploma in Communication English, IT & Networking Skills	12 weeks	03.09.2014	27.11.2014	30
5.	Certificate Course in Spoken English and MS-Office Skills	8 weeks	01.10.2014	25.11.2014	30
6.	Diploma in Communication English, IT & Networking Skills	8 weeks	01.10.2014	25.11.2014	30
7.	Certificate Course in Spoken English and Web Development	8 weeks	01.12.2014	24.01.2015	30
8.	Proficiency in Spoken English	8 weeks	01.12.2014	24.01.2015	30



9.	Diploma in Advanced Networking	8 weeks	01.02.2015	28.03.2015	30
10.	Certificate Course in Spoken English and MS-Office Skills	8 weeks	01.02.2015	28.03.2015	30

### Eligibility Criteria

**SI. No. 1** : Working knowledge of Microsoft® Windows as Operating System. 2/3 years of work experience.

**SI. No. 2 & 7**: Should be able to read and write in English language & working knowledge of Microsoft® Windows as Operating System. 2-3 years of work experience.

**SI. No. 3 & 9** : Working knowledge of Microsoft® Windows as Operating System. 3-4 years of work experience.

**SI. No. 4, 5, 6 & 10** : Should be able to read and write in English language, basic knowledge of computers will be added advantage. Minimum 2-3 years of working experience.

**SI. No. 8** : Basic understanding with English and familiarity with the English Alphabet. 2-3 years of working experience.

## 11. UTL Technologies Ltd.

<p><b>19/6, Ashokapuram School Road, Industrial Suburb, Yeshwanthpur, Bangalore- 560 022</b> <b>Land Mark - Near ISCKON Temple</b></p> <p>Telephone Numbers: + 91 80 23472171/ 23472172</p> <p>Fax Numbers: + 91 80 23572795</p> <p>Email: itec@utltraining.com</p> <p>Website: www.utltraining.com</p>	<p><b>Head of the Institute</b> <b>Mr. J Srinivasa Raju</b> Tel. No. : + 91 80 23472171/23472172 Fax: No. : + 91 80 23572795 Email: srinivasraju@utltraining.com Mobile No. : + 91 9980866166</p>
<p><b>Manager ITEC Programme</b> <b>Mr. Vishwas. M</b> Tel. No. : + 91 80 23472171/23472172 Fax: No. : + 91 80 23572795 <b>E-mail</b> : itec@utltraining.com Mobile No. : +91 9902966833</p>	
<p><b>24 hours Emergency /After Office/Holidays Contact Nos.</b> <b>Mr. J Srinivasa Raju</b> <b>Tel. No. : + 91 80 23472171/ 23472172</b> <b>Mobile No. : + 91 9980866166</b></p>	

Sl No.	Courses	Duration (in Weeks)	Period		Seats (Max)
			From	To	
1	Certificate Course in Networking (A+, N+, MCSE 2012, CCNA, Exposure to ITIL)	12	30-06-2014	20-09-2014	30
2	Certificate Course in Optical Networking	8	30-06-2014	23-08-2014	30
3	Certificate Course in Advanced Mobile Communication Technologies	10	25-08-2014	01-11-2014	30
4	Certificate Course in Network Security	10	22-09-2014	29-11-2014	30
5	Certificate Course in Cisco Enterprise Networking	12	24-09-2014	13-12-2014	30

6	Certificate Course in Optical Networking	8	29-10-2014	20-12-2014	30
7	Certificate Course in Networking (A+, N+, MCSE 2012, CCNA, Exposure to ITIL)	12	26-11-2014	14-02-2015	30
8	Certificate Course in Cisco Enterprise Networking	12	05-01-2015	28-03-2015	30
9	Certificate Course in Advanced Mobile Communication Technologies	10	05-01-2015	14-03-2015	30
10	Certificate Course in Linux Administration	8	11-02-2015	04-04-2015	30
11	Certificate Course in Network Security	10	16-03-2015	23-05-2015	30
12	Certificate Course in Wireless Network Administration	10	30-03-2015	06-06-2015	30

### Eligibility Criteria

**Sl. No., 1, 5, 7, 8, 10 :** Graduates / Engineers / Diploma holders with prior knowledge in Computer Networking

**Sl. No 2, 3, 6, 9 & 12 :** Graduates / Engineers / Diploma holders in electronics / electrical / communications / telecom or equivalent with prior telecom knowledge

**Sl. No. 4 & 11:** Graduates / Engineers / Diploma holders with prior Work Experience in Networking.

# Management Courses

## 12. Administrative Staff College of India

<p><b>Administrative Staff College of India</b></p> <p><b>Bella Vista</b>  <b>Raj Bhavan Road,</b>  <b>Hyderabad - 500 082 (A.P.)</b>  <b>INDIA</b></p> <p>Tel : +91 040 - 6653 - 3000          Fax : +91 040 - 6653 - 4356          E-mail : poffice@asci.org.in          Website : <a href="http://www.asci.org.in">http://www.asci.org.in</a></p>	<p><b>Head of the Institute:</b>  <b>Dr. Siripurapu K Rao</b>  <b>Director General</b></p> <p>Tel No. : +91 040 - 66534223 / 4251          Fax No. : +91 040 - 23321401          E-mail : skrao@asci.org.in</p>
	<p><b>ITEC Course Coordinator:</b>  <b>Dr Lakshmi B</b>  <b>Dean of Management Programmes</b></p> <p>Tel. No. : +91 040 - 6653 3080          Fax No. : +91 040 - 2331 2199          E- mail : lakshmib@asci.org.in          Mobile No.. : +91 8897508701</p>
<p><b>24 hrs Emergency / After Office / Holidays Contact Details:</b>  <b>Mr. V. V. V. S. Murthy,</b>          Tel. No. : +91 040 6653 3088 / 6653 3000          Mobile No. : +91 099898 29201</p>	

Sl. No.	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1.	General Management Programme for Senior Executives: Session - 123	4 weeks	07.07.2014	01.08.2014	25
2.	General Management Programme for Senior Executives: Session - 124	4 weeks	05.01.2015	30.01.2015	25
3.	"Leadership Development for Enhanced Public Service Delivery"	2 weeks	06.10 2014	17.10.2014	30
4.	Leadership Engagement and Development - LEAD	2 weeks	20.10.2014	31.10.2014	25

## Eligibility Criteria

**Sl. No., 1 & 2:** The programme welcomes Senior Executives, whom their organizations would like to groom for future leadership positions.

(2) **Work Experience:** Participants are expected to be at senior levels, holding Executives/Management positions in their respective organizations.

(4) **Target Group:** The Programme is relevant and beneficial to both the Public and Private sector organizations, nationally and internationally. Organizational sponsorship is essential

**Sl. No. 3:** The programme welcomes Senior Civil Servants, whom their organizations would like to groom for future leadership positions. Participants are expected to be at senior levels, holding Executives/Management positions in their respective organizations. Must be in the age group of 25 - 45 years. The Programme is relevant and beneficial to the Senior Level Civil Servants in the developing countries.

**Sl. No. 4:** A Post Graduates/Graduates, Mid-level executives managing teams with experience of 05 years and above, Age limit should not exceed 35+.

## 13. Institute of Applied Manpower Research

<p><b>INSTITUTE OF APPLIED MANPOWER RESEARCH</b></p> <p><b>Full Address (with PIN CODE): City Office:53, Lodhi Estate, New Delhi-110002</b></p>	<p><b>Head of the Institute :</b> <b>Name : Dr. Santosh K. Mehrotra</b> <b>Designation :Director General</b> Tel. No. : 27783468 Fax: No. : 27783467 Email : dg.iamr@nic.in</p>
<p><b>Campus: A-7,Narela Institutional Area, Delhi-110040</b></p> <p><b>Telephone Numbers: City Office:+91(0)24697082</b></p> <p>Campus:+91(0)11 27787215/16/17, 27787212 Fax Numbers: City Office: +91(0) 1124697081 Campus: +91(0) 11 277843467 27783468, 27787211 EPABX - 27787214-18</p> <p>Email: - iamr.pgdc@gmail.com Website: <a href="http://www.iamrindia.gov.in">http://www.iamrindia.gov.in</a></p>	<p><b>Dr. K. Ravi Raman</b> <b>Director</b> <b>Education &amp; Training Unit</b> <b>Telephone Numbers:</b> City Office: +91(0)24697081 /82 Fax Numbers: 27783467, 27787211 E-Mail: raviraman2013@gmail.com Mobile:9958209920</p> <p><b>Mrs. Renu Lal</b> <b>Deputy Director</b> <b>Coordinator</b> <b>Master's Degree in HRP&amp;D</b> TELEPHONE NO. 27787212 FAX : 27783467, 27787211 E-MAIL : renu-pc@nic.in Mobile : 9891689000</p>
	<p><b>Mrs. Gayatri Pandey</b> <b>Deputy Director</b> <b>Coordinator</b> <b>Post Graduate Diploma in HRP&amp;D</b> TELEPHONE NO. 27787212 FAX : 27783467, 27787211 E-MAIL : gpandey1304@gmail.com Mobile : 9968375368</p> <p><b>Mr. A.K.Mathur</b> <b>Deputy Director</b> <b>Coordinator</b> <b>International Training Programme</b> <b>(4 Weeks/8 Weeks)</b> TELEPHONE NO. 27787212 FAX : 27783467, 27787211 E-MAIL : akmathur_iamr@rediffmail.com Mobile : 9717830379</p>

	<p><b>Dr. Rashmi Agrawal</b> Course Director Diploma Course in Monitoring &amp; Evaluation,</p> <p><b>Dr. Shachi Joshi</b> Deputy Director Course Coordinator Diploma Course in Monitoring &amp; Evaluation Tel. No. : +91 11 27782251 Fax: No. :+91 (0) 11 27783467 Email : shachi.joshi7@gmail.com Mobile No. :+91 9212376275</p>
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**24 hrs Emergency / After Office / Holidays Contact Details:**

<p><b>Dr. K. Ravi Raman,</b> Director, Education &amp; Training Unit Telephone Numbers: City Office:+91(0)24697082 Fax Numbers: 27783467, 27787211 City Office: +91(0) 1124697081 E-Mail: raviraman2013@gmail.com Mobile:9958209920</p> <p><b>Mrs. Renu Lal,</b> Deputy Director Coordinator -Education &amp; Training Unit &amp; Master's Degree in HRP&amp;D TELEPHONE NO. 27787212 FAX : 27783467, 27787211 E-MAIL : renu-pc@nic.in Mobile : 9891689000</p>	<p><b>Mrs. Gayatri Pandey</b> Deputy Director &amp; Coordinator -Post Graduate Diploma in HRP&amp;D TELEPHONE NO. 27787212 FAX : 27783467, 27787211 E-MAIL : gpandey1304@gmail.com Mobile : 9968375368</p>
<p><b>Mr. A.K.Mathur,</b> Deputy Director &amp; Coordinator - International Training Programmes TELEPHONE NO. 27787212 FAX : 27783467, 27787211 E-MAIL : akmathur_iamr@rediffmail.com Mobile : 9717830379</p>	<p><b>Dr. Chaitali Roy</b> Assistant Director &amp; Warden (Hostel) Mobile :9818631523 TELEPHONE NO. 27787212 FAX : 27783467, 27787211 E-MAIL :drchaitali_pal@yahoo.com Mobile: 9250881749</p>

Sl.	Name of the Course	Duration	Period	Seats
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No.		(in weeks)	From	To	(Max)
1	International Training Programme in Human Resource Planning and Development	8 weeks	03.07.2014	27.08.2014	25
2	International Training Programme in Manpower Research	8 weeks	08.09.2014	29.10.2014	25
3	International Training Programme on Global Human Resource Management	6 weeks	07.11.2014	18.12.2014	25
4	Diploma in Monitoring & Evaluation	12 weeks	11.11.2014	02.02.2015	25
5	International Training Programme in Manpower Information System	8 weeks	05.01.2015	02.03.2015	25
6	Master's Degree in Human Resource Planning and Development	1 year	01.02.2015	31.01.2016	30
7	Post Graduate Diploma Course in Human Resource Planning and Development	24 weeks	03.03.2015	18.08.2015	25
8	International Training Programme on Human Capabilities	4 weeks	11.03.2015	11.04.2015	25

### Eligibility Criteria

**Sl. No. 1-8** : Bachelor's degree or its equivalent with minimum of 2 years work experience.

## 14. International Management Institute

<p><b>International Management Institute</b></p> <p><b>B – 10, Qutab Institutional Area, Tara Crescent, New Delhi – 110016</b></p> <p><b>Telephone Numbers:</b> 91-11-47194100 (30 lines) 91-11-47194200 (30 lines)</p> <p><b>Fax Numbers:</b> 91-11-46012729</p> <p><b>Email:</b> itecoffice@imi.edu</p> <p><b>Website:</b> www.imi.edu</p>	<p><b>Head of the Institute</b> <b>Dr. Pritam Singh</b> <b>Director General</b> <b>Tel. No. : 91-11-46012731, 47194187,</b> <b>Fax: No. : 91-46012729</b> <b>Email c/o : minimathews@imi.edu</b></p> <hr/> <p><b>ITEC Faculty Coordinator:</b> <b>Prof. P.C.Mehra</b> <b>Professor of Marketing</b></p> <p><b>Tel. No. : 91-11-47194124 (D)</b> <b>91-11-47194100/200</b> <b>Extn. No. - 124</b> <b>Fax No. : 91-11-46012729</b> <b>Email : pc_mehra@imi.edu</b></p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p><b>Mr. C.N. Narayana/ Mr. Vishnu Prasad</b> <b>Tel. No. : 91-11-47194202 , 91-11-47194114</b> <b>Mobile No. : +91 9560466478 / 9810947613</b></p>	

