

डायरी सं० 1802  
Dy. No. 1802 DS (PB-II & III)  
दिनांक 24/8  
Date 24/8

IPo/609/RTI/MBA/15 Rs 10

5320

21/08/2015

1749/15

21<sup>st</sup> August, 2015

Under Secretary (RTI), RTI Cell,  
Ministry of External Affairs  
Room No. 2021, 'A' Wing,  
Jawaharlal Nehru Bhawan, 23-D, Janpath,  
New Delhi - 110 011

Dear Sir,

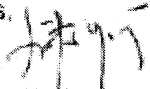
**Sub: Request for information under of the Right to Information Act, 2005**

I request you to please provide me the information under the Right to Information Act, 2005 in the form of any correspondence, statutory rules or regulations including other relevant documents such as Notifications, Administrative Orders, approvals, grants, and sanctions in relation to the information sought herein below:

1. Please provide me all file notings pertaining to my service in the Ministry of External Affairs since 29-9-94.
2. Please provide me all file notings pertaining to letter issued by me being War/ADM/587/1/2015 dated 30.03.2015, representing against the remarks/grading recorded in my APAR for reporting period 01.04.2013 to 31.03.2014.
3. Please provide me with file notings of action taken in furtherance of the abovementioned letter dated 30.03.2015.
4. Please provide me with all file notings that led to issuance of Order No. 49/04/NGO/2015 dated 24.07.2015.

A Postal Order for Rs. 10/- is enclosed. Please provide copies of all departmental records, documents, emails, opinions, advices, reports, papers, file notes, extracts or certified copies of the documents or records. The relevant documents may be provided by post to me at the address mentioned hereunder.

Regards,



(Sanjeev Manchanda)

G-50, Gaurav Apartments,  
Sector 20, Delhi-17



**Ministry of External Affairs  
(PB-I Section)**

**No. Q/PB-I/551/17/2015**

**Dated 28.08.2015**

Shri Sanjeev Manchanda  
G-50, Gaurav Apartments  
Saket, New Delhi - 110017.

**Subject:** Information sought under Right to Information Act, 2005.

Sir,

Please refer to your RTI application dated 21.08.2015 seeking information on diverse issues. Only para (1) concerns the undersigned. On perusal of your RTI application, it has been observed that the information sought is rather vaguely worded and ambiguous. You may specify the particulars of information required so that the same can be provided to you.

2. If you are aggrieved with this reply, you may file an appeal with Shri B. Vanlalvawna, Director (ADP) and Appellate Authority, Ministry of External Affairs, Room No. 4095, Jawaharlal Nehru Bhawan, New Delhi within 30 days from the date of receipt of this letter.



**(Tanuj Shankar)**  
**Under Secretary (PB-I) & CPIO**  
**Room No. 4092, Jawaharlal Nehru Bhawan**  
**Janpath, New Delhi**  
**Tele: 011-49015477**

**Copy to:**

**(1) Dir(ADP)**

**(2) US(RTI), MEA, New Delhi w.r.t. Dy. No. 5320/RTI dated 21.08.2015.**