Sl. No	Name of the course	Duration (weeks)	Period		Seats (Max)
			From	To	
1	Certificate Course in Performance Management	2 weeks	02.06.2014	13.06.2014	30
2	Certificate Course in Excellence in Public Services through Market Orientation	4 weeks	23.06.2014	19.07.2014	30
3	Certificate Course in Strategic Management for Emerging Markets	4 weeks	03.08.2014	30.10.2014	30
4	Certificate course in Corporate Governance and Excellence in Management of Public Enterprises	4 weeks	03.09.2014	30.09.2014	30

5	Certificate course in General Management	6 weeks	22.01.2015	05.03.2015	30
6	Certificate course in Operation Management	11 weeks	30.03.2015	13.06.2015	30
7	Executive Post Graduate Diploma in Management	52 weeks in India*  *plus 12 weeks project in home country	30.03.2015	29.03.2016	15

### Eligibility Criteria

**Sl. No. 1 :** Graduation in any discipline with 5 years of work experience in a supervisory position.

**Sl. No. 2 :** The candidates should be from any department/ ministry or public sector undertaking, with at least 4-5 years of work experience

**Sl. No. 3:** Graduation in any discipline with 5 years work exp

**Sl. No. 4 & 7 :** Post -degree with 5 years or more full-time experience

**Sl. No. 5 :** Post Graduate degree with 2 years work experience

**Sl. No. 6:** Graduates (preferably in engineering science) with post - degree 3 years work experience

## 15. IIM-A (Indian Institute of Management- Ahmedabad)

<p><b>Indian Institute of Management</b>  <b>Ahmedabad,</b>  <b>Vastrapur, Ahmadabad 380 015, India</b></p> <p>Tel. No. +91 79 6632 4449, 6632 4450          Fax No. +91 79 6632 4447          E-mail : <a href="mailto:pgpxquery@iimahd.ernet.in">pgpxquery@iimahd.ernet.in</a>          Website :  <a href="http://www.iimahd.ernet.in/programmes/pgpx">www.iimahd.ernet.in/programmes/pgpx</a></p>	<p><b>Head of the Institute</b>  <b>Prof. Ashish Nanda</b>  <b>Director</b></p> <p><b>Head of Programme</b>  <b>Prof. Anurag K. Agarwal</b>          Chairperson PGPX          Tel No. : +91-79-6632 4916          Fax No.: +91-79-6632 4447          Email : <a href="mailto:pgpxquery@iimahd.ernet.in">pgpxquery@iimahd.ernet.in</a></p>
<p><b>ITEC Course Coordinator:</b>  <b>Mr. Sajan Joseph,</b>  <b>Manager PGPX</b>          Tel. No. : + 91 79 6632 4449          Fax: No. : + 91 79 6632 4447          Mobile No. : +91-9825096229          E-mail : <a href="mailto:pgpxquery@iimahd.ernet.in">pgpxquery@iimahd.ernet.in</a></p>	
<p><b>24 hrs Emergency / After Office / Holidays Contact Details:</b>  <b>Mr. Sajan Joseph</b>  <b>Manager PGPX</b>          Mobile: +91 9825096229</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	1 yr Post Graduate Programme in Management for Executives (PGPX)	47-48 weeks	06.04.2015	11.03.2016	05

### Eligibility Criteria

**Sl. No. 1 :** A valid GMAT score (test taken between April 1, 2011 to August 10, 2014). Graduation in any discipline; minimum age of 27 years as on 31<sup>st</sup> March 2013.

# **SME/Rural Development Courses**

## 16. Entrepreneurship Development Institute of India

<p><b>ENTREPRENEURSHIP DEVELOPMENT INSTITUTE OF INDIA</b></p> <p><b>Via Ahmedabad Airport &amp; Indira Bridge P.O. Bhat 382 428 Dist. Gandhinagar (Gujarat), INDIA</b></p> <p><b>Telephone Numbers. :+ 91-79-23969151, 23969158, 23969161, 23969163 Fax Number : + 91-79-23969164 E-mail: info@ediindia.org Website: www.ediindia.org</b></p>	<p><b>HEAD OF THE INSTITUTE Dr. Dinesh Awasthi Director,</b></p> <p>TEL. NO. : +91-79-23969157 FAX NO. : +91-79-23969160 E- MAIL : dinesh@ediindia.org</p> <p><b>ITEC COORDINATOR</b></p> <p><b>Ms. Lalitha Krishnan Manager (Planning)</b> Tel No.: +91-79-23969158/161/163 Fax No.: +91-79- 23969160/2396 9164 E- mail : lalitha@ediindia.org Mobile No. :+91 9974694496</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Numbers :-</b></p> <p><b>Mr. K. K. Soni, Chief Administrative Officer (Adm, Per &amp; Estate) In-charge</b></p> <p><b>Tel. No. :+91 79 2396 9151, 2396 9158, 2396 9161, 2396 9163</b></p> <p><b>Mobile No. : +91 99250 16850 Res : +91 79 26753818</b></p>	

Sl. No	Name of the course	Duration (Weeks)	Period		Seats (Max)
			From	To	
1.	SME Banking & Financial Services	8 weeks	25.08.2014	17.10.2014	30
2.	Capital Markets & Investment Banking	6 weeks	08.09.2014	17.10.2014	30
3.	Entrepreneurship & Small Business Promotion	6 weeks	08.09.2014	17.10.2014	30
4.	Business Research Methodology & Data Analysis	8 weeks	29.10.2014	20.12.2014	30
5.	Informal Sector Enterprise, Entrepreneurship & Local Economic Development	8 weeks	29.10.2014	20.12.2014	30
6.	Industrial, Infrastructure and Sustainable Project Preparation & Appraisal	8 weeks	29.10.2014	20.12.2014	30

7.	Promoting Innovation & Entrepreneurship through Incubation	6 weeks	05.01.2015	13.02.2015	30
8.	Cluster Development Executives (CDEs) Programme	6 weeks	05.01.2015	13.02.2015	30
9.	Agri-Entrepreneurship & Supply Chain Management	6 weeks	05.01.2015	13.02.2015	30
10.	Entrepreneurial Management	6 weeks	23.02.2015	03.04.2015	30
11.	Empowering Women through Entrepreneurship Development	6 weeks	23.02.2015	03.04.2015	30
12.	Entrepreneurship Education to Strengthen Emerging Economies	6 weeks	23.02.2015	03.04.2015	30
13.	Sustainable Livelihoods & Mainstreaming with Market	8 weeks	23.02.2015	17.04.2015	30
14.	Post Graduate Diploma in Management-Business Entrepreneurship (PGDM-BE)	2 years	30.06.2014	30.04.2016	30

### Eligibility Criteria

**Sl. No. 1 :** A degree in any discipline with basic knowledge of English, Minimum 3 years of experience of those involved in SME promotion and policy formulation in Financial Intermediaries

**Sl. No. 2, 6, 7, 8, 9, 11, 12:** A degree in any discipline with basic knowledge of English. 3-4 years of experience.

**Sl. No. 3 :** A degree in any discipline with basic knowledge of English, Minimum 3 years of experience of those involved in small business promotion in the government and non-government sector.

**Sl. No. 4 :** Diploma/Degree in any discipline with basic knowledge of English with minimum of 3-5 years experience.

**Sl. No. 5:** A degree in any discipline with basic knowledge of English, Minimum 2 years of experience as Senior & middle level professionals associated with Business / Industry Associations; Funding Agencies focusing on Informal Sector/ Entrepreneurship; Civil Society Organizations / NGOs; Professionals involved in managing development projects; Government officials who are involved in Local Economic Development Programmes ; Supporting Institutions such as financial

institutions, researchers, academicians and training organizations and Local entrepreneurs.

**Sl. No. 10:** A degree in any discipline with basic knowledge of English, minimum 3 years of experience as Policy-makers, Business Owners, Managers, Executives and Working Professionals.

**Sl. No. 13 :** A degree in any discipline with basic knowledge of English. Minimum 2 years of experience as senior & middle level professionals associated with Government and Non-Government organizations/ Departments, Funding, Research organizations, Business Schools, University teaching staff.

**Sl. No. 14:** Graduate and above with basic knowledge of English.



## 17. National Institute of Entrepreneurship and Small Business Development (NIESBUD)

<p><b>A-23, Sector-62, (Institutional Area), Noida-201 301, U.P.</b></p> <p>Telephone Numbers : +91 120 4017001, 4017003, 4017005s</p> <p>Fax Number: + 91 120 2403057/62</p> <p>E-mails : rrsingh004@yahoo.in rrsingh004@gmail.com drrsbishnoi@yahoo.com rrsingh@niesbud.gov.in</p> <p>WEBSITE:- <a href="http://www.niesbud.org/niesbud.nic.in">http://www.niesbud.org/niesbud.nic.in</a></p>	<p><b>Head of the Institute</b> <b>Mr. Arun Kumar Jha</b> <b>Director General</b> Tel. No. : +91 120 4017001, 4017009 Fax No. : +91 120 2403057/62 E- Mail : dg@niesbud.gov.in</p> <hr/> <p><b>ITEC Course Coordinator:</b> <b>Dr. Rishi Raj Singh</b> <b>Director Training UEPA &amp; Training Officer</b> Tel. No. : +91 120 4017743 Fax No. : +91 120 2403062 E- Mail : rrsingh004@yahoo.in rrsingh004@gmail.com drrsbishnoi@yahoo.com rrsingh@niesbud.gov.in</p> <p>Mobile No. : +91 9818658897</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b> <b>Mr. Mukesh Kumar Gupta, Administrative Officer</b> Mobile : +91 9810569166 <b>Mr. Sunil Taneja, Programme Coordinator</b> Mobile No. : +91 9871675533</p>	

Sl. No.	Name of the course	Duration (Weeks)	Period		Seats (Max)
			From	To	
1.	International Marketing & Global Competitiveness (IMGC)	6 weeks	01.07.2014	08.08.2014	30
2.	Rural Enterprise Management (REM)	6 weeks	01.07.2014	08.08.2014	30
3.	Gender, Development and Planning (GDP)	8 weeks	04.08.2014	26.09.2014	30
4.	Human Resource Development and Entrepreneurship Education Training (HRD-EE)	8 weeks	04.08.2014	26.09.2014	30
5.	Project Management Training & Certification (PMTTC)	5 weeks	25.08.2014	26.09.2014	30

6.	Portfolio Management: Risk and the Behaviour of Investors (PMRBI)	5 weeks	25.08.2014	26.09.2014	30
7.	Small Business Planning and Promotion (SBPP)	8 weeks	29.09.2014	21.11.2014	30
8.	Trainers Training on Self Help Group Formation, Growth & Sustenance (TT-SHGFGS)	8 weeks	29.09.2014	21.11.2014	30
9.	Trainers Training on Entrepreneurship and Promotion of Income Generation Activities (TT-EPIGA)	8 weeks	01.12.2014	23.01.2015	30
10.	Women and Enterprise Development (WED) - A Trainers /Promoters Programme	8 weeks	01.12.2014	23.01.2015	30
11.	Innovative Leadership for Organization Growth and Excellence (ILOGE)	8 weeks	27.01.2015	22.03.2015	30
12.	Entrepreneurship for Small Business Trainers/Promoters (ESB-TP)	8 weeks	27.01.2015	22.03.2015	30

### Eligibility Criteria

**Sl. No. 1-5 :** 'A' Level or Equivalent; Adequate knowledge of English is necessary for effective participation. Sufficient experience in the area of Entrepreneurship Education, Human Resource Development, Management, Self Employment and Small Business Development and working in Government, Non-Government Organizations, Universities, Business, Schools, Colleges, Banks etc. Preferably the programme is suitable for the Senior Officials, Directors, Executives, Consultants engaged in Entrepreneurship Education, Human Resource development, Management, Self Employment and Small Business Development working in Government, Non-Government Organizations, Universities, Business, Schools, Colleges, Banks etc.

**Sl. No. 6 :** 'A' Level or Equivalent; Adequate knowledge of English is necessary for effective participation. Sufficient experience in the area of Entrepreneurship Education, Human Resource Development, Management, Self Employment and Small Business Development and working in Government, Non-Government Organizations, Universities, Business, Schools, Colleges, Banks etc. Preferably for business advisors/consultants/entrepreneurs and officials of consultancy institutions, government departments/ministries, development agencies, consultants of NGOs/voluntary agencies and trainers from the areas of marketing, human resources,

quality assurance, IT/software, manufacturing, hotels & hospitality, hospital, transport, automobile, telecom, EXIM, education, insurance, general services etc.

**Sl. No. 7 :** 'A' Level or Equivalent; Adequate knowledge of English is necessary for effective participation. Sufficient experience in the area of small business, self-employment, MS&ME Development, Entrepreneurship and its planning and promotion; officials in Government departments, small business corporations, planning department, financial institutions, commercial banks, research institutions, trainers of entrepreneurship training institutions and industrial/small business development organizations. Prospective small business entrepreneurs can also be admitted to this course. Preferably for officials in Government departments, small business corporations, planning department, financial institutions, commercial banks, research institutions, trainers of entrepreneurship training institutions and industrial/small business development organizations. Prospective small business entrepreneurs can also be admitted to this course.

**Sl. No. 8:** 'A' Level or Equivalent; Adequate knowledge of English is necessary for effective participation. Sufficient experience in assisting for promotion and development of income generation, micro enterprise, community development, poverty alleviation, small businesses and Self Help Groups and working as Directors/senior executives/officials in government departments, banks, training institutions NGOs/voluntary organizations, universities research institutions, planning departments can get benefit in this program. Preferably for directors/senior executives/officials working in government departments, banks, training institutions, NGOs/voluntary organizations, universities, research institutions, planning departments, engaged and/or assisting promotion and development income generation, micro enterprises and small businesses for self help groups.

**Sl. No. 9 :** 'A' Level or Equivalent; Adequate knowledge of English is necessary for effective participation. Sufficient experience in the area of assisting for promotion and development of micro enterprise and small businesses, income generation, community development, social development, self-employment and entrepreneurship. Directors/senior executives/officials working in government departments, banks, training institutions, NGOs/voluntary organizations, universities research institutions, planning departments. Preferably for directors/senior executives/officials working in government departments, banks, training institutions, NGOs/voluntary organizations, universities, research institutions, planning departments, engaged in assisting promotion and development of micro enterprises and small businesses for self employment.

**Sl. No. 10:** 'A' Level or Equivalent; Adequate knowledge of English is necessary for effective participation. Sufficient experience in assisting women in creation and development of small business ventures, Development of Women. The officials male or female working in Developmental Organization and Women Entrepreneurs Associations industrial and small business development organizations, planning departments, financial institutions, commercial banks, research institutions and universities and NGOs/or development organization. Prospective women entrepreneurs can also benefit from the programme. Preferably for senior executives/directors/officials/trainers/researchers of organizations/institutions

working for development of women, developmental organizations and women entrepreneurs' associations engaged in assisting women in the creation and development of small business ventures. Prospective women entrepreneurs can also benefit from the program. Persons engaged/working in industrial and small business development organizations, planning departments, financial institutions, commercial banks, research institutions and universities and NGOs/or development organizations would find the programme useful.

**Sl. No. 11:** 'A' Level or Equivalent; Adequate knowledge of English is necessary for effective participation. Sufficient experience in promoting entrepreneurship and small business development and working as Trainers/faculties consultants in promoting entrepreneurship and small business development/promoters in government department's corporation, financial institutions, including banks, training organizations, consultants/or voluntary organizations. Preferably for trainers/faculties consultants working in government departments corporations, financial institutions, including banks, training organizations, consultants/or voluntary organizations engaged in promoting entrepreneurship and small business development.

**Sl. No. 12:** 'A' Level or Equivalent; Adequate knowledge of English is necessary for effective participation. Sufficient experience in promoting entrepreneurship and small business development and working as Trainers/faculties consultants in promoting entrepreneurship and small business development/promoters in government department's corporation, financial institutions, including banks, training organizations, consultants/or voluntary organizations. Preferably for trainers/faculties consultants working in government departments corporations, financial institutions, including banks, training organizations, consultants/or voluntary organizations engaged in promoting entrepreneurship and small business development

## 18. National Institute for Micro Small & Medium Enterprises

<p><b>Yousufguda,</b> <b>Hyderabad- 500 045</b></p> <p><b>Telephone Nos.:</b> +91 40 23633499, 23608544, 23608546, 23608317</p> <p><b>Fax Number:</b> +91 040-23608547, 23608956</p> <p><b>E-mail:</b> registrar@nimsme.org, kishore_sendoc@nimsme.org, registraroffice@nimsme.org</p> <p><b>Website :</b> <a href="http://www.nimsme.org">www.nimsme.org</a></p>	<p><b>Head of the Institute</b> <b>Prof. M. Chandrasekhar Reddy</b> <b>Director General</b></p> <p><b>Tel. No. :</b> 040-23608577 <b>Fax No. :</b> 040-23608547, 23541260 <b>E- mail :</b> dg@nimsme.org</p> <hr/> <p><b>ITEC COURSE COORDINATOR</b> <b>Dr. N. Srilakshmi</b> <b>Registrar</b></p> <p><b>Tel No. :</b> +91 40 23608544, 23608546, Ext 258 <b>Fax No. :</b> +91 40 23608956 <b>E- mail :</b> registrar@nimsme.org <b>Mobile No :</b> +91 9391010382</p>
<p><b>24 HOURS EMERGENCY CONTACT NUMBERS/AFTER OFFICE/HOLIDAYS</b></p> <p><b>Mr. N Murali Kishore,</b> <b>Asst. Registrar</b> <b>Tel No.:</b> 23608544 - 46 Ext 260 &amp; 217, <b>Email:</b> kishore_sendoc@nimsme.org</p> <p><b>Mobile : +91 9391032238</b></p>	

Sl. No	Name of the course	Duration (weeks)	Period		Seats (Max.)
			From	To	
1	Communication Skills in English and Promotion of Micro, Small and Medium Enterprises (EPMSMEs)	12 weeks	04.08.2014	24.10.2014	30
2	Communication Skills in English and Tourism and Hospitality Management (ETHM)	12 weeks	04.08.2014	24.10.2014	30
3	Capacity Building for providing Alternative Livelihood Opportunities for Poor (CBALO)	8 weeks	01.09.2014	24.10.2014	30
4	Enterprise Development through Micro Finance (EDMF)	8 weeks	01.09.2014	24.10.2014	30
5	Empowerment of Women through Enterprises	8 weeks	10.11.2014	02.01.2015	30

	(EWE)				
6	Innovative Strategies for SME Development (ISSD)	8 weeks	10.11.2014	02.01.2015	30
7	Training Methods and Skills for Managers (TMSM)	8 weeks	10.11.2014	02.01.2015	30
8	SME Financing – Approaches and Strategies (SMEFAS)	8 weeks	10.11.2014	02.01.2015	30
9	Total Quality Management & ISO 9001: 2008/14001/22000/27001 & Six Sigma (TQM)	8 weeks	10.11.2014	02.01.2015	30
10	Planning and Promotion of Agro and Food Enterprises (PAFE)	8 weeks	19.01.2015	13.03.2015	30
11	Promotion of Micro Enterprises (POME)	8 weeks	19.01.2015	13.03.2015	30
12	Training of Trainers in Entrepreneurship and Skill Development (ToT-ESD)	8 weeks	19.01.2015	13.03.2015	30
13	Intellectual Property Rights (IPRs) and Implications for SMEs (IPRIS)	8 weeks	19.01.2015	13.03.2015	30
14	Tourism and Hospitality Management (THM)	8 weeks	19.01.2015	13.03.2015	30

### Eligibility Criteria

**Sl. No. 1 to 14 :** Graduation with 3 years work experience Or Diploma with 5 years experience Or Certificate with 7 years work experience.

## 19. National Institute of Rural Development

<p><b>National Institute of Rural Development (NIRD)</b></p> <p><b>Rajendranagar , Hyderabad 500 030, Andhra Pradesh</b></p> <p><b>Email: nird.org.in</b></p>	<p><b>Head of the Institute</b>  <b>Dr. M V Rao, IAS</b>  <b>Director General</b>          Tel No.: +91 40 24008430          E-mail: dgnird@gmail.com</p>
	<p><b>ITEC Course Coordinator:</b>  <b>Dr R P Achari,</b>  <b>Associate Professor</b>          (Research &amp; Training Division) NIRD          Tel -Fax: +91 40 24008439          Tel-Fax: +91 40 24008526          Fax No.: +91 40 24016500          E-mail: nirdtraining@gmail.com          Mobile No: +91 9848992619</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p><b>Assistant Registrar (E)</b>  <b>Mobile: +91 9848011004,</b>  <b>E-mail: are@nird.gov.in</b></p> <p><b>Shri K C Behara, Public Relation Officer</b>  <b>Mobile: 919848521043</b></p> <p><b>Transport arrangements: 91 9848781141 / 91 9848781142</b></p>	

Sl. No	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1.	Management of Rural Drinking Water and Sanitation Projects	4 Weeks	01.07.2014	28.07.2014	25
2.	Planning and Management of Rural Development Programmes	4 Weeks	01.07.2014	28.07.2014	25
3.	Community Based Disaster Management	4 Weeks	04.08.2014	31.08.2014	25
4.	Management of rural employment projects for poverty alleviation	4 Weeks	04.08.2014	31.08.2014	25
5.	Training Methodology for Development Professionals	4 Weeks	03.09.2014	30.09.2014	25
6.	Management Rural Housing and Habitation Projects	4 Weeks	03.09.2014	30.09.2014	25
7.	Geo-informatics Applications in Rural Development for	12 Weeks	01.10.2014	23.12.2014	25

	Sharing Innovative and Best Practices				
8.	Good Governance and Management of RD Programmes	4 Weeks	01.10.2014	28.10.2014	25
9.	Participatory Rural Development	4 Weeks	05.11.2014	02.12.2014	25
10.	Community Driven Rural Development	6 Weeks	03.11.2014	12.12.2014	25
11.	Empowerment of Women for Rural Development	4 Weeks	05.01.2015	01.02.2015	25
12.	Sustainable Agricultural Strategies for Rural Development	4 Weeks	05.01.2015	01.02.2015	25
13.	Participatory Planning for Poverty Reduction and Sustainable Development	4 Weeks	02.03.2015	29.03.2015	25
14.	Management of Rural Credit for Poverty Alleviation	4 Weeks	02.03.2015	29.03.2015	25

### Eligibility Criteria

**Sl. No. 1:** Graduation in the relevant field. Middle and Senior level officials of Departments and Boards of Rural Drinking Water and Sanitation; Public Health Engineering (PHE); Rural Development; Health and Family Welfare and other relevant departments. In addition, Elected People's representatives; Academics of Universities and Trainers of Training Institutions; Senior Executives of Corporate sector; and Non-Governmental Organisations (NGOs), those, who are having interest in drinking water and sanitation.

**Sl. No. 2:** Graduation, Officials and NGO representatives who have experience in the field of Rural Development and planning.

**Sl. No. 3:** Minimum of Bachelors Degree either in Science or Arts, Middle level in the official's career with special focus on Disaster Management. Preferably Middle and Senior level officials in the departments of Social Safety, Relief & Rehabilitation, Rural Development, Ministry of Emergency, Women & Children, Ministry of Home Affairs, Disaster Relief etc.

**Sl. No. 4:** Graduation or Post Graduation in relevant field (Social Sciences etc). At least 8 years experience in development sector. Preferably Officials working in all development departments dealing with provision of employment and development initiatives in different sectors of rural areas or Professionals representing reputed NGOs.



**Sl. No. 5:** Government Officials Possessing any Degree/Diploma. Though No Experience is insisted, one or two years experience is preferred. Preferably Middle level or Senior level officials from Agriculture, Forestry, Water Resources, Disaster Authority, Health, Animal Husbandry, Civil Servants, Officials from Engineering Departments, University, Institutions, Scientists from Research Organisations, Rural and or Urban Development.

**Sl. No. 6:** Graduate in Civil Engineering/Rural development/ Rural Infrastructure. Relevant experience in Rural Housing /Rural Development. Preferably Senior and Middle level Officials of Rural Development, Rural Housing, State Housing Boards/ Corporations, Rural Building Centres, Elected Representatives, Reputed NGOs Rural Housing Banks and Local Self Government Institutions will be identified for each programme.

**Sl. No. 7 :** Graduation In any discipline, Working Knowledge in Computers, Working Knowledge in English, Work Experience in any field. Preferably Development Functionaries of developing countries, from all sectors directly concerned with planning and implementation of Projects and Programmes for rural development viz. Sectoral Activities like Education, Health, Forestry, Agriculture, Engineering, Roads, Infrastructure, ICT, Irrigation, Drinking Water, Disaster Management, Planning, Monitoring, Fishing, Animal Husbandry and the like, , Managers of rural development programmes/ projects financed by World Bank, UNDP, FAO, IFAD and various other international organizations.

**Sl. No. 8 :** Bachelors or Masters degree with 2 years of experience. Working in Rural Development area preferably Ministry of rural development/local government/public administration wing/ planning/ programme implementation/good governance wing.

**Sl. No. 9 :** Post Graduation in Social sciences and agricultural studies, at least 8 years experience in development sector, officials preferably working in all development departments dealing with rural development, employment, health, education, sanitation etc or Professionals representing reputed NGOs.

**Sl. No. 10:** Graduation with good communication skills with minimum 5 years of work experience in social and development sector. Preferably middle and senior level officials working in Rural development, Community development, Education, Agriculture and Tribal development..

**Sl. No. 11:** Should be Graduate in social/Natural Sciences with at least 05 years experience in public/private sector connected to Rural Development.

**Sl. No. 12:** Minimum of Bachelors Degree either in Science or Arts. Middle level position in the official's career with special focus on Agriculture and allied sectors preferably Middle and Senior level officials in the Ministry of Agriculture, Horticulture, Agri-Engineering, Rural Development, Marketing, Local Self Governments, Department of Planning, Social Security etc.

**Sl. No. 13:** Graduation. Officials and NGO representatives who have experience in the field of Rural Development and planning.

**Sl. No. 14:** Minimum Graduation in Social Sciences with 2 years of work experience. Preferably working Credit institutions, Banks or Community Development Organizations looking after livelihoods.

# Specialized Courses

## 20. Bureau of Parliamentary Studies and Training (BPST)

<p><b>Parliament Library Building, Pandit Pant Marg, New Delhi-110001</b></p> <p>Telephone Numbers: +91 11 23035593, 23034911</p> <p>Fax Numbers: +91 11 23015293</p> <p>Email: <a href="mailto:bpst@sansad.nic.in">bpst@sansad.nic.in</a></p> <p>Website: <a href="http://www.bpst@nic.in">www.bpst@nic.in</a></p>	<p><b>Head of the Institute:</b>  <b>Mr. P. Sreedharan</b>  <b>Secretary-General, Lok Sabha</b>          Tel. No. : +91 11 23017465, 23034255          Fax: No. : +91 11 23017465          Email : <a href="mailto:psreedharan@sansad.nic.in">psreedharan@sansad.nic.in</a></p>
	<p><b>ITEC Course Coordinator:</b>  <b>Mrs. Alpana Tripathi</b>  <b>Additional Director</b>          Tel. No.: +91 11 23034656          Fax: No. +91 11 23015293          Email : <a href="http://www.bpst@nic.in">www.bpst@nic.in</a>          Mobile No.:+ 91 9999695879</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p><b>Dr. Seema Kaul Singh, Joint Director</b></p> <p><b>Tel. No. :+91 11 23035593, Mobile : +91 9818152789</b></p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1	Parliamentary Internship Programme (PIP)	4 weeks	10.11.2014	09.12.2014	30
2	International Training Programme in Legislative Drafting (LD)	4 weeks	12.02.2015	13.03.2015	30

### Eligibility Criteria:

**Sl. No. 1:** Senior Parliamentary Official, should be well-versed in English-written and spoken; of sound health; must be senior parliamentary official

**Sl. No. 2 :** Senior Parliamentary /Govt. Official, must be Law Graduate, should be well-versed in English-written and spoken with sound health.

## 21. Human Settlement Management Institute

<p><b>HUMAN SETTLEMENT MANAGEMENT INSTITUTE</b>  <b>HUDCO House, Lodhi Road,</b>  <b>New Delhi-110 003</b></p> <p><b>Tel Nos:</b> +91 11- 24308600, 24308601</p> <p><b>Fax Nos:</b> +91 11- 24365292, 24366426</p> <p><b>Email:</b> edthsmi2013@gmail.com</p> <p><b>Website:</b> www.hudco.org</p>	<p><b>Head of the Institute:</b>  <b>Mr. A.N.Krishnamurthy</b>  <b>Executive Director (Training)</b></p> <p>Tel. No. : +91 11 24308677          Fax: No. : +91 11 24365292          E-mail : edthsmi2013@gmail.com</p> <hr/> <p><b>ITEC Course Coordinator:</b>  <b>Mr. Rajiv Sharma</b>  <b>Fellow, Centre for Project Development and Management, HSMI/HUDCO</b></p> <p>Tel. No. : +91 11- 24308638          Fax: No. : +91 11- 24365292          Email : hsmi_rs@yahoo.co.in          Mobile No. : +91 98683 15379</p>
<p><b>24 hrs Emergency/After Office/Holidays Contact Details:</b>  <b>Mr. Rajiv Sharma,</b>  <b>Fellow, HSMI,</b>  <b>Mobile No: +91 9868315379</b></p>	

Sl. No.	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1.	Planning and Management of Urban Services	6 weeks	19.01.2015	27.02.2015	25

### Eligibility Criteria:

**Sl. No. 1 :** Engineers, Architects, Town Planners, Urban Designers, Community Development Professionals, Health Workers, Sociologists, Legal Experts and Elected representatives of Urban Local Bodies. At least 10 years of work experience. Senior officials of the urban local bodies will be encouraged to participate in the course.

## 22. Indian Institute of Mass Communication

<p><b>Indian Institute of Mass Communication,</b> Aruna Asaf Ali Marg, New Delhi - 110 067</p> <p><b>Telephone Numbers:</b> +91 11 2674 1268 / 2674 2920 / 2674 2940 / 2674 2960 / <b>Mobile :</b> +91 9999 88 2948</p> <p><b>Tele-fax Numbers:</b> +91 11 2674 1268</p> <p><b>Email:</b> jaideepbhatnagar@hotmail.com</p> <p><b>Website:</b> www.iimc.gov.in</p>	<p><b>Head of the Institute:</b> <b>Shri Sunit Tandon</b> <b>Director-General</b> Tel. No. : +91 11 2674 2492-Office Fax: No. : +91 11 2674 1532 Email : sunit.tandon@gmail.com</p>
	<p><b>ITEC Course Coordinator:</b> <b>Prof. Vijay Parmar</b> <b>Course Director</b> Tel. No. : +91 11 2674 2168-Office Fax: No. : +91 11 2674 2472-Office Email : vijayparmar.iimc@gmail.com Mobile No. : +91 9810 32 8113</p>
<p><b>24 hrs Emergency / After Office / Holidays Contact Details:</b> <b>Dr. Anand Pradhan,</b> <b>Associate Professor</b> Tel. No. : +91 11 2674 2482 Mobile No. : +91 11 9818 30 5418</p>	

Sl. No.	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1.	Diploma Course in Development Journalism for Non-aligned and other Developing Countries	17-weeks	01.08.2014	30.11. 2014	25
2.	Diploma Course in Development Journalism for Non-aligned and other Developing Countries	17-weeks	02.01.2015	30.04.2015	25

### Eligibility Criteria:

**Sl No. 1 & 2 :** Graduation in any discipline with minimum five years experience in media with ability to comprehend, converse and write in English. Mid-career working journalist /Government employee and media academics. Below 45 years on the date of application.



## 23. Indian Institute of Foreign Trade (IIFT)

<b>Indian Institute of Foreign Trade</b>  <b>B-21, Qutab Institutional Area,</b> <b>New Delhi 110016</b>  <b>Tel: +91 11 26965124, 26531507, 26531565</b>  <b>Fax: +91 11 26853956</b> <b>Website : <a href="http://www.iift.edu">www.iift.edu</a></b>	<b>Head of the Institute</b> <b>Mr. Abhijit Das,</b> <b>Head &amp; Professor,</b> <b>Centre for WTO Studies</b> Tel. No.: + 91 11 26533254 Fax: No.: + 91 11 26960893 Email : <a href="mailto:headwto@iift.ac.in">headwto@iift.ac.in</a>
	<b>Itec Course Coordinator</b> <b>Mr. Mukesh Bhatnagar</b> <b>Professor,</b> Tel. No. : +91 11 26512152 Fax No. : +91 11 26512152 E-mail: <a href="mailto:mbhatnagar@nic.in">mbhatnagar@nic.in</a> Mobile No. +91 9868511771
<b>24 hrs Emergency /After Office/Holidays Contact Nos.</b>	

Sl. No.	Name of the Course	Duration (weeks)	Period		Seats (Max)
			From	To	
1.	Specialized Course on WTO Issues for Geneva based officials of WTO Missions	5 days	12.05.2014	16.05.2014	25
2.	Specialized WTO course on Anti-dumping, Subsidies, Safeguards, Dispute Settlement and RTAs	10 days	14.07.2014	23.07.2014	25
3.	Specialized Advanced Training Programme on Current WTO	10 days	04.08.2014	13.08.2014	25
4.	Specialized Training Programme on Select WTO Issues : Agriculture, Services, TRIPS and RTAs	10 days	12.01.2015	21.01.2015	25
5.	Mid-career training course for Myanmar government officials on WTO and its implications	12 days	09.02.2015	20.02.2015	15



## Eligibility Criteria

**SI. No. 1:** No minimum educational qualification is prescribed. The course is aimed for Geneva based officials working in Missions of ITEC countries.

**SI. No. 2, 3 & 4:** Graduation. Preferably for middle/senior government officials working in the Trade or Commerce Ministries in developing and least developed country, with a specific interest and knowledge in the identified areas.

**SI. No. 5 :** No minimum educational qualification is prescribed. The course is aimed for mid-career training for middle/senior government officials of Myanmar.

## 24. International Statistical Education Centre

<p><b>International Statistical Education Centre (ISEC), Indian Statistical Institute</b></p> <p><b>203 B T Road, Kolkata 700108</b></p> <p>Telephone Numbers: +91 33 2575 2520/ 2521/2522</p> <p>Fax Number: +91 33 2578 1834</p> <p><b>Email:</b> <a href="mailto:isec@isical.ac.in">isec@isical.ac.in</a></p> <p><b>Website:</b> <a href="http://www.isical.ac.in/~isecweb">http://www.isical.ac.in/~isecweb</a></p>	<p><b>Head of the Institute:</b></p> <p><b>Dr. Prasanta Pathak</b> <b>Member Secretary</b> <b>Board of Directors</b></p> <p>TeleFax No. : +91 33 2578 1834 Tel. No. : +91 33 2575-2520/2521/2522 E- Mail : <a href="mailto:isec@isical.ac.in">isec@isical.ac.in</a>, <a href="mailto:prasanta.pathak@gmail.com">prasanta.pathak@gmail.com</a> Mobile No.: + 91 9433138268</p>
<p><b>ITEC Course Coordinator:</b></p> <p><b>Mr. Subrata Ghosh</b> Tel. No.: +91 33 25752521/2522/2520 Fax No. : +91 33 2578 1834 E- Mail : <a href="mailto:isec@isical.ac.in">isec@isical.ac.in</a></p>	
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p><b>Prof. Premananda Bharati, Warden, ISEC Hostel</b> Tel. No.: +91 33 2575 3210 Mobile No. : +91 9830261859</p> <p><b>Mr. Subrata Ghosh, Programme Coordinator, ISEC</b> Tele : +91 2575 2522</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	ISEC Regular Course - 68 <sup>th</sup> Term	43 weeks	01.08.2014	31.05.2015	30

### Eligibility Criteria :

Graduate with the ability to follow class room instructions in English; must have the knowledge of Mathematics up to GCE (O-Level); Government officials working in Statistics, Finance, Foreign Trade, Banking, etc. having statistical work, desirable experience of 2 years statistical work.

## 25. National Crime Records Bureau

<p><b>National Crime Records Bureau</b> East Block-7, Sector-1, R K Puram, New Delhi - 110066</p> <p><b>Telephone Number :</b> +9111 26101767</p> <p><b>Fax Number :</b> +911126180347</p> <p><b>Email:</b> ncrbtrg@gmail.com ; training@ncrb.nic.in</p> <p><b>Website:</b> <a href="http://ncrb.gov.in">http://ncrb.gov.in</a></p>	<p><b>Head of the Institute:</b> <b>Mr. Shafi Alam, IPS</b> <b>Director General, NCRB</b></p> <p><b>Telephone. No. :</b> +911126104648 <b>Fax: No. :</b> +911126186576 <b>Email :</b> director@ncrb.nic.in</p> <p><b>ITEC Course Coordinator:</b> <b>Dr. Pawan Bhardwaj</b> <b>Joint Assistant Director (Training)</b></p> <p><b>Telephone No. :</b> +911126101767 <b>Fax: No. :</b> +911126180347 <b>Email :</b> training@ncrb.nic.in <b>Mobile No. :</b> +918800897906</p>
<p><b>24 hrs Emergency / After Office / Holidays Contact Details:</b> <b>Dr. Pawan Bhardwaj, JAD (Training)</b> <b>Telephone No. :</b> +91 11 26101767 <b>Mobile No. :</b> +91 8800897906 / +91 9313498559 (Mr. Unnikrishnan)</p>	

Sl. No.	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1	Advanced programme in Computer Networking and Security	6	14.07.2014	22.08.2014	30
2	Advanced Fingerprint Science	6	14.07.2014	22.08.2014	30
3	IT in Law Enforcement	6	13.10.2014	21.11.2014	30
4	Advanced Fingerprint Science	6	13.10.2014	21.11.2014	30
5	Advanced Course on I.T. in Law Enforcement	12	05.01.2015	27.03.2015	30
6	Advanced Fingerprint Science & I.T.	12	05.01.2015	27.03.2015	30

### Eligibility Criteria

**Sl. No. 1, 3 & 5 :** Preferably Graduates Knowledge of Computer operation, Middle level decision making Law Enforcement officers with at least 6 years of service in Information Technology field. They should be able to speak, read & write English.

**Sl. No. 2, 4 & 6:** Preferably Graduates, Working knowledge of Fingerprint Analysis, Middle level decision making officers engaged in Fingerprint Identification activities with at least 5 years of service. They should be able to read, write & speak English.

## 26. National Institute of Training for Standardization (Bureau of Indian Standards)

<p><b>National Institute of Training for Standardization (NITS)</b></p> <p><b>Bureau of Indian Standards, A - 20,21 Institutional Area, Sector 62, Noida 201307, U.P.</b></p> <p><b>Telephone Numbers:</b> +91 120 240 2201-04, +91 120 4670219 - 222, 226, 232, 255</p> <p><b>Fax Numbers:</b> 91 120 240 2202, 03</p> <p><b>Email:</b> nits@bis.org.in</p> <p><b>Website:</b> www.bis.org.in</p>	<p><b>Head of the Institute:</b> <b>Mr. S.K. Panja</b> <b>Scientist 'F' &amp; Head (NITS)</b> <b>Tel. No. :</b> +91 120 - 4670232 <b>Fax: No. :</b> +91 120 - 2402202, 03 <b>Email :</b> nits@bis.org.in, hnits@bis.org.in <b>Mobile:</b> +91 9818151463</p> <hr/> <p><b>ITEC Course Coordinator:</b> <b>Mr. Anuj Bhatnagar (for LQMS)</b> <b>Scientist 'E'</b> <b>Tel. No. :</b> +91 120 - 4670255 <b>Fax: No. :</b> +91 120 - 2402202, 03 <b>Email :</b> asb@bis.org.in <b>Mobile No. :</b> +91 9811865305</p> <p><b>Mrs. Priti Bhatnagar</b> <b>(for other programmes)</b> <b>Scientist 'E'</b> <b>Tel. No. :</b> 0120 - 4670218 <b>Fax: No. :</b> 0120 - 2402202, 03 <b>Email :</b> pritibhatnagar0409@gmail.com <b>Mobile No. :</b> +91 9425603660</p>
<p><b>24 hrs Emergency / After Office / Holidays Contact Details:</b> <b>Mr. S.K. Panja and Mrs. Priti Bhatnagar</b> <b>Mobile No. :</b> +91 9818151463, +91 9425603660</p>	

Sl. No.	Name of the Course	Duration (in weeks)	Period		Seat Max
			From	To	
1.	International Training Programme on Management Systems (ISO 9001, ISO 14001, ISO 22000, ISO 27000, ISO 17025, OHSAS 18001, etc.)	4 Weeks	01.09.2014	26.09.2014	30
2.	International Training Programme on Standardization & Quality Assurance	8 Weeks	13.10.2014	05.12.2014	30

3.	International Training Programme on Laboratory Quality Management Systems	03 Weeks	02.02..2015	20.02.2015	30
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**Eligibility Criteria :**

**Sl. No.s 1, 2 & 3 :** Post-Graduates in any discipline or Graduates in engineering or technology with professional experience in the field of Standardization/Quality Control/Quality Assurance/Environment/Food Safety/Occupational Health & Safety etc.

## 27. National Institute of Technical Teachers Training and Research

<p><b>Taramani, Chennai – 600 113</b></p> <p>Telephone Number: + 91 44 2254 5405</p> <p>Fax Number: +91 44 2254 1126</p> <p>Email : director@nitttrc.ac.in dir@nitttrc.ac.in</p> <p>Website : <a href="http://www.Nitttrc.ac.in">http://www. Nitttrc.ac.in</a></p>	<p><b>Head of the Institute:</b></p> <p><b>Dr. S. Mohan</b> <b>Director</b> Tel. No. : + 91 44 2254 2334 Fax No. : + 91 44 2254 1126 E- Mail : director@nitttrc.ac.in</p>
	<p><b>ITEC Course Coordinator:</b></p> <p><b>Dr. T. Jagathrakshakan</b> <b>Professor and Head i/c,(CIA)</b></p> <p>Tel. No. :+91 44 2254 5447 Fax: No. :+91 44 2254 1126 Email :jagath.rkn@gmail.com Mobile No. :+91 9790895361</p>
<p>24 hrs Emergency / After Office/Holidays Contact Nos.</p> <p><b>Dr. T.Jagathrakshakan, Professor &amp; Head i/c, Centre for International Affairs</b></p> <p>Tel. No. :+91 44 2254 5447/ 22545406</p> <p>Mobile No. :+91 9790895361</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1	Advanced Certificate Course on Modern Library Practices Management	8 weeks	30.07.2014	23.09.2014	20
2	Certificate Course on Women Empowerment through Technical and Vocation Education	8 weeks	30.07.2014	23.09.2014	20
3	Advanced Certificate Course on Curriculum Design and Instructional Materials Development	8 weeks	01.10.2014	25.11.2014	20
4	Advanced Certificate Course on Spatial Information Technology for Urban Planning and Management	8 weeks	27.10.2014	19.12.2014	20

5	Advanced Certificate Course on Sustainable Development and Environmental Management	8 weeks	03.12.2014	27.01.2015	20
6	Advanced Certificate on Developing Technical Education to meet the Global Needs	8 weeks	03.12.2014	27.01.2015	20
7	Advance Certificate Course on Water Quality Analysis: Laboratory Practices	8 weeks	04.02.2015	31.03.2015	20
8	Advance Certificate course on Information and Communication Technology in Education and Training	8 weeks	04.02.2015	31.03.2015	20

### Eligibility Criteria

**Sl. No. 1:** Degree or diploma in Library and Information Science or equivalent. Teachers/practicing librarians and/or curriculum developers in Library and Information Science have a diploma/degree in library and Information Science or equivalent. Minimum two years experience in teaching/administration of a Library and proficiency in English.

**Sl No. 2 :** Degree or Diploma in Engineering/Technology/Science/Humanities or in any vocational field.

**Sl No. 3:** Degree or Diploma in Engineering/Technology or any vocational field.

**Sl. No. 4:** Any Diploma / Degree / Post-graduation in Science or Engineering or Social Science or Management. Minimum Three years of experience in Teaching/ Training/Research/Consultancy/ Administration/ Policy Planning in Colleges, Universities, Research Laboratories, Industries, Companies and Training Organizations

**Sl. No. 5 & 7:** Degree in Engineering/Technology/Science or in any vocational field.

**Sl. No. 6:** Degree in Education/Engineering/Science/Technology/Management and good proficiency in spoken, written and comprehensive English.

**Sl. No. 8:** Degree/Diploma in information Tech. (IT)/Computer Science/Information and Communication Tech./Edl. Tech./Engg. Edn./Network Tech./Commn. Tech./Internet Security Tech./Network Security.



## 28.National University of Educational Planning and Administration

<p><b>17-B, Sri Aurobindo Marg New Delhi-110016</b></p> <p>Telephone Numbers: EPABX : +91 11 26544800, Ext. 871 &amp; 839</p> <p>Fax Numbers: +91 11 2685 3041, 2686 5180</p> <p>Email: <a href="mailto:idepa@nuepa.org">idepa@nuepa.org</a></p> <p>Website: <a href="http://www.nuepa.org">http://www.nuepa.org</a></p>	<p><b>Head of the Institute:</b></p> <p><b>Prof. R. Govinda Vice-Chancellor</b> Tel. No. : +91 11 2651 5472, 2685 3038 Fax No. : +91 11 2685 3041, 2686 5180 E- Mail : <a href="mailto:vc@nuepa.org">vc@nuepa.org</a>, <a href="mailto:rgovinda@nuepa.org">rgovinda@nuepa.org</a></p> <hr/> <p><b>ITEC Course Coordinator:</b> <b>Prof. Najma Akhtar Programme Director</b> Tel. No.: EPABX: +91 11 26544800, 26544839 Fax No : +91 11 2685 3041, 2686 5180 E- Mail : <a href="mailto:najmaakhtar@nuepa.org">najmaakhtar@nuepa.org</a>, <a href="mailto:najmaakhtar@gmail.com">najmaakhtar@gmail.com</a> Mobile No. : +91 9899675104</p>
<b>24 hrs Emergency /After Office/Holidays Contact Nos.</b>	
<p>Dr. B.K. Panda Senior Programme Coordinator Associate Professor Tel: +91 11 26544863 Mobile : + 91 9810698297 Email: <a href="mailto:bkpanda@nuepa.org">bkpanda@nuepa.org</a></p>	<p>Dr. Mona Sedwal Programme Coordinator EPBX: +91 11 26544871 Mobile : + 91 9811912566 Email : <a href="mailto:monasedwal@nuepa.org">monasedwal@nuepa.org</a>, <a href="mailto:monased@gmail.com">monased@gmail.com</a></p>

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	International Diploma in Educational Planning and Administration (IDEPA-XXXI)	<b>12 weeks in India</b> (Total Course: 6 months) 01.02.2015 to 30.04.2015  (Phase II from 01.05.2015 to 31.07.2014 in home country)	01.02.2015	30.04.2015	30
			01.05.2015	31.07.2015	

## Eligibility Criteria

Education officers working at the national, provincial, district or institutional level are eligible for admission to the programme. The heads of educational institutions (school, college), regional and district education departments, functionaries working in the university system teacher-training colleges and officials below 50 years of age are eligible to apply for this programme.

## 29. Rafi Ahmed Kidwai National Postal Academy (formerly Postal Staff College)

<p><b>Rafi Ahmed Kidwai National Postal Academy,</b> Kamla Nehru Nagar, Ghaziabad-201002 India</p> <p><b>Telephone Number:</b> 91-120-2789060 Fax Number : 91-120-2789503 <b>Email:</b> academy@indiapost.gov.in <b>Website:</b> www.raknpa.gov.in</p>	<p><b>Head of the Institute: Director</b> <b>Mr. John Samuel</b> <b>Director</b> <b>Telephone No. :</b> 91-120-2789060 <b>Fax No. :</b> 91-120-2789503 <b>Email :</b> academy@indiapost.gov.in <b>Mobile No:</b> +919899089500</p>
	<p><b>ITEC Course Coordinator:</b> <b>Mr. V. Rajarajan</b> <b>Additional Director</b> <b>Tel. No. :</b> 91-120-2789061 <b>Fax: No. :</b> 91-120-2789679 <b>Email :</b> additionaldirectorpsci@gmail.com <b>Mobile No. :</b> +919717671255</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b> <b>Mr. K.L. Pillai, Asstt. Director</b> <b>Telephone No. :</b> +91 120 2789508 <b>Mobile No. :</b> + 91 8800821339</p>	

Sl. No.	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1	Leadership Development Programme for Top Management of Postal Administration	2 weeks	06.10.2014	17.10.2014	30
2	Advanced Postal Management Programme for Middle Management	2 weeks	17.11.2014	28.11.2014	30
3	International Mail Management for Postal Officers handling Mail Operations at Middle Management Level	2 weeks	08.12.2014	19.12.2014	30

4	Quality Management in Postal Services for Managers and Postmasters	2 weeks	08.12.2014	19.12.2014	30
5	International Executive Development Programme for Postmasters and Managers	2 weeks	16.03.2015	27.03.2015	30

### Eligibility Criteria

**Sl. No. 1:** Graduate with Minimum 7 years of service as Postal Officer at Middle Management Level / Postmaster managing the postal services

**Sl. No. 2 :** Graduate with Minimum 7 years of service as Postal Officer at Middle Management Level / Postmaster managing the postal services.

**Sl. No. 3. :** Graduate with Minimum 7 years of service as Postal Officers at middle Management Level, Managers handling international mail operations / mail accounting.

**Sl. No. 4. :** Graduate with Minimum 5 years of service as Managers/ Postmasters of Foreign Postal Administration

**Sl. No. 5 :** Graduate with Minimum 7 years of service as Postmasters of a Medium or large Post Office / Manager in charge of a Region / Manager working in Administrative Office

## 30. Research and Information System for Developing Countries

<p><b>Core IVB, 4<sup>th</sup> Floor, India Habitat Centre, Lodhi Road, New Delhi -110003</b></p> <p>Telephone Numbers: +91 11 2468 2177-80</p> <p>Fax Number: +91-11-2468 2173/74</p> <p>Email: <a href="mailto:dgoffice@ris.org.in">dgoffice@ris.org.in</a></p> <p>Website: <a href="http://www.ris.org.in">http://www.ris.org.in</a></p>	<p><b>Head of the Institute:</b>  <b>Dr Biswajit Dhar</b>  <b>Director General</b>          Tel. No. : +91 11 24682176          Fax: No. : +91 11 24682175          Email : <a href="mailto:biswajit@ris.org.in">biswajit@ris.org.in</a></p>
	<p><b>ITEC Course Coordinator:</b>  <b>Dr Ram Upendra Das</b>          Senior Fellow          Tel. No. : +91-11-24682177-80          Fax: No. : +91-11-24682173-74          Email : <a href="mailto:upendra@ris.org.in">upendra@ris.org.in</a></p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.:</b>          Shri Mahesh C. Arora, Director(Finance &amp; Administration)          Tel. No.: 24682177-80 Ext. 147          Mobile No. : +91-7827499097</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	International Economic Issues & Development Policy [IEIDP]	4 weeks	16.02.2015	13.03.2015	30

### Eligibility Criteria

**Sl. No. 1 :** Government officials, diplomats, academicians and journalists from developing countries. Holding Masters degree with 2 years experience relating to international economic issues

## 31. V.V. Giri National Labour Institute

<p><b>Sector-24, NOIDA, Distt. Gautam Budh Nagar Uttar Pradesh, PIN : 201301</b></p> <p>Telephone Numbers :+91 120 241 1471, 2411533-34-35</p> <p>Fax Numbers. : +91 120 2411474, 2411536, 2411471</p> <p>Email: vvgnli@vsnl.com</p> <p><b>Website: www.vvgnli.org</b></p>	<p><b>Head of the Institute:</b></p> <p><b>Mr. P.P. Mitra</b> <b>Director General</b> Tel.No. : +91 120 2411470 Fax No.: +91 120 2411474 Email : <b>directorgeneralvvgnli@gmail.com</b></p> <hr/> <p><b>ITEC Course Coordinator:</b></p> <p><b>Mr. J.K. Kaul</b> <b>Programme Officer</b> Tel &amp; Fax: +91 120 2411471 E.mail: <b>jkkaulvvgnli@rediffmail.com</b></p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p><b>Mr. V.K. Sharma, Asstt. Administrative Officer</b> Tel: +91 120 2411533 / Ext. 219 Mobile: +91 9213102817</p>	

Sl. No.	Name of Course	Duration	Period		Seats (Max)
			From	To	
1	International Training Programme on Skill Development and Employment Generation	3 weeks	11.08.2014	29.08.2014	30
2	International Training Programme on Gender Issues in Labour	3 weeks	08.09.2014	26.09.2014	30
3	International Training Programme on Leadership Development	3 weeks	13.10.2014	31.10.2014	30
4	International Training Programme on Labour and Employment Relations in a Global Economy	3 weeks	10.11.2014	28.11.2014	30
5	International Training Programme on Managing	3 weeks	01.12.2014	19.12.2014	30

	Development and Social Security Measures				
6	International Training Programme on Research Methods in Labour Studies	3 weeks	09.02.2015	27.02.2015	30
7	International Training Programme on Health Protection and Security	3 weeks	09.03.2015	27.03.2015	30

### Eligibility Criteria

**Sl. No. 1:** Graduate; Govt. Officials, Officials involved with implementation of vocational education and skill training programmes, trainers and instructors, research institutes, organizations/institutions involved in imparting vocational education and training; with minimum two years of work/research experience in the field of vocational education and training and labour market issues.

Sl. No. 2 : Graduate; Officials from Government Departments, Institutions, Representatives from Employee/Employers' Organisations, Officials from industrial and Service Sector/NGOs etc.; Minimum two years of work experience in dealing with Gender Issues

**Sl. No. 3 & 5:** Graduate; Officials from Government Departments, Institutions, Representatives from Employee/Employers' organisations, Officials from industrial and service sector and other officials connected with Administrative Work etc. ; Minimum two years of work experience in the concerned field.

**Sl. No. 4:** Graduate; Senior and Middle Level Functionaries from Government, Employers' Associations, Trade Unions and Institutions involved with labour and social policy Participants must also have a working knowledge of English; Minimum two years of work/research experience in the field of labour and related issues

**Sl. No. 6:** Graduate; Researchers from Universities/Colleges/Research Institutions and Professionals in Government Organizations Pursuing/intending to pursue their interests in Labour Research and Policy will form the expected group of participants; Minimum two years of work experience in the field of Labour research

**Sl. No. 7:** Graduate with Social Science Background; Senior and middle level functionaries from Government, Trade Unions, Employers' organizations and Industries who are working on health issues; Minimum two years of work/research experience in the concerned field.

# Technical Courses



## 32. Central Fertilizer Quality Control & Training Institute

<p><b>N.H.IV, Faridabad-121001 (HARYANA)</b></p> <p><b>Telephone Numbers :</b> + 91 129 241 712, 241 8282, 241 8484</p> <p><b>Fax No.:</b> + 91 129 2414712</p> <p><b>Email :</b> cfqcti@nic.in</p> <p><b>Website:</b> : <a href="http://cfqcti.dacnet.nic.in">http://cfqcti.dacnet.nic.in</a></p>	<p><b>Head of the Institute:</b> <b>Mr. K. K. Dhingra</b> <b>Director</b> Tel. No.: +91 129 241 4712, 241 8282 &amp; 241 8484 Fax No. : + 91 129 2414712 Email : cfqcti@nic.in Mobile : +91 9899267363</p>
	<p><b>ITEC Course Coordinator:</b> <b>Mr. S.B. Meena</b> <b>Dy. Director</b> Tel. No.: +91 129 241 4712, 241 8282 &amp; 241 8484 Fax No. : + 91 129 2414712 Email : cfqcti@nic.in Mobile : +91 9871085610</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b> <b>Mr. K. K. Dhingra/Mr. S.B. Meena</b> Tel. No. : +91 129 2414712(O), +91 129 2423779 ® Mobile : +91 9899267363/+ 91 9871085610</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1	Training Programme on Fertilizer Quality Control	5 weeks	12.11.2014	16.12.2014	20

### Eligibility Criteria

Post Graduate in Chemistry/Agriculture, Chemistry or Graduate in Agriculture/ Science with Chemistry; Working experience in the field of Fertilizer Quality Control- specially Enforcement or Analysis, Fertiliser Marketing & Distribution,

### 33. Central Institute of Rural Electrification

<p><b>Central Institute for Rural Electrification (CIRE),</b>  <b>Shivrampally, Near Aramghar X Road,</b>  <b>NPA Post, Hyderabad-500 052</b></p> <p>Telephone Numbers: + 91 40 2401 8583,  2401 5897</p> <p>Fax Number: + 91 40 24015896</p> <p>Email: cire.rec@gmail.com  cire@recl.nic.in</p> <p>Website: <a href="http://www.recindia.nic.in">www.recindia.nic.in</a>,  <a href="http://www.cirerec.com">www.cirerec.com</a></p>	<p><b>Head of the Institute:</b>  <b>Mr. G. Shanker</b>  <b>Additional Director</b>  Tel. No. : +91 40 2401 5901  Fax: No. : +91 40 2401 5896  Email : cire.rec@gmail.com  cire@recl.nic.in</p>
	<p><b>ITEC Course Coordinator:</b>  <b>Dr. R. Mohd. Nafi</b>  <b>Chief Manager</b>  Tel. No. : +91 40 2401 5897 (O)  +91 4230 0286 (R)  Fax: No. : +91 40 2401 5896  Email : cire@recl.nic.in  nafis198@yahoo.com  Mobile No.: +91 9441296670</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b>  <b>Dr. R. Mohd. Nafi, Chief Manager</b>  <b>Tel. No.: +91 40 24017252 (Hostel), +91 40 42300286 (R)</b>  <b>Mobile No. : +91 9441296670</b></p>	

Sl. No.	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1	Solar Power Generation – Grid enabling	4	23.06.2014	18.07.2014	25
2	Financial Management & Accounting Systems (including IFRS) of Power Companies	8	04.08.2014	26.09.2014	25
3	Design, Erection, Operation, Maintenance and Protection of EHV Substations	4	08.09.2014	03.10.2014	25
4	Planning and Management of Power Transmission and Distribution System	8	27.10.2014	19.12.2014	25

5	Planning, Appraisal and Financial Management of Power Projects	8	27.10.2014	19.12.2014	25
6	Best Practices in Power Distribution	5	29.12.2014	30.01.2015	25
7	Management of Power Utilities using ICT/Automated Solutions	5	29.12.2014	30.01.2015	25
8	Decentralized Distributed Generation & Rural Power Distribution Management	8	02.02.2015	27.03.2015	25
9	Trends and Developments in Electric Power Generation	8	02.02.2015	27.03.2015	25

### Eligibility Criteria

**Sl. No. 1, 3 & 9 :** Diploma/Degree in Engineering. Should be working in Power / Energy Departments of Ministries, Electrical Engineering Department of Universities, Engineers of Power Utilities/Companies, etc.

**Sl. No. 2 :** Diploma/Degree in Finance/Accounts. Should be working in Power / Energy Departments of Ministries, Electrical Engineering Department of Universities, Engineers of Power Utilities/Companies, etc.

**Sl. No. 4 & 6 :** Diploma/Degree in Electrical Engineering. Should be working in Power / Energy Departments of Ministries, Electrical Engineering Department of Universities, Engineers of Power Utilities/Companies, etc.

**Sl. No. 5:** Diploma/Degree in Engineering/Finance/Economics. Should be working in Power / Energy Departments of Ministries, Electrical Engineering Department of Universities, Electrical Engineers of Power Utilities, etc.

**Sl. No. 7 :** Diploma/Degree in Engineering/Computer Sciences/ IT /MIS related. Should be working in Power / Energy Departments of Ministries, Electrical Engineering Department of Universities, Electrical Engineers of Power Utilities, etc.

**Sl. No. 8 :** Degree in any Discipline. Should be working in Power Sector / Energy related Organizations. Power / Energy Departments of Ministries, Electrical Engineering Department of Universities, Electrical Engineers of Power Utilities, etc.



## Eligibility Criteria

**Sl. No. 1, 5, 6 & 7:** Degree or Diploma in Mechanical Engineering or its equivalent with experience in the relevant field.

**Sl. No. 2:** Degree in Electrical/ Electronics/ Instrumentation Engineering or its equivalent with experience in the relevant field.

**Sl. No. 3:** Degree/Diploma in Mechanical Engineering or its equivalent with an aptitude for Design and Development of Jigs & Fixtures from industry and academic lines, for their enhancement of these skills.

**Sl. No. 4 & 8 :** Degree or Diploma in Mechanical/ Production/ Electrical/ Electronics/ Instrumentation/ Automobile Engineering or its equivalent with experience in the relevant field.

## 35. Central Scientific Instruments Organization

<p><b>CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION</b></p> <p><b>CSIR Complex, 2<sup>nd</sup> Floor, Opposite Institute of Hotel Management, Pusa, New Delhi-110 012</b></p> <p>Telephone Numbers: 0091-11-2584 3794 0091-11-2584 3191</p> <p>Fax Numbers: 0091-11-2584 6290</p> <p>Email: shashi.moitra@gmail.com shashimoitra@csio.res.in csiodelhi@gmail.com</p> <p>Website: www.csio.res.in</p>	<p><b>Head of the Institute:</b> <b>Mr. A. D. Kaul</b> <b>Director</b></p> <p>Tel. No. : 0091-11-2584 3794 0091-11-2584 3191 Fax: No. : 0091-11-2584 6290 Email : director@csio.res.in</p> <p><b>ITEC Course Coordinator:</b> <b>Ms. Shashi Moitra</b> <b>Sr. Technical Officer</b></p> <p>Tel. No. : 0091-11-2584 3794 0091-11-2584 3191 Fax: No. : 0091-11-2584 6290 Mobile No. : +91- 9810612117</p> <p>Email : shashi.moitra@gmail.com shashimoitra@csio.res.in</p>
<p><b>24 hrs Emergency / After Office / Holidays Contact Details:</b></p>	
<p><b>Ms. Shashi Moitra</b> <b>Sr. Technical Officer</b> <b>Tel No. 0091-11-25705556</b></p> <p>Email : shashi.moitra@gmail.com shashimoitra@csio.res.in Mobile: +919810612117</p>	<p><b>Mr. D. Bansal</b> <b>Sr. Scientist &amp; In-charge</b> <b>Tel: 0091-11-28744621</b></p> <p>csiodelhi@gmail.com delhiculture@csio.res.in +919868482342</p>

Sl. No	Name of the course	Duration (Weeks)	Period		Seats (Max)
			From	To	
1	Management Development Programme on Energy Management System and Instrumentation	6 weeks	09.07.2014	19.08.2014	25
2	Management Development Programme on Operation, Maintenance & Repair of Biomedical Equipment	8 Weeks	10.09.2014	04.11.2014	25

3	Management Development Programme on Operation, Maintenance & Repair of Analytical Equipment	8 Weeks	10.12.2014	03.02.2015	25
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### Eligibility Criteria

**Sl. No. 1 :** A Graduate/Diploma in Electrical / Electronics/ Instrumentation Engineering OR A Post Graduate/ Graduate in Energy Management & Experience in maintenance / management of electrical systems OR A Practiced Industrial/Estate Engineer having experience / responsibility of Maintaining Electrical Supply / Distribution Systems.

**Sl. No. 2 :** A Diploma in Electronics/Electrical/Instrumentation/Biomedical Engineering OR A Post Graduate/ Graduate in Physics with Electronics/Biomedical & Experience in Maintenance of Biomedical Equipment OR A Medical Doctor having experience/ responsibility of Maintenance Management of Biomedical Equipment.

**Sl. No. 3 :** A Diploma in Electronics/Electrical/Instrumentation/Biomedical Engineering/Lab Technician OR A Post Graduate/ Graduate in Physics/Chemistry/ Bio-chemistry/Pharmacy & Experience in Maintenance of Analytical Equipment OR A Medical Doctor/ Biochemist/ Forensic Scientist/ Agricultural Research Scientist & Technologist having experience/ responsibility of Maintenance management of Analytical equipment.

## 36. Fluid Control Research Institute

<p><b>FLUID CONTROL RESEARCH INSITTUTE</b></p> <p><b>KANJIKODE WEST, PALGHAT 678 623, KERALA SOUTH INDIA</b></p> <p><b>Telephone Numbers:</b> +91 491 2566120, 2566206, 2567992 <b>Fax Number:</b> +91 491 2566326</p> <p><b>Email:</b> fcric@fcricindia.com <b>Website:</b> www.fcricindia.com</p>	<p><b>Head of the Institute Dr. Jacob Chandapillai Director</b> Tel. No. : +91 491 2566119 Fax: No. : +91 491 2566326 Email : fcric@fcricindia.com director@fcricindia.com</p>
<p><b>ITEC Course Coordinator:</b> <b>Mr. K.I.Raphael</b> Tel. No. : +91 491 2566206, 2567992 Fax: No. : +91 491 2566326 Email : fcric@fcricindia.com, k.i.raphael@fcricindia.com Mobile No.: 09847024119</p>	<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b> <b>Mr. K.I.Raphael, Head (P&amp;A) &amp; Admn. Co-ordinator (Trg.)</b> Telephone No. : +91 491 2566120 +91 491 2566 596 ( R ) Mobile No. : +91 9847024119</p>

Sl. No.	Name of the course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1	Oil,Water and Gas Flow Measurement and Control Techniques & Standards	12 weeks	01.08.2014	31.10.2014	25
2	Digital Library Practices and Information Technology Application for Advanced Knowledge Management	6 weeks	20.11.2014	05.01.2015	25
3	Instrumentation & Control & Data Acquisition System	8 weeks	15.01.2015	15.03.2015	25
4	Quality System Certification (ISO 9001) & Six Sigma Practices for Organisations/ Laboratories (Testing & Calibration)	8 weeks	03.02.2015	31.03.2015	25



### Eligibility Criteria

**Sl. No. 1, 3 & 4 :** Diploma/Engg. in Mechanical, Electronics, Instrumentation, Chem/Electrical/ Industrial Engg./ working in Oil & Gas industry, process industries & related fields.

**Sl. No. 2 :** Working professionals with Graduation in any discipline.

## 37. Geological Survey of India- Training Institute

<p><b>Geological Survey of India Training Institute</b></p> <p>Full Address (with PIN CODE):  <b>Geological Survey of India Training Institute, GSI Complex, Bandlaguda, Near Nagole, Hyderabad - 500 068</b></p> <p>Telephone Numbers: +91 40-24225001, 24225004</p> <p>Fax Numbers: +91 40-24225029</p> <p>Email: i) <a href="mailto:hod.gsiti@gsi.gov.in">hod.gsiti@gsi.gov.in</a>  ii) <a href="mailto:hodti.gsi@nic.in">hodti.gsi@nic.in</a></p> <p>Website: <a href="http://www.gsi.gov.in">www.gsi.gov.in</a></p>	<p><b>Head of the Institute:</b>  <b>Dr.N.R.Ramesh</b>  <b>Additional Director General</b>  Tel. No. : +91 40-24225001  Mobile No. : +91 8332931954  Fax: No. : +91 40-24225029  Email : <a href="mailto:hod.gsiti@gsi.gov.in">hod.gsiti@gsi.gov.in</a>  <a href="mailto:hodti.gsi@nic.in">hodti.gsi@nic.in</a></p> <p><b>ITEC Course Coordinator:</b>  <b>Mr. B.Nageswaran</b>  <b>Director (Tech.Coord)</b>  Tel. No. : +91 40-24225004  Fax: No. : +91 40-24225029  Email : <a href="mailto:b.nageswaran@gsi.gov.in">b.nageswaran@gsi.gov.in</a>  Mobile No. : +91 8374000702</p>
<p><b>24 hrs Emergency / After Office / Holidays Contact Details:</b></p>	
<p><b>Mr. B.Nageswaran</b>  <b>Director (Tech.Coord)</b>  Tel. No. : +91 40-24225004  Fax: No. : +91 40-24225029  Email : <a href="mailto:nagesh04@gmail.com">nagesh04@gmail.com</a>  Mobile No. : +91 8374000702</p>	<p><b>Mr. M.N.Mishra</b>  <b>Sr. Geologist</b>  Tel. No. : +91 40-24225004  Fax: No. : +91 40-24225029  Email : <a href="mailto:mukteshwar.mishra@gsi.gov.in">mukteshwar.mishra@gsi.gov.in</a>  Mobile No. : +91 9618228021</p>

Sl. No	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1	Remote Sensing & Digital Image Processing	4	30.10.2014	28.11.2014	15
2.	Geographic Information System	4	02.02.2015	03.03.2015	15

### Eligibility Criteria

**Sl. No. 1 :** Graduation in any subject in Earth sciences or related technical courses and working knowledge in computers with Windows OS and MS office. Work experience in respective field.

**Sl. No. 2 :** Graduation in any subject in Earth sciences or related technical courses and working knowledge in computers with Windows OS and MS office. Knowledge in any drawing software is advantageous . Work experience in their respective fields.

## 38. Indian Institute of Production Management

<p><b>Indian Institute for Production Management</b></p> <p>AT/PO: Kansbahal, Near Rourkela Dist. - Sundargarh State - Odisha, Pin - 770034</p> <p><b>Telephone Numbers:</b> +91 6624 - 280 322 / 280948/ 280576</p> <p><b>Fax Numbers:</b> +91 6624 - 280 122 <b>Email:</b> info@iipm.ac.in <b>Website:</b> www.iipm.ac.in</p>	<p><b>Head of the Institute</b> <b>Prof. (Dr.) Niranjan Nayak</b> <b>Director</b> <b>Tel. No. : +91 6624 - 280 322 / +91 9437046576</b> <b>Fax: No. : +91 6624 - 280 122</b> <b>Email : info@iipm.ac.in</b></p> <hr/> <p><b>ITEC Course Coordinator</b> <b>Mr. B. K. Sahani</b> <b>Training Officer</b> <b>Tel. No. : +91 6624 - 280 576</b> <b>Fax: No. : +91 6624 - 280 122</b> <b>Email : info@iipm.ac.in ,</b> <b>sahani_bk@iipm.ac.in</b> <b>Mobile No. : +91 9438144634</b></p>
<p><b>24 hrs Emergency / After Office / Holidays Contact Details</b> <b>Mr. Sachidananda Swar (Training Coordinator)</b> <b>Tel. No. : +91 6624 - 280 576, Mobile No.: +91 8895496459</b> <b>Email : project@iipm.ac.in , info@iipm.ac.in</b></p>	

Sl. No.	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1	International Training Program on Advance Maintenance Engineering through Condition Monitoring	10	04.08.2014	10.10.2014	20
2	International Training Program on Industrial Electronics & Instrumentation	10	15.10.2014	19.12.2014	20
3	International Training Program on Electrical Power System Maintenance	10	15.10.2014	19.12.2014	20
4	International Management Development Programme	10	05.01.2015	13.03.2015	20
5	International Training Program on Banking & Insurance	10	05.01.2015	13.03.2015	20

## Eligibility Criteria

**Sl. No. 1:** Degree / Diploma in Electrical / Mechanical Engineering with up to 5-10 years of experience respectively in industries in maintenance related activities.

**Sl. No. 2:** Degree/Diploma holders in Electrical/ Electronics/EEE / Control & Instrumentation Engineering with around 5-10 years of experience in any Private /Public/ Government Sectors in the field of control, automation, maintenance etc.

**Sl. No. 3:** Degree / Diploma holders in Electrical Engineering / Electronics Engineering / EEE / C & I with up to 5 - 10 years Industrial Experience in the field of Operation, Maintenance, Control & Protection in Power Plant or Substation in any Private/Public/Government sectors.

**Sl. No. 4:** Any Graduate / Post Graduate in Engineering,Technology, Science/ Arts / Commerce up to 5-10 years of experience in any functional area in any Corporate, NGO, Public/Private/Government Organizations and those who are recently promoted to management positions will find the program very useful.

**Sl. No. 5:** Any Graduate / Post Graduate in Engineering/Science/ Arts / Commerce having experience up to 5-10 years in any of the functional areas in any Financial Organizations, Corporate, Banking & Insurance Companies, NBFCs, Micro Finance/Insurance Companies, NGOs involved in financial activities will find the program very useful.

### 39. Indian Institute of Remote Sensing

<p><b>Indian Institute of Remote Sensing</b>  <b>Indian Space Research Organization</b>  <b>Deptt. of Space, Government of India</b></p> <p><b>4, Kalidas Road, Dehradun-248001</b></p> <p>Telephone Number:+ 91 135 274 4583</p> <p>Fax Number:+91 135 2741987/2748041</p> <p>Email: director@iirs.gov.in</p> <p>Website: www.iirs.gov.in</p>	<p><b>Head of the Institute:</b>  <b>Dr. Y.V.N Krishna Murthy</b>  <b>Director, IIRS</b>          Tel. No. : +91 135 2744583          Fax: No. : +91 135 2741987/2748041          Email : director@iirs.gov.in</p> <p><b>ITEC Course Coordinator:</b>  <b>Ms. Minakshi Kumar</b>  <b>Scientist/Engineer,</b>  <b>Course Director, ITEC</b>          Tel. No. : +91 135 252 4118 (O)          Fax: No. : + 91 135 274 1987/2748041          Email : minakshi@iirs.gov.in          Mobile.: +91 9410394497</p> <p><b>Administrative Support :</b>  <b>Mr. P. Unnikrishnan</b>  <b>Admn. Officer</b>          Tel No: +91 135 2524107/2746798 (O)          Fax No. : +91 135 2741987          Mobile: +91 9400417349          E-mail: unni@iirs.gov.in</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos</b></p>	
<p><b>Ms. Minakshi Kumar</b>  <b>Course Director, ITEC</b>          Tel. No : +91 135 252 4118(O)          Mobile.: +91 9410394497</p>	<p><b>Mr. P. Unnikrishnan</b>  <b>Admn. Officer</b>          Tel No: +91 135-2524338 (O)          Fax No. : +91 135-2748041          Mobile: +91 9400417349</p>

Sl. No	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1.	Short Course on Geo-informatics	8 weeks	22.09.2014	14.11.2014	20
2.	Short Course on Remote Sensing with special emphasis on Digital Image Processing	8 weeks	05.01.2015	27.02.2015	20

## Eligibility Criteria

**SI No.1 :** Post Graduate degree in natural sciences or geographic, graduate in any engineering discipline, or graduate in natural sciences or geography with sufficient knowledge of mathematics/statistics at high school level with 2 years experience relevant to natural Science /Management/ Data map handling.

**SI No. 2:** Post Graduate degree in natural sciences, graduate in any engineering discipline, or graduate in natural sciences or geography with sufficient knowledge of mathematics/statistics at high school level with 2 years experience relevant to natural Science /Management/ Data map handling.

## 40. Indian Institute of Technology – Roorkee (Department of Hydrology)

<p><b>Department of Hydrology, IIT-R Roorkee – 247667</b></p> <p><b>Uttarakhand</b></p> <p>Telephone No : +91 1332 285817(O)</p> <p>Fax No. : +91 1332 285236/273560</p> <p>Website: <a href="http://www.iitr.ac.in">www.iitr.ac.in</a></p>	<p><b>Head of the Institute Prof. Pradipta Banerji Director</b></p> <p>Tel. No. : +91 1332 - 285500 Fax No. : +91 1332 - 285815 Email : <a href="mailto:director@iitr.ernet.in">director@iitr.ernet.in</a> Mobile : --</p>
<p>Fax No. : +91 1332 285236/273560</p> <p>Website: <a href="http://www.iitr.ac.in">www.iitr.ac.in</a></p>	<p><b>ITEC Course Coordinator: Dr. M. Perumal Professor &amp; Head</b></p> <p>Tel. No. : +91 1332 – 285817, 285236 (O) Fax: No. : +91 1332 – 285236, 273560 Email : <a href="mailto:hydro@iitr.ernet.in">hydro@iitr.ernet.in</a>, <a href="mailto:hydrology.iitr@gmail.com">hydrology.iitr@gmail.com</a> Mobile No.: +91-9410130958</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p><b>Dr. M. Perumal</b></p> <p>Tel. No. : +91 1332 - 285817 (O), 285011 (R)</p> <p>Mobile No. : +91-9410130958</p>	

Sl. No.	Name of the Course	Duration (weeks)	Period		Seats (Max)
			From	To	
1.	P.G. Diploma (Hydrology)	52 weeks	19.07.2014	19.07.2015	20
<p><b>Note:</b> Nominations are preferably invited for 2 year M.Tech program as it allows additional learning through research. However, in case of any difficulty faced by nominating agencies for M.Tech program, nominations for P.G. program are also welcome.</p> <p><b>(Duration 1 year)</b></p>					
2.	M. Tech (Hydrology)	104 weeks	19.07.2014	19.07.2016	20

## Eligibility Criteria

**Sl. No. 1 & 2** : Bachelor's degree in Civil/Agriculture/ Mechanical Engineering/ Hydrology or its equivalent qualification.

OR

Masters degree in Physics /Geology /Applied Geology/ Chemistry/ Applied Geophysics/ Meteorology/ Geography/Atmospheric Physics/Environmental Science with Mathematics in B.Sc. level

OR

Master's degree in Statistics with Physics or Mathematics in B.Sc. level OR Master's degree in Mathematics with Physics in B.Sc. level.

Minimum 60% marks required in qualifying degree, with Minimum two years experience till the last date of submission of application.



## 41. Indian Institute of Technology – Roorkee (Department of Water Resources Development and Management)

<p><b>Department of Water Resources Development &amp; Management (Formerly WRDTC)</b>  <b>Indian Institute of Technology Roorkee Roorkee – 247667, Uttarakhand</b>          Telephone Numbers: +91 1332 285 251, +91 1332 285 951</p> <p>Fax Numbers: +91 1332 271 073, 273 560</p> <p>E-mai: wrdtc@iitr.ac.in;          kharefwt@gmail.com;          kharefwt@iitr.ac.in</p> <p>Website :  <a href="http://www.iitr.ernet.in/departments/wrt/index.htm">http//www.iitr.ernet.in/departments/wrt/index.htm</a></p>	<p><b>Head of the Institute:</b>  <b>Prof. Pradipta Banerji</b>  <b>Director</b>          Tel No.: +91 1332 285 500/272342          Fax No.: +91 1332 285 815/273560          E-mail : director@iitr.ac.in</p> <hr/> <p><b>ITEC Course Coordinator:</b>  <b>Dr. Deepak Khare</b>  <b>Prof. &amp; Head, WRD&amp;M Department</b>          Tel No.: +91 1332 285 251, 285 951          Fax No.: +91 1332 271 073, 273 560          E-mail: wrdtc@iitr.ac.in ,  <a href="mailto:kharefwt@iitr.ac.in">kharefwt@iitr.ac.in</a>,  <a href="mailto:kharefwt@gmail.com">kharefwt@gmail.com</a>          Mobile : +91 9412990808</p>
<p>24 hrs Emergency / After Office/Holidays Contact Nos.  <b>Dr. Deepak Khare, Professor &amp; Head</b>          Tel No.: +91 1332 285 251, 285 951          Mobile: +91 9412990808</p>	

Sl. No.	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1.	M. Tech (Water Resources Development)	2 years	15.07.2014	14.07.2016	30
2.	M. Tech (Irrigation Water Management)	2 years	15.07.2014	14.07.2016	20
3.	P.G. Diploma (Water Resources Development)	1 year	15.07.2014	14.07.2015	30
4.	P.G. Diploma (Irrigation Water Management)	1 year	15.07.2014	14.07.2015	20

### Eligibility Criteria

**Sl. No. 1 & 3 :** Bachelor’s Degree in Civil/Electrical/Mechanical / Electronics & Tele-Communication Engineering or its equivalent. Minimum 60% marks or CGPA 6.00 on 10 point scale. Minimum 2 years experience in responsible capacity in relevant field

Minimum 60% marks or equivalent grade is required. Preferably officers working in Water Resources and Energy & Power Departments.

**Sl. No. 2 & 4 :** Bachelor's Degree in Civil Engineering or its equivalent/ Agricultural Engineering or its equivalent or M. Sc. Agriculture in Agronomy, Soil Science, Agro-meteorology with Mathematics as one of the paper at the level of B.Sc./ B.Sc. Agriculture. Minimum 60% marks or CGPA 6.00 on 10 point scale marks or equivalent grade is required. Minimum 2 years experience in responsible capacity in relevant field. Preferably officers working in Water Resources and Agriculture Departments.

## 42. National Institute of Pharmaceutical Education & Research

<p>Sector-67, S.A.S. Nagar, Mohali, Punjab - 160062</p> <p>Tel No.: +91 - 172 - 221 4682 - 87</p> <p>Fax No.: +91 - 172 -2214 692, 223 0068</p> <p>E-mail: registrar@ .ac.in</p> <p>Website: www.niper.gov.in</p>	<p><b>Head of the Institute:</b> <b>Prof. K.K. Bhutani</b> <b>Director</b> Tel No: +91 172 221 4682-88 Fax No.: +91 172 221 4692 E-mail : director@niper.ac.in</p> <hr/> <p><b>ITEC Course Coordinator:</b> <b>Dr. Sanjay Jachak</b> <b>Associate Professor</b> Tel. No. : +91 172-2292037 Fax: No. : +91 172-2230068 Email : sanjayjachak@niper.ac.in Mobile No.: 91 - 9888235595</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b> <b>Dr. Sanjay Jachak</b> Tel. No. : +91 172-2292037 Mobile No. : 91 - 9888235595</p>	

Sl. No	Name of the course	Duration (weeks)	Period		Seats (Max)
			From	To	
01	Pharmaceutical Quality by Design: A Risk Based Approach	02	07.10.2014	17.10.2014	25

### Eligibility Criteria

**Sl. No. 1:** Bachelor degree in pharmacy or equivalent or Master's degree in Pharmacy with 5 years experience in the relevant field.

### 43. South India Textile Research Association

<p><b>13/37, Avinashi Road, Coimbatore Aerodrome Post Coimbatore - 641014</b></p> <p>Telephone Numbers (direct): +91 422 4215330, 4215337</p> <p>Fax Numbers: +91 422 4215300, 2574186</p> <p>Email: training@sitra.org.in ksr@sitra.org.in; info@sitra.org.in</p> <p>Website: www.sitra.org.in</p>	<p><b>Head of the Institute: Dr.Prakash Vasudevan Director,</b> Tel. No. : +91 422 4215333, 2574367-9 Fax: No. : +91 422 4215300, 2574186 Email : director@sitra.org.in</p> <p><b>ITEC Course Coordinator: Dr.K.Sajjan Rao, Training Administrator</b> Tel. No. : +91 422 4215337, 2574367-9 Fax: No. : +91 422 4215300, 2574186 Email : training@sitra.org.in Mobile No. : +91 94439 11131</p>
<p><b>24 hrs Emergency / After Office / Holidays Contact Details:</b> Dr.K.Sajjan Rao, Training Administrator Tel. No. : +91 422 2316082 Mobile No. : +91 94439 11131</p>	

Sl. No	Name of the Course	Duration (in weeks)	Period		Seats (Max.)
			From	To	
1	Textile Mill Management	9 Weeks	03.10.2014	03.12.2014	25
2	Textile Testing & Quality Control	9 Weeks	03.10.2014	03.12.2014	25
3	Managerial Skills for HRM personnel in textile industry	9 Weeks	03.10.2014	03.12.2014	25

#### Eligibility Criteria:-

**Sl. No. 1:** Diploma/degree in Textiles, around 5 years experience in Textile or allied industries in senior level.

**Sl. No. 2** :Diploma/degree in Textiles/Science, atleast 2 years experience in laboratories of textiles or allied industries.

**Sl. No. 3:** Degree/Diploma in management and allied disciplines, around 5 years experience in Textile or allied industries in HRD positions.

# **Environment and Renewable Energy Courses**

## 44. Alternate Hydro Energy Centre ( Indian Institute of Technology, Roorkee)

<p><b>INDIAN INSTITUTE OF TECHNOLOGY ROORKEE ALTERNATE HYDRO ENERGY CENTRE ROORKEE - 247 667 Uttarakhand, INDIA</b></p> <p><b>Telephone Nos.:</b> +91 01332 - 274254, 285213 <b>Fax No.</b> +91 01332 - 273517</p> <p><b>Email:</b> <a href="mailto:ahec@iitr.ernet.in">ahec@iitr.ernet.in</a>; <a href="mailto:aheciitr@gmail.com">aheciitr@gmail.com</a></p> <p><b>Website:</b> <a href="http://www.ahec.org.in">www.ahec.org.in</a>, <a href="http://www.iitr.ernet.in">www.iitr.ernet.in</a></p>	<p><b>Head of the Institute Prof P. Banerjee, Director</b></p> <p><b>Telephone No.:</b> +91(01332) 285500, 272742 <b>Fax No.:</b> +91 (01332) 285815, <b>E-mail:</b> <a href="mailto:director@iitr.ernet.in">director@iitr.ernet.in</a></p> <hr/> <p><b>ITEC Coordinator Dr. R.P. Saini, Head Alternate Hydro Energy Centre</b></p> <p><b>Telephone No.:</b> +91(01332) 274254, 285213 <b>Fax No. :</b> (01332) 273517, 273560 <b>E-mail:</b> <a href="mailto:ahec@iitr.ernet.in">ahec@iitr.ernet.in</a>, <a href="mailto:aheciitr@gmail.com">aheciitr@gmail.com</a> <b>Mobile No. :</b> +91 9412071956</p>
<b>24 hrs Emergency / After Office / Holidays Contact Details:</b>	
<p><b>Dr. R. P. Saini,</b> <b>Head, AHEC</b> <b>Telephone No. :</b> +91 01332-274254, 285213 <b>Mobile :</b> +91 9412071956</p>	

Sl. No.	Name of the course	Duration (weeks)	Period		Seats (Max)
			From	To	
1.	M.Tech in "Alternate Hydro Energy Systems"	104 weeks	15.07. 2014	14.07. 2016	<b>10</b>
2.	M. Tech. "Environmental Management of Rivers and Lakes"	104 weeks	15.07. 2014	14.07. 2016	<b>05</b>

## Eligibility Criteria

**Sl. No. 1:** Candidates having 60% marks or CGPA of 6.00 out of 10 at bachelor degree in Civil/ Electrical/ Electronics/ Mechanical/ Industrial/ Chemical/ Agricultural/ Environmental Engineering/ its equivalent/ Master in Science in any subject with mathematics at graduation level with two years of professional experience.

**Sl. No. 2:** Candidates having 60% marks or CGPA of 6.00 out of 10 at bachelors degree in Civil/Electrical/Mechanical/Industrial/Chemical/Agricultural/Environmental Engineering/ Architecture/ planning/ Biotechnology equivalent.

Or

Master in Science in any subject with mathematics at graduation level with two years of professional experience.



## 45. Centre for Wind Energy Technology

<p><b>Centre for Wind Energy Technology (C-WET)</b>  <b>Survey No. 657/1A2,</b>  <b>Velachery – Tambaram Main Road</b>  <b>Pallikaranai, Chennai-600100.</b></p> <p>Telephone No: +91 44 2246 3982/ 83/ 84</p> <p>Fax Number: + 91 44 22463980/ 85</p> <p>Email: info@cwet.res.in</p> <p>Website: www.cwet.tn.nic.in,  www.cwet.res.in</p>	<p><b>Head of the Institute:</b>  <b>Dr. S. Gomathinayagam</b>  <b>Executive Director</b>  Tel. No. : + 91 44 2246 3981  Fax: No.: + 91 44 2246 3980</p> <p>Email : ed@cwet.res.in</p> <p><b>ITEC Course Coordinator</b>  <b>Mr. P. Kanagavel</b>  <b>Scientist &amp; Unit Chief (i/c),ITCS</b>  <b>Unit, C-WET</b>  Tel. No.: + 91 44 2246 3994  Fax: No.: + 91 44 2246 3980/ 85  Email : pkanagavel@cwet.res.in  Mobile No.: +91 9445798007</p>
<p>24 hrs Emergency / After Office/Holidays Contact Nos.</p> <p><b>Mr. P. Kanagavel</b>  <b>Scientist &amp; Unit Chief (i/c), Information, Training and Commercial Services</b>  <b>(ITCS) Unit, C-WET</b>  Tel. No.: + 91 44 2247 5259  Mobile No.: +91 9444116305</p>	

Sl. No.	Name of the Course	Duration (in weeks )	Period		Seats (Max)
			From	To	
1.	14 <sup>th</sup> International Training Programme on Wind Turbine Technology and Applications	4 weeks (28 days)	03.09.2014	30.09.2014	30
2.	15 <sup>th</sup> International Training Programme on Wind Turbine Technology and Applications	4 weeks (28 days)	04.02.2015	03.03.2015	30

### Eligibility Criteria

Sl. No. 1&2 : Degree in Science/Diploma/Engineering disciplines with knowledge of English; relevant experience in Wind Energy preferred.

## 46. Solar Energy Centre

<p><b>19<sup>th</sup> Mile Stone, Gurgaon-Faridabad Road, Gwal Pahari Distt. : Gurgaon, Haryana-1221001</b></p> <p>Telefax: No. 0124-2579207 Telefax No. 0124- 2579 207</p> <p>Email: sec@nic.in</p> <p>Website: www.mnre.gov.in</p>	<p><b>Head of the Institute</b> Dr. Praveen Saxena Director General-NISE and Adviser-MNRE Tele: No. 0124-2579208 Telefax No. 0124- 2579207 <b>Mobile:+91-9871119101</b> E-mail: psaxena@nic.in</p>
	<p><b>ITEC Course Coordinator:</b> <b>Dr. P.C. Pant</b> Director /Scientist ‘E’(HRD and Innovative Project Division) Ministry of New and Renewable Energy) Telephone: No. +91-11-24365496/ +91-124-2579214</p> <p>Telefax No. +91-11-24365496/ 0124 2579 207 <b>Mobile-+91-9891721533</b> Email : pc pant@nic.in</p>
<p>24 hrs Emergency / After Office/Holidays Contact Nos. <b>Mr. S.S. Bedi</b> Tel. No.:+91 124 257 9210, 257 9205 Mobile : +91 9560889489</p>	

Sl. No.	Name of the Course	Duration (weeks)	Period		Seats (Max)
			From	To	
1.	International Training Programme on Solar Energy Technologies and Applications	3 weeks	01.09.2014	19.09.2014	30
2.	International Training Programme on Solar Energy Technologies and Applications	3 weeks	10.11.2014	28.11.2014	30

### Eligibility Criteria

**Sl. No. 1 & 2 :** Post Graduate in Science (preferably physics) or Bachelor in Engineering/ Technology with knowledge in English; relevant experience in renewable energy desirable.

## 47. TERI (The Energy & Resources Institute)

<p><b>Darbari Seth Block, IHC Complex, Lodhi Road, New Delhi - 110 003 India</b></p> <p><b>Telephone Numbers:</b> + 91 11 2468 2100 2468 2111</p> <p><b>Fax Numbers:</b>+ 91 11 2468 2144/ 2468 2145</p> <p><b>Email:</b> Krishna.Dwivedi@teri.res.in anandjit@teri.res.in</p> <p><b>Website:</b> www.teriin.org</p>	<p><b>Head of the Institute Dr. R.K. Pachauri Director General</b></p> <p>Tel. No.: + 91 11 2468 2100, 2468 2111 Fax: No.: + 91 11 2468 2144, 2468 2145 Email : pachauri@teri.res.in</p> <hr/> <p><b>ITEC Course Coordinator: Mr. Krishna Dwivedi Associate Fellow Mr. Anandajit Goswami Fellow</b></p> <p>Tel. No. : + 91 11 2468 2100, 2468 2111 Fax: No. :+ 91 11 2468 2144/ 2468 2145 Email : Krishna.Dwivedi@teri.res.in anandjit@teri.res.in Mobile No.: +91 9654749605/ 8587061390</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p>Mr. Suresh Kumar Dev, Assistant Manager, Tel. No. : +91 11 2579320/9326 Mobile No. : +91 9953332547</p>	

Sl. No.	Name of the Course	Duration (in weeks)	Period		Seats (Max)
			From	To	
1.	Energy Access and human development	3 weeks	06.10.2014	24.10.2014	30
2.	Climatic change and Sustainability	3 weeks	27.10.2014	14.11.2014	30
3.	Trade and Sustainable Development	3 weeks	17.11.2014	05.12.2014	30
4.	Applications of biotechnology and its regulation	3 weeks	08.12.2014	26.12.2014	30
5.	Energy and Water use efficiency	3 weeks	12.01.2015	30.01.2015	30
6.	Renewable Energy and Energy Efficiency	3 weeks	16.02.2015	06.03.2015	30
7.	Natural Resource Securities : Governance, Challenges and	3 weeks	09.03.2015	27.03.2015	30

	Opportunities				
8.	Integrated approach towards sustainable development	3 weeks	30.03.2015	17.04.2015	30

### Eligibility Criteria

**Sl. No. 1:** Bachelors degree in technology or science with 2 years work experience. Preferably Government officials from the Ministry; Executives from public sector organizations; Representatives of accredited NGOs working on energy & conservation for at least past 5 years and involved in promotion of micro-enterprises in rural areas Personnel from technical and/or financial Institutes.

**Sl. No. 2, 5 & 8:** Bachelors' degree in any discipline with 2 years work experience.

**Sl. No. 3 :** Bachelors/Master's degree in any discipline with 2 years work experience.

**Sl. No. 4.** Bachelors degree with science in school with 2 years work experience.

**Sl. No. 6:** Bachelors' degree in any discipline, preferably Masters with 3 years work experience.

**Sl. No. 7.** Bachelors degree in any discipline with 3 years work experience